CITY COUNCIL

Hon. Kelly Garrett Mayor

Hon. Bruce Kantor Mayor Pro Tem

Hon. Saleem Siddiqi
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member

CITY ATTORNEY

Scott Baker, Esq.Baker & Elowsky
City Attorney



CITY COUNCIL

CITY OF LATHRUP VILLAGE 27400 Southfield Road, Lathrup Village, Michigan 48076

REGULAR MEETING-REMOTE
AGENDA

MONDAY, JULY 27, 2020 Council Chambers 7:00 p.m. **ADMINISTRATION**

Dr. Sheryl L. Mitchell City Administrator

Pamela BratschiCity Treasurer

Scott McKeeChief of Police

Yvette Talley City Clerk

Susie Stec
Comm. & Econ. Dev.
DDA Director

Christopher CloughParks & Recreation

ZOOM REMOTE MEETING INFORMATION

Online:

https://zoom.us/j/94763694463?pwd=aTRIb3p4NTZFcXBGM2s3U0cvZXUrUT09

Telephone:

646.558.8656, 301.715.8592 or 312.626.6799 Webinar ID: 947 6369 4463 Password: 041293

AGENDA ITEMS

- 1. Call to Order by Mayor Garrett
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- 5. Consent Agenda
 - A. Approval of Minutes June 15, 2020 Study Session
 - B. Approval of Minutes June 15, 2020 Council Meeting
 - C. Approval of Minutes June 22, 2020 Special Council Meeting
 - D. Approval of Minutes July 13, 2020 Study Session
- 7. Consider / Approval of Monthly Disbursement Reports for the Month of June 2020 and Year End Investment Report:

Motion to Approve Disbursements for The Month of June 2020. This Reflects Expenditures from The General Fund, Which Includes: Police and Fire Services; Recreation Dept; Major Roads; Local Roads, Water & Sewer Services, and for The Downtown Development Authority.

JUNE DISB	SURSEMENTS W/ SALARY	INCL	UDED
FUND 101	GENERAL FUND	\$	370,594.85
FUND 202	MAJOR ROADS	\$	15,217.17
FUND 203	LOCAL ROADS	\$	133,554.34
FUIND 258	CAPITAL FUND	\$	3,288.00
FUIND 494	DOWNTOWN DEV. AUTH	\$	12,591.08
FUND 592	WATER & SEW	\$	327,313.96
TOTAL DISB	URSEMENTS	\$	862,559.40

- 8. Consider / Acceptance of the Department Reports
- 9. **Presentation** NONE
- 10. **Public Comment For Items on the Agenda** (Speakers are limited to 3 minutes)
- 11. **Public Hearings** NONE
- 12. Action Requests For Consideration/Approval:
 - A. 2nd Reading and Adoption An Ordinance to Amend Chapter 14, Building and Building Regulations, Amending Article VII, Swimming Pools, Division 1, Generally, Sec. 14-184, Placement and Elevation
 - **B.** 1st Reading An Ordinance To Amend Chapter 46, Miscellaneous Offenses, Provisions, Forfeitures And Penalties, Amending Article Iii, Offenses Against The Person, Sec. 46-81 Use And Sale Of Fireworks And 46-82, Permit For Use And Sale Of Fireworks.
 - C. Resolution Submitting Street Improvement Bond Proposal
 - D. Accept Lowest Bid and Award of Contract for FY 2020/21 Sewer Cleaning and Televising Program
 - E. Resolution of the City of Lathrup Village to Concur in the Rules and Regulations
 Concerning Industrial Pretreatment Program as Adopted by the Great Lakes Water
 Authority
 - F. Resolution To Approve Independent Contractor Agreement For Building, Janitorial And Grounds Maintenance Services
 - G. Election Michigan Municipal League Worker's Compensation Fund
 - Marlon Brown (Mayor Pro Tem, Mason)
 - Penny Hill (Assistant Manager, Traverse City)

- H. An Ordinance To Amend Chapter 18, Businesses, Adding Article Vi, Marijuana Establishments, Sec. 18.281 "Marijuana Establishments Prohibited," To Prohibit Marijuana Establishments Within The Boundaries Of The City Pursuant To The Michigan Regulation And Taxation Of Marihuana Act And To Provide Penalties For Violation Of This Ordinance.
- 13. City Administrator Report
- 14. City Attorney Report
- 15. Reports of Boards, Commissions and Committees
 - **A.** Marijuana Study Group
 - **B.** Infrastructure Committee
 - **C.** Planning Commission
 - **D.** SEMCOG
- 16. Unfinished / New Business
- 17. **Public Comment** (Speakers are limited to 2 minutes)
- 18. Mayor and Council Comments
- 19. Adjourn
- 20. Call to Order Meetings of Election Commission

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES JUNE 15, 2020

MINUTES OF THE STUDY SESSION MEETING OF THE CITY COUNCIL CITY OF LATHRUP VILLAGE HELD ON MONDAY, JUNE 15, 2020 VIA REMOTE MEETING – ZOOM.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Administrator Dr. Sheryl L. Mitchell, Asst. City Adm./Treasurer Pamela

Bratschi, City Attorney, Scott Baker, Police Chief Scott McKee, Community & Economic Development Manager, Susie Stec, Government Operations, Kelda

London and City Clerk, Yvette Talley

Meeting called to order at 6:00 p.m. by Mayor Garrett.

The purpose of the meeting is to discuss City Council Agenda items:

Discussed Items:

- A. Discussion Code Enforcement Officer Hire/Start date will be June 23, 2020 and he'll work Tuesday, Thursday and Friday.
- B. Discussion House in the Woods Sale Progress Dr. Mitchell is working on the RFP.
- C. Discussion Fireworks are permitted June 29- July 5 8:00 a.m. until 12 midnight. If there are any issues, call the Police.
- D. Discussion Sidewalk bumper blocks Dr. Mitchell stated a letter has been sent to businesses in violation, encouraging them to fix bumper blocks.

Item F. Discussion of City Council Agenda Items:

Item 12B. Oakland County West Nile Virus Program – Mayor Pro Tem Kantor asked about the West Nile allocation for the city. It's divided amongst Oakland County communities.

Item 12C. – Resolution authorizing I.T. Services with Oakland County for enhanced access fees related to the COVID-19 pandemic.

12F. Council member Stallings asked about the resolution authorizing an Interlocal Agreement with Oakland County for the distribution of Cares Act funds to assist with the COVID-19 pandemic. Costs to the city related to COVID-19 will be reimbursed to the city. The City is signing up to say we are participating in the program and Oakland County is the fiduciary of the federal program – Cares Act.

Chief McKee discussed the FEMA grant and the Cares Act on how they will work together because they can't overlap.

Discussed - Department Report of Recreation Coordinator – He's looking into renaming 3-parks

E. Discussed- Police Operations - Dr. Mitchell receiving inquiries from various Council members of what the current operations are. Looking into what is being recommended as best practices today. If there are policies and procedures that needed to be looked into, that will be done as well. Council member Ferguson stated there are no issues with Lathrup Village Police Department. He asked questions about the procedures of the background check. Chief McKee

said the background check is 60 pages long, they check -criminal history, driving history, legal documents, CLEMINS, LEIN, ACCURENT, a number of social data bases, check social media, prior law enforcement, contact previous employers, neighbors, relatives, references and request contacts from people who will not give them a good recommendation. Discussed body cameras – Lathrup Village Police doesn't have but they do have in-car cameras, they have redaction software which allows them to review/audio.

Council member Siddiqi said – would like a report that is more comprehensive and more qualitative. For example – statistics, training provided, are there any complaints against officers and how were they resolved. To have a good report to share with residents.

Public Comments

Dennis Nordmoe - 27265 Lathrup Blvd. said this is a good time to review local protocols for Police

Chief McKee said the main focus for the Police Department is to get the best training possible for the officers.

Mayor/City Council Comments:

Council member Ferguson stated to be aware of the Opens Meeting Act rules as it applies to City Council emails.

Bruce Kantor said there are several businesses that still have their temporary signs out and noticed signs in right-of-way.

There are cars being sold from a residence – asked code enforcement to follow-up on this matter.

Dr. Mitchell will check on the progress of the brick wall matter.

Scott Baker stated code enforcement cases has been pushed out due to COVID-19 and 46th District Court being closed. It's possible that the court will not open until September 2020.

Meeting adjourned at 7:00 p.m.

Transcribed by Yvette Talley

City Clerk

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, JUNE 15, 2020 HELD REMOTELY VIA - ZOOM.

The meeting was called to order at 7:02 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Kantor

Council members Ian Ferguson, Saleem Siddiqi. Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, Asst. City Administrator/Treasurer,

Pamela Bratschi, City Attorney, Scott Baker, Police Chief Scott McKee, Manager, Community & Economic Development, Susie Stec, Government Services, Kelda

London and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CO-20-84 APPROVAL OF AGENDA

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CONSENT AGENDA

CO-20-85 Approval of Minutes – May 18, 2020 – Study Session

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve the Study Session meeting minutes for May 18, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-20-86 Approval of Minutes – May 18, 2020- City Council Meeting

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve the City Council meeting minutes for May 18, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-20-87 Approval of Minutes – June 1, 2020- Study Meeting

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve the Study Session meeting minutes for June 1, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-20-88 APPROVAL OF DISBURSEMENT REPORTS

Motion by Mayor Tem Kantor, seconded by Council member Ferguson to approve the Disbursement Reports for the month of May 2020.

Fund 101	General Fund	\$228,660.24
Fund 202	Major Roads	\$7,248.46
Fund 203	Local Roads	\$19,333.04
Fund 258	Capital fund	\$2,091.00
Fund 494	Downtown Dev. Authority	\$5,624.61
Fund 592	Water & Sewer	\$149,457.25
	Total Disbursements	\$412,414.60

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-20-89 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Departmental Reports.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-20-90 PRESENTATION

None

CO-20-91 PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None

CO-20-92 PUBLIC HEARING

None

CO-20-93 ACTION REQUESTS

A. Consideration of First Reading of An Ordinance to Amend Chapter 14, Building and Building Regulations, Amending Article VII, Swimming Pools, Division 1, Generally, sec.14-184, Placement and Elevation

Scott Baker gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the First Reading of An Ordinance to Amend Chapter 14, Building and Building Regulations, Amending Article VII, Swimming Pools, Division 1, Generally, Sec. 14-184, Placement and Elevation.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

B. Consideration to approve the Oakland County West Nile Virus Program

Dr. Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Resolution authorizing participation in the Oakland County West Nile Virus Fund Program and authorize the Mayor and/or City Administrator to sign the Agreement and any related documents.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

C. Consideration to Approve the Agreement for I.T. Services With Oakland County for the Enhanced Access Fees Related To The COVID-19 Pandemic

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to Approve the Resolution Authorizing and Directing City Administrator, Dr. Sheryl Mitchell to enter into an Amendment to

Agreement for I.T. Services with Oakland county for the enhanced Access Fees Related to the COVID-19 Pandemic.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

D. <u>Consideration to Approve the Master Services Agreement for the Operation of Department of Public Services for the City of Lathrup Village</u>

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Approve the Master Services Agreement with Lathrup Services LLC for the budgeted amount of \$399,870 and authorize the Mayor to sign on behalf of the City.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

E. <u>Consideration to Approve the Appointment of a Council Member to the Election</u>
<u>Commission for the August 4, 2020 Primary Election</u>

Motion by Council member Ferguson, seconded by Council member Stallings to appoint Mayor Pro Tem Kantor to the Election Commission of the August 4, 2020 Primary Election.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

F. Consideration to Approve An Interlocal Agreement with Oakland County for the Distribution of Cares Act Funds to Assist Certain Areas of Need Caused by the COVID-19 Pandemic

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the resolution authorizing and directing Mayor Garrett to enter into an Interlocal Agreement with Oakland County for the Distribution of Cares Act Funds to Assist Certain areas of Need caused by the COVID-19 Pandemic.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

G. <u>Proclamation Statement Upholding the Principles of Diversity, Equity and Inclusion</u>

City Council recognize and acknowledge receipt of this proclamation.

H. Proclamation – Declaring June 19, 2020 – Juneteenth Awareness Day

City Council recognize and acknowledge receipt of this proclamation.

CO-20-94 CITY ADMINISTRATOR REPORT

Dr. Sheryl Mitchell stated that City Hall is open for business Monday – Friday 8:00 a.m.-4:30 p.m. Encouraged residents to use the drop box but if you come into the building, please wear a mask.

CO-20-95 CITY ATTORNEY

46th District Court handling cases on a limited basis. Code enforcement cases are delayed and if any residents have pending tickets, for court dates June 10 or July 8 those code cases will be adjourned until a later date. Pending code cases are encouraged contact Kelda London 248-557-2600 x237 or Jim Wright to try to get a resolution prior to the court date.

CO-20-96 REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES

Mayor Pro Tem Kantor – Infrastructure committee will move forward with a recommendation to City Council to put a ballot initiative for the roads (plan #2 - 71/2 miles of roads) on November 3, 2020 election. Next meeting will be June 24^{th} at 7:00 p.m. via Zoom.

Council member Siddiqi – marijuana study group update – discussed all data gathered to date. The committee will send a survey to residents for feedback. The goal is to make a recommendation to City Council by July 27th City Council meeting. They visited a medical marijuana processing center to gather more information.

CO-20-97 UNFINISHED/NEW BUSINESS

Susie Stec gave an update on the SEMCOG bike path. Will go out for bid in the Fall and will proceed with implantation in the Spring 2021. This will involve- bike route signage, pavement markings, 2 bike repair stations. Bike lanes were discussed but the challenge is the road width for dedicated bike lanes. Discussed T.A.P. grant will have further conversations with city engineer.

CO-20-98 PUBLIC COMMENT

Lillian Lowrey – reported challenges when vehicles are parked on both sides of the street. Asked how to get information about the RFP's? Dr. Mitchell stated they are posted in the newspaper, website and the Michigan MITN system.

City Attorney Baker said he'll ask Chief McKee to do a traffic impact study of the street. Chief McKee asked resident to call the non-emergency number 248-354-1010 he will have an officer come out to take a look.

Question from chat – asked about the business sidewalk program. Mayor Pro Tem Kantor said first year

will be the business corridor then moving into the residential quadrants. The particulars relevant to the sidewalk program will be a part of the RFP.

Elaine – wanted an update of the status of the ballet company that has classes in City Hall. Dr. Mitchell said as of today, they picked up their equipment and the ballet company has not made an effort to engage in conversation relative to moving a contract forward.

CO-20-99 MAYOR AND COUNCIL COMMENTS

Council member Ferguson stated that the brick wall situation has to be taken care of soon. Resident complained because their children are small and can't play in the backyard. Dr. Mitchell stated the building official will meet with the contractor about the matter. The City may have to hire a contractor to complete the brick wall and attempt to recover the cost from the property owner. Marijuana committee update – visited a facility and will send out a survey to residents. Suggested a Tour de Lathrup Village as a bike riding event in the city.

Mayor Pro- Tem congratulated Susie Stec on a great corridor clean-up.

Mayor Garrett said Yoga in the park went very well. The rally- kneel to heal that was held at City Hall was a very good event. Food giveaway event held at Michigan First Credit Union was a huge success. There will be another food giveaway Saturday, June 20 11:00 a.m.-2:00 p.m. located in the parking lot of Lathrup Village City Hall.

Absent voter applications from the State of Michigan is in letter form you may return them by mail, email or drop box.

Council member Siddiqi said there was discussion of police operations discussed in the study session this evening. In near future, City Council will receive from the Police department a more robust report for example, crime statistics, police performance etc. Wanted the residents to know that we are looking internally to make sure our police department continues to be a good police force that works for the city.

City Council meetings will be held via Zoom until the Governor removes her order.

Due to July 4th holiday, City Council meeting for July will be July 13th and July 27th.

CO-20-100 ADJOURNMENT

Motion by Council member Siddiqi, seconded by Council member Ferguson to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.	
The meeting was adjourned at 8:37 p.m.	
Transcribed by Yvette Talley	
Mykale Garrett, Mayor	Transcribed by Yvette Talley
	City Clerk

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON REMOTELY ON ZOOM.

The meeting was called to order at 6:02 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Ian Ferguson, Saleem Siddigi and Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Police

Chief, Scott McKee, Treasurer, Pamela Bratschi, Community & Economic

Development Manager, Susan Stec and City Clerk, Yvette Talley

CO-20-01 APPROVAL OF AGENDA

Motion by Mayor Pro Tem Kantor seconded by Council member Siddiqi to approve the Agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-20-02 CITY COUNCIL CONVENE AS ZONING BOARD OF APPEALS

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to convene as Zoning Board of Appeals.

Motion carried.

Motion by Board member Kantor, seconded by Board member Siddiqi to reconvene as City Council.

Please review Zoning Board of Appeals meeting minutes of May 20, 2019.

CO-20-03 ACTION REQUESTS

A. <u>Consideration of Approval of the Fiscal Year 2019/2020 Budget</u>
<u>Amendments</u>

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Stallings to Approve the Budget Amendments as submitted by the City Administrator for the Fiscal Year 2019-2020 Budget year, ending June 30, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

B. <u>Consideration of Adopting an Agreement for Professional Services with</u>
Giffels Webster for the City-Wide Bicycle Route TAP Grant

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Agreement for Professional Services with Giffels Webster and authorize the Mayor and/or City Administrator to sign the Agreement and any related documents.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-20-04 PUBLIC COMMENTS

None

CO-20-05 MAYOR/COUNCIL COMMENTS

Mayor Pro Tem Kantor reported Panera Bread and Discount Suit still have temporary signs out.

Council member Ferguson asked for an update on brick wall issue. Dr. Mitchell stated she asked Jim Wright, building official for a timeline that will not extend past the end of July, therefore, there should be notable progress in the near future. There's a blue truck with expired plates in the church parking lot, Council member Ferguson wanted an update. Dr. Mitchell will look into the matter. Plante Moran services right size for Lathrup village there will be an RFP done later in the year.

Mayor Garrett thanked everyone who assisted and delivered food on Saturday, June 20. She will partner with churches for food distribution to be announced at a later date. Thanked David Chung from DPS for his assistance with food distribution.

Council member Stallings reported on June 13th there will be food distributed at Southfield High School on Fridays.

CO-20-06 ADJOURNMENT

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddigi, Stallings

No: None

Motion carried.

The meeting was adjourned at 6:38 p.m.

Transcribed by Yvette Talley		
Mykale Garrett, Mayor	Transcribed by Yvette Talley	
	City Clerk	

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES JULY 13, 2020

Minutes of the Study Session Meeting of the City of Lathrup Village held on Monday, July 13, 2020 remotely via Zoom.

Meeting was called to order at 6:04 PM by Mayor Garrett

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor

Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Also Present: City Administrator, Dr. Shery Mitchell, City Attorney, Scott Baker, Asst. City

Administrator/Treasurer, Pamela Bratschi, Community and Economic Development Manager, Susie Stec, Government Operations Asst. Kelda London, Code Enforcement

Officer, Rami Sweidan

Others Present: City Planner Jill Bahm, Giffels Webster

Purpose of this meeting is to discuss City Council Agenda items.

A. Introduction of Rami Sweidan- Code Enforcement Officer

Rami Sweidan introduced himself as the City of Lathrup Part-Time Code Enforcement Officer. Rami has a number of years of experience with the City of Clawson. He stated that he is glad to be on board and a part of the team.

B. RFP for Realtor for House in the Woods Property

Council requested an RFP to obtain a realtor to appraise, list and market the property 19600 Forest

There is currently a proposal submitted to purchase the property to construct a single-family house.

Council instructed Dr. Mitchell to contact the interested party to determine a time line.

C. Fireworks Ordinance

Council will have a first reading of the revised firework ordinance at the July 27th regular scheduled Council Meeting.

D. <u>Infrastructure Committee – Road Improvement Bond Millage</u>

Bruce Kantor, Mayor Pro Tem reviewed all of the findings of Committee. The final conclusion for the ballot; There will be 7 miles of roads repaired to be repaid over 10 years at a rate of 3.9 mils. Cost to the average household will be approx. \$263. If the proposal passes, work will begin in the spring/summer of 2021.

E. Marijuana Study Group – Recommendations

Council Member Siddiqi gave an overview of the findings of the Marijuana Study group. Council decided to extend the sunset period, continue to gather information from cities similar to our size and cities where it has been legal for more then a year.

F. <u>Evergreen Farmington Sewer Disposal District Service Agreement Study</u>

Dr. Mitchell gave an overview of the agreement and answered questions. She assured Council there will be no cost to the city.

G. Parking Outside of Garage

Attorney Baker suggested that Council have Planning Commission look into the matter.

Mayor and Council Comments

Council member Ferguson said there is a rat problem at Olga's Restaurant because the rat boxes have been moved and the rodents are now being spotted at the neighbor's house next door. The resident was quoted \$500 to have the rodents removed from her property.

Council member Stallings asked if the flags at the new apartment complex are compliant with the sign ordinance. It was stated that they are temporary signs; they are compliant.

Council member Ferguson also asked for an update on the property at corner of Lathrup Blvd. and 12. The car is on 3 flat tires.

Mayor Garrett pointed out that the donation box on 12 Mile Rd is full and there are bags outside of the box.

Council member Stallings requested clarification regarding wearing face mask from the Governor's order. It was stated by Attorney Baker that it refers to outside in large crowds.

Council member Ferguson announced that there will be a peaceful protest scheduled for Wednesday July 22nd.

Dr. Mitchell stated with regard to the issues Tringali is experiencing, there is a delay today because one of the trucks did catch on fire from the contents picked up. Also, the box that was thrown in the trash had some content that was not recyclable.

Mayor Garrett mentioned there is a great deal of speeding along the thoroughfares by the trash trucks, the mail carriers and also residents.

Council member Stallings reminded residents that there will be a food giveaway on Friday July 17^{th} at Southfield High School from 9:00 AM - 1:00 PM.

Meeting Adjourned at 9:14 p.m.

Transcribed by Kelda London

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Treasurer/Assistant City Administrator

Date: July 22, 2020

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of June 2020.

MOTION:

To approve the Monthly Disbursements for the month of June 2020 as:

JUNE DISB	JUNE DISBURSEMENTS W/ SALARY INCLUDED		
FUND 101	GENERAL FUND	\$	370,594.85
FUND 202	MAJOR ROADS	\$	15,217.17
FUND 203	LOCAL ROADS	\$	133,554.34
FUIND 258	CAPITAL FUND	\$	3,288.00
FUIND 494	DOWNTOWN DEV. AUTH	\$	12,591.08
FUND 592	WATER & SEW	\$	327,313.96
TOTAL DISB	URSEMENTS	\$	862,559.40

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 6/1/2020-6/1	5/2020	
Gross Payroll:		
Payroll Department	Amount	Personnel
Admin	\$19,474.01	Bratschi, Carlton, London, Mitchell Schultz, Talley
DDA	\$2,145.83	Stec
Bldg Mnt	\$0.00	
Police	\$35,191.26	Becker, Button, Carmack, Elhourani, Huston Knoll, Lask, Lawrence, McKee, Roberts Tackett, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$1,038.79	Carlton
Recreation	\$1,854.42	Clough
Total Gross	\$59,704.31	
Deductions	\$22,192.46	
Net Payroll	\$37,511.85	
a	Fund Totals Include Gross Pay	roll

General Fund	\$56,519.69
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$2,145.83
Water & Sewer Fund	\$1,038.79

Total	\$59,704.31
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CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered	6/16/2020-6/30/2020	

Gross Payroll:

Payroll Department	Amount	Personnel	
Admin	\$15,274.01	Bratschi, Carlton, London, Mitchell	
		Schultz, Talley	
DDA	\$2,145.83	Stec	
Bldg Mnt	\$0.00		
Police	\$38,985.34	Becker, Button, Carmack, Elhourani, Huston	
		Knoll,Lask,Lawrence, McKee,Roberts	
		Tackett, Tompkins Upshaw, Zang	
DPS	\$0.00		
Water	\$1,038.79	Carlton	
Recreation	\$1,854.42	Clough	

Total Gross	\$59,298.39

Deductions \$21,013.22

Net Payroll \$38,285.17

* Fund Totals Include Gross Payroll

General Fund	\$314,075.16
Major Road Fund	\$15,217.17
Local Road Fund	\$133,554.34
Capital Acquisition Fund	\$3,288.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$10,445.25
Water & Sewer Fund	\$326,275.17

Total	\$802,855,09
Total	\$002,055.09

GL Desc

User: PAM DB: Lathrup

GL Number

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE POST DATES 06/01/2020 - 06/30/2020

Page: 1/7

Amount Check #

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

Invoice Description

Vendor

P. 000.000						
1-000.000-200.000	Fund 101 GENERAL FUND					
1-000.000-020.000 PREPAID 1-000.000-020.000	Dept 000.000					
1-000.000-000.000 PREMAID 1-000.000-000.000 PRIMAID 1-000.000 PRIMAID 1-000.0000 PRIMAID 1-000.0000 PRIMAID 1-000.0000 PRI	101-000.000-020.000	PREPAID	OAKLAND COUNTY TREASURER	ASSESSING SERVICES	31,874.26	44126
1-000.000-201.000 PSPAID 1-000.000-201.000 PSP	101-000.000-020.000	PREPAID	BLUE CARE NETWORK	HEALTH INSURANCE	9,481.76	44147
1-000.000-292.000	101-000.000-020.000	PREPAID	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,493.42	44148
1-900.000-232.000	101-000.000-020.000	PREPAID	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	9,368.62	44149
1-000.000-232.000	101-000.000-020.000	PREPAID	STANDARD INSURANCE COMPA	NY INSURANCE	542.56	44180
1-000.00-231.000	101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	T CHILD SUPPORT	282.75	44124
1-000.000-237.000	101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	GF INSURANCE	56.34	44128
1-000.00-243.000 EMCINEERING DEPOSITS HEDD 1-000.000-245.000 RENTAL SECURITY DEPOSITS HEDD 1-000.00-245.000 RENTAL SECURITY DEPOSITS HEDD 1-000.00-245.000 RENTAL SECURITY DEPOSITS HEDD 1-000.000-245.000 RENTAL SECURITY DEP	101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	128.60	44143
1-000.000-245.000 RENTAL SECURITY DEPOSITS HELD 1-000.000-245.000 PEROFERMANCE RONDS 1-000.000-	101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	T CHILD SUPPORT	282.75	44169
1-000.000-245.000 RENTAL SECURITY DEPOSITS HELD 1-000.000-245.000 POLICE UNION DURS 1-000.	101-000.000-243.000	ENGINEERING DEPOSITS	GIFFELS-WEBSTER ENG INC	11 MILE AND LATHRUP DEVELOPMENT	145.00	44105
1-000.009-245.000 RENYAL SECURITY DEPOSITS HELD 1-000.009-245.000 PENYAL SECURITY DEPOSITS HELD 1-000.009-245.000 PENYAL SECURITY DEPOSITS HELD 1-000.009-245.000 POLICE UNION DURS 1-000.009-245.000 POLICE UNION DURS 1-000.009-245.000 PERFORMANCE MONIS 1-000.	101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CHERYL MCCARY	COMMUNITY ROOM DEPOSIT	300.00	44091
1-000.000-245.000 RENTAL SECURITY EMPOSITS HELD 1-000.000-245.000 PENTAL SECURITY EMPOSITS HELD 1-000.000-245.000 FOLICE UNION DUES 1-000.000-246.000 POLICE UNION DUES 1-000.000-248.000 PERFORMANCE BONDS 1-000.000-249.000	101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	GLORIA DOOLEY	COMMUNITY ROOM DEPOSIT	300.00	44106
1-000.000-245.000 RENTAL SECURITY DEPOSITS HELD KIM JACKSON COMMUNITY ROOM DEPOSIT 300.00 441.81	101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JOHN ALLEN	COMMUNITY ROOM DEPOSIT	300.00	44116
1-000.000-245.000 RENTAL SECURITY DEPOSITS HELD KIMBERLY MUNNS COMMUNITY ROOM DEPOSIT 300.00 441.91	101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KAREN HOLLIS	COMMUNITY ROOM DEPOSIT	400.00	44117
1-000.003-245.000 RENTAL SECURITY DEPOSITS HELD VICTORIA DENNIS COMMUNITY ROOM DEPOSIT 300.00 44136 1-000.003-246.000 POLICE UNION DUES COMMAND OFFICERS ASSOC. UNION DUES 67.60 44095 1-000.003-246.000 POLICE UNION DUES POLICE UNION DUES POLICE UNION DUES 67.60 44095 1-000.003-283.000 PERFORMANCE BONDS POLICE OFFICE SUBPLIES POLICE OFFICE SUBPLIES 67.60 44095 1-000.003-283.000 PERFORMANCE BONDS POLICE UNION DUES POLICE UNION DUES POLICE UNION DUES POLICE OFFICE SUBPLIES POLICE SUPPLIES POLICE SUPPLIES POLICE SUBPLIES POLICE SUPPLIES POLICE	101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KIM JACKSON	COMMUNITY ROOM DEPOSIT	300.00	44118
1-000.000-245.000 RENTAL SECURITY DEPOSITS HELD COMMAND PTICES SASS. OF COMMINITY ROOM DEPOSIT 300.00 44150 1-000.000-246.000 POLICE UNION DURS POLICE NOTION DURS POLICE UNION DURS POLICE UNION DURS POLICE UNION DURS POLICE UNION DURS POLICE COMMAND PTICES ASS. OF UNION DURS 504.70 44199 1-000.000-283.000 PERFORMANCE BORDS Communer's Energy Bond Refund 5,000.00 44096 1-000.000-283.000 PERFORMANCE BORDS COMMUNES CO	101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KIMBERLY HURNS	COMMUNITY ROOM DEPOSIT	300.00	44119
1-000.000-246.000 POLICE UNION DUES COMMAND OFFICERS ASSN. OF UNION DUES 504.70 44095 1-000.000-246.000 POLICE OFFICERS ASSN. OF UNION DUES 504.70 44199 1-000.000-246.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5.000.00 44096 1-000.000-263.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5.000.00 44156 1-000.000-263.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5.000.00 44156 1-000.000-263.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND REfund 5.000.00 44156 1-000.000-263.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND REfund 5.000.00 44156 1-000.000-263.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND REfund 5.000.00 44156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND REfund 5.000.00 44156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND REfund 5.000.00 44156 1-000.000-243.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND REfund 5.000.00 44156 1-000.000-243.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND REfund 5.000.00 44156 1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA REFIREMENT FAUST-457 ICMA DEF COMP 457 3,405.26 44111 1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA REFIREMENT FAUST-457 ICMA DEF COMP 457 3,405.26 44111 1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA REFIREMENT FAUST-457 ICMA DEF COMP 457 4,205.41 44164 1-000.000-340.000 RECKRATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERS HER REFUND 2.3.33 44164 1-000.000-470.000 RECKRATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERSHE REFUND 2.3.33 44160 1-000.000-470.000 RECKRATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHE REFUND 2.3.33 44160 1-000.000-470.000 RECKRATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHE REFUND 2.3.33 44160 1-000.000-470.000 RECKRATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHE REFUND 2.3.33 44160 1-000.000-470.000 RECKRATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHE REFUND 2.3.33 44160 1-000.000-470.000 RECKRATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHE REFUND 2.3.33 44160 1-000.000-470.000 RECKRATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHE REFUND 2.3.3	101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	VICTORIA DENNIS	COMMUNITY ROOM DEPOSIT	300.00	44138
1-000.000-246.000 POLICE UNION DUES POLICE OFFICERS ASSOC. UNION DUES 594.70 44129 1-000.000-283.000 PERFORMANCE BONDS Consumer's Energy BD Bond Refund 5.000.00 44108 1-000.000-283.000 PERFORMANCE BONDS Consumer's Energy BD Bond Refund 5.000.00 44156 1-000.000-283.000 PERFORMANCE BONDS Consumer's Energy BD Bond Refund 5.000.00 44156 1-000.000-283.000 PERFORMANCE BONDS Consumer's Energy BD Bond Refund 5.000.00 44156 1-000.000-283.000 PERFORMANCE BONDS Consumer's Energy BD Bond Refund 5.000.00 44156 1-000.000-283.000 PERFORMANCE BONDS Consumer's Energy BD Bond Refund 5.000.00 44156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S Energy BD BOND Refund 5.000.00 44156 1-000.000-283.000 PERFORMANCE BONDS BCONSUMER'S Energy BD BOND Refund 5.000.00 44156 1-000.000-244.000 PERFORMANCE BONDS BCONSUMER'S ENERGY BD BOND REfund 5.000.00 44156 1-000.000-244.000 PERFORMANCE BONDS BCONSUMER'S ENERGY BD BOND REFUND 150.000.00 441.000 PERFORMANCE BONDS BCONSUMER'S ENERGY BD BOND REFUND 150.000.000 441.000 PERFORMANCE BONDS BCONSUMERS ENERGY BD BOND REFUND 150.000.000 441.000 PERFORMANCE BONDS BCONSUMERS ENERGY BOND BCONSUMERS BCONSUMERS BCONSUMERS BOND BCONSUMERS BCONSUMERS BCONSUMERS BOND BCONSUMERS BCONSUMERS BCONSUMERS BCONSUMERS BOND BCONSUMERS BCONSUMERS BOND BCONSUME	101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	WILLIAM B. COLTRANE	COMMUNITY ROOM DEPOSIT	300.00	44139
1-000.00-283.000 PERFORMANCE BONNS HORD CONSUMER'S Energy BD Bond Refund 5,000.00 44096 1-000.000-283.000 PERFORMANCE BONNS HOME DEPOT U.S.A. INC. BD Bond Refund 5,000.00 44156 1-000.000-283.000 PERFORMANCE BONNS CONSUMER'S Energy BD Bond Refund 5,000.00 44156 1-000.000-283.000 PERFORMANCE BONNS CONSUMER'S Energy BD Bond Refund 5,000.00 44156 1-000.000-283.000 PERFORMANCE BONNS CONSUMER'S Energy BD BOND REFUND SOURCE SUPPLIES STAPLES OFFICE SUPPLIES ONE STAPLES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES OFFICE SUPPLIES STAPLES OFFICE SUPPLIES OFFICE SUPPL	101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. O	F UNION DUES	67.60	44095
1-000.00-283.000 EERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 4156 1-000.00-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 4156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 4156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 4156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 4156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 4156 1-000.000-283.000 PERFORMANCE BONDS HOME INSPECTION FLOW FROM THE PROPERTY BD BOND REFUND AND AND AND AND AND AND AND AND AND A	101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	594.70	44129
1-000.000-283.000	101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	44096
1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 44156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 44156 1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD BOND Refund 5,000.00 44156 1-000.000-283.000 PERFORMANCE BONDS HOME INSPECTION FLUX, Inc BD BOND Refund 150.00 44162 1-000.000-283.000 PERFORMANCE BONDS RICHARD ALIERS BD BOND Refund 300.00 44162 1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 3,405.26 44111 1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 4,205.41 44164 1-000.000-392.003 ASSIGNED - OFBB ALERUS RETIREMENT TRUST-457 ICMA DEF COMP 457 4,205.41 44164 1-000.000-476.000 BUILDING PERMITS CONSUMERS SHEREY BUILDING PERMIT REFUND 1,250.00 44090 1-000.000-470.000 RECREATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERSHIP REFUND 23.33 44164 1-000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMES GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KARN THOMPSON GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KARN THOMPSON GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KARN THOMPSON GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE 1SAAC MORGAN REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44100 1-000.000-475.000 OFFICE SUPPLIES AMAZON CAPITAL SERVICES OFFICE SUPPLIES 1999.5 44112 1-000.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 1999.5 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 1999.5 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44100 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 1999.5 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44100 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY COLOROW WIPES 194.52 44100 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY COLOROW WIPES 194.52 44100 1-100.000-726.000 OFFICE SUPP	101-000.000-283.000	PERFORMANCE BONDS	Home Depot U.S.A. Inc.	BD Bond Refund	150.00	44108
1-000.000-283.000 PERFORMANCE BONDS CONSUMER'S ENERGY BD Bond Refund 5,000.00 44156 -000.000-283.000 PERFORMANCE BONDS Home Inspection Plus, Inc BD Bond Refund 150.00 44162 -000.000-283.000 PERFORMANCE BONDS Home Inspection Plus, Inc BD Bond Refund 300.00 44162 -000.000-283.000 PERFORMANCE BONDS RICHARD ALLERS BD Bond Refund 300.00 44174 -000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 3,405.26 44111 -000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 4,205.41 -000.000-392.003 ASSIGNED - OPEB ALERS RETIREMENT AND BENNERS CONTRIBUTIONS - 658740 RHFV CITY (101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	44156
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1-000.000-283.000 PERFORMANCE BONDS Home Inspection Plus, Inc BD Bond Refund 150.00 44162 1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 3,405.26 44111 1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 4,205.41 44164 1-000.000-392.003 ASSIGNED - OPE ALBRUS RETIREMENT TRUST-457 ICMA DEF COMP 457 4,205.41 44164 1-000.000-496.000 BUILDING PERMITS CONSUMERS ENERGY BUILDING PERMITS REFUND 1,250.00 44098 1-000.000-470.000 RECREATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERSHIP REFUND 23.33 44164 1-000.000-470.000 RECREATION SPECIAL PROGRAMS CASANDRA MCCOMES GYM MEMBERSHIP REFUND 22.33 44166 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 22.33 44166 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 22.33 44166 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 22.33 44166 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE GYM ASSOCIATION OF GREAT MEETING PLACE REFUND 23.33 44171 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE ISAAC MORGAN REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44140 1-000.000-726.000 OFFICE SUPPLIES AMAZON CAPITAL SERVICES OFFICE SUPPLIES 460.00 44101 460.00	101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	44156
1-000.000-283.000 PERFORMANCE BONDS RICHARD ALIERS BD Bond Refund 300.00 44174 -000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 3,405.26 44111 -000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 4,205.41 -000.000-456.000 BUILDING PERMITS CONSUMERS ENERGY BUILDING PERMIT REFUND 1,250.00 44098 -000.000-470.000 RECREATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERSHIP REFUND 23,33 44144 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 29,17 44153 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23,33 44160 -000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND	101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	44156
1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 4,205.41 44164 1-000.000-392.003 ASSIGNED - OPEB ALERUS RETIREMENT TRUST-457 ICMA DEF COMP 457 4,205.41 44164 1-000.000-392.003 ASSIGNED - OPEB ALERUS RETIREMENT AND BENEMERS CONTRIBUTIONS - 658740 RHFV CITY (50,000.00 44190 1-000.000-470.000 BUILDING PERMITS CONSUMERS ENERGY BUILDING PERMIT REFUND 1,250.00 144098 1-000.000-470.000 RECREATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERSHIP REFUND 23.33 44164 1-000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS OLIVIA STREET GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS OLIVIA STREET GYM MEMBERSHIP REFUND 23.33 44161 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATF MEETING PLACE REFUND 60.00 44110 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATF MEETING PLACE REFUND 60.00 44110 1-000.000-475.000 OFFICE SUPPLIES AMAZON CAPITAL SERVICES OFFICE SUPPLIES 144.00 44113 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 149.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 149.52 44181 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 144.15 1-100.000-726.000	101-000.000-283.000	PERFORMANCE BONDS	Home Inspection Plus, In	c BD Bond Refund	150.00	44162
1-000.000-344.000 DEF COMP PAYABLE ICMA CLEARIN ICMA RETIREMENT TRUST-457 ICMA DEF COMP 457 1-000.000-392.003 ASSIGNED - OPEB ALERUS RETIREMENT AND BENNIMERS CONTRIBUTIONS - 658740 RHFV CITY (50,000.00 44190 1-000.000-476.000 BUILDING PERMITS CONSUMERS ENERGY BUILDING PERMIT REFUND 1,250.00 44098 1-000.000-470.000 RECREATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERSHIP REFUND 23.33 44144 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREAT METING PLACE REFUND 60.00 44140 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREAT METING PLACE REFUND 60.00 44113 1-000.000-726.000 OFFICE SUPPLIES AMAZON CAPITAL SERVICES OFFICE SUPPLIES 26.97 44086 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 1199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 1199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 11.0000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 11.00000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 10.0000-726	101-000.000-283.000	PERFORMANCE BONDS	RICHARD ALIERS	BD Bond Refund	300.00	44174
1-000.000-392.003 ASSIGNED - OPEB	101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	7 ICMA DEF COMP 457	3,405.26	44111
1-000.000-456.000 BUILDING PERMITS CONSUMERS ENERGY BUILDING PERMIT REFUND 1,250.00 44098 1-000.000-470.000 RECREATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERSHIP REFUND 23.33 44144 1-000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 29.17 44153 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44161 1-000.000-470.000 RECREATION SPECIAL PROGRAMS NAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44171 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATHMEETING PLACE REFUND 60.00 44140 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATHMEETING PLACE REFUND 60.00 44113 Total For Dept 000.000 FICE SUPPLIES 15AAC MORGAN REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44113 Total For Dept 000.000 FICE SUPPLIES 26.97 44086 1-100.000-726.000 OFFICE SUPPLIES INTEGRITY BUSINESS SOLUTICHAND SANITIZER 199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 45.50 44217	101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	7 ICMA DEF COMP 457	4,205.41	44164
1-000.000-470.000 RECREATION SPECIAL PROGRAMS ALICE ALEXANDER GYM MEMBERSHIP REFUND 23.33 44144 1-000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 29.17 44153 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44166 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44168 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44169 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATEMEETING PLACE REFUND 60.00 44140 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE ISAAC MORGAN REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44113 1-000.000-726.000 OFFICE SUPPLIES INTEGRITY BUSINESS SOLUTIC HAND SANITIZER 199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 445.50 44581 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 445.50 44581 1-100.000-72	101-000.000-392.003	ASSIGNED - OPEB	ALERUS RETIREMENT AND BE	NEMERS CONTRIBUTIONS - 658740 RHFV CITY (50,000.00	44190
1-000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCCOMBS GYM MEMBERSHIP REFUND 29.17 44153 1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44166 1-000.000-470.000 RECREATION SPECIAL PROGRAMS CASSANDRA MCREATION GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 44140 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 44113 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 44113 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 44113 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 44113 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 44113 1-100.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 44100 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 44100 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATFMEETING PLACE REFUND 60.00 1-000.000-726.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIAT	101-000.000-456.000	BUILDING PERMITS	CONSUMERS ENERGY	BUILDING PERMIT REFUND	1,250.00	44098
1-000.000-470.000 RECREATION SPECIAL PROGRAMS GENE KNAFF GYM MEMBERSHIP REFUND 23.33 44160 1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44161 1-000.000-470.000 RECREATION SPECIAL PROGRAMS OLIVIA STREET GYM MEMBERSHIP REFUND 23.33 44161 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATH MEETING PLACE REFUND 60.00 44140 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE ISAAC MORGAN REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44113 Total For Dept 000.000 FILES SUPPLIES 26.97 44086 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 9710.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 97.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 97.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 9710.000-726.000 OFFICE SUPPLIES 9720.000-726.000 OFFICE SUPPLIES 9730.000-726.000 OFFICE SUPPLIES 9740.000-726.000 OFF	101-000.000-470.000	RECREATION SPECIAL PROGRAMS	ALICE ALEXANDER	GYM MEMBERSHIP REFUND	23.33	44144
1-000.000-470.000 RECREATION SPECIAL PROGRAMS KAREN THOMPSON GYM MEMBERSHIP REFUND 23.33 44168 1-000.000-470.000 RECREATION SPECIAL PROGRAMS OLIVIA STREET GYM MEMBERSHIP REFUND 23.33 44171 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREATF MEETING PLACE REFUND 60.00 44140 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE 1SAAC MORGAN REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44113 Total For Dept 000.000 FICE SUPPLIES STAPLES OFFICE SUPPLIES OFFICE SUPPLIES 199.55 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES OFFICE SUPPLIES 1.0000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 45.50 44217	101-000.000-470.000	RECREATION SPECIAL PROGRAMS	CASSANDRA MCCOMBS	GYM MEMBERSHIP REFUND	29.17	44153
1-000.000-470.000 RECREATION SPECIAL PROGRAMS OLIVIA STREET GYM MEMBERSHIP REFUND 23.33 44171 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE YOGA ASSOCIATION OF GREAT MEETING PLACE REFUND 60.00 44140 1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE ISAAC MORGAN REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44113 Total For Dept 000.000 REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44113 Total For Dept 000.000 OFFICE SUPPLIES 26.97 44086 1-100.000-726.000 OFFICE SUPPLIES INTEGRITY BUSINESS SOLUTION AND SANITIZER 199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-000.000-470.000	RECREATION SPECIAL PROGRAMS	GENE KNAFF	GYM MEMBERSHIP REFUND	23.33	44160
1-000.000-475.000	101-000.000-470.000	RECREATION SPECIAL PROGRAMS	KAREN THOMPSON	GYM MEMBERSHIP REFUND	23.33	44168
1-000.000-475.000 COMM ROOM & BLDG RENT REVENUE ISAAC MORGAN REFUND FOR MARCH DANCE STUDIO RENTAL 460.00 44113 Total For Dept 000.000 SOVERNMENT SERVICES 1-100.000-726.000 OFFICE SUPPLIES AMAZON CAPITAL SERVICES OFFICE SUPPLIES 266.97 44086 1-100.000-726.000 OFFICE SUPPLIES INTEGRITY BUSINESS SOLUTI(HAND SANITIZER 199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 48.00 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44281	101-000.000-470.000	RECREATION SPECIAL PROGRAMS	OLIVIA STREET	GYM MEMBERSHIP REFUND	23.33	44171
Total For Dept 000.000	101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	YOGA ASSOCIATION OF GREA	TFMEETING PLACE REFUND	60.00	44140
### 100.000 GOVERNMENT SERVICES 1-100.000-726.000	101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	ISAAC MORGAN	REFUND FOR MARCH DANCE STUDIO RENTAL	460.00	44113
1-100.000-726.000 OFFICE SUPPLIES AMAZON CAPITAL SERVICES OFFICE SUPPLIES 26.97 44086 1-100.000-726.000 OFFICE SUPPLIES INTEGRITY BUSINESS SOLUTICHAND SANITIZER 199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 48.00 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES STAPLES TONER CARTRIDGE 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217			Total For Dept 000.000		143,921.52	
1-100.000-726.000 OFFICE SUPPLIES INTEGRITY BUSINESS SOLUTI (HAND SANITIZER 199.95 44112 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 48.00 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	Dept 100.000 GOVERNMENT	SERVICES				
1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 48.00 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	26.97	44086
1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 7.80 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUT	ICHAND SANITIZER	199.95	44112
1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 31.15 44136 1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	48.00	44136
1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	7.80	44136
1-100.000-726.000 OFFICE SUPPLIES STAPLES OFFICE SUPPLIES 194.52 44181 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	31.15	44136
1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO CLOROX WIPES 62.32 44170 1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000		STAPLES		194.52	44181
1-100.000-726.000 OFFICE SUPPLIES NICHOLS PAPER & SUPPLY CO HAND SOAP, CLOROX WIPES 351.44 44170 1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000	OFFICE SUPPLIES		O CLOROX WIPES		44170
1-100.000-726.000 OFFICE SUPPLIES STAPLES TONER CARTRIDGE 102.66 44181 1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000					44170
1-100.000-726.000 OFFICE SUPPLIES FEDEX OFFICE SUPPLIES 45.50 44217	101-100.000-726.000		STAPLES	TONER CARTRIDGE	102.66	44181
	101-100.000-726.000				45.50	44217
			Page 22 of 1	35		

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Fund 101 GENERAL FUND	CEDVICEC				
Dept 100.000 GOVERNMENT 101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTE	NIITSANCE CUT	120.00	4421
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL INS	471.25	44121
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS, CODE ENFORECMENT	5,273.50	4412
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED	2,581.25	44150
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED	286.00	4415
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	STRIP AND WAX COMMUNITY ROOM FLOOR, LOE	300.00	4409
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENT	110.00	4415
101-100.000-832.000	CITIZEN COMMUNICATION/PR	POSTMASTER	POSTAGE FOR NEWSLETTER	800.00	4413
101-100.000-848.001	TECHNOLOGY	I.T. RIGHT	UPGRADES	108.00	4422
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	262.36	4409
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	380.34	4412
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	674.64	4412
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	217.71	4418
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.		62.50	4419
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	620.44	4423
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	406.16	4423
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	VEHICLE ALLOWANCE	400.10	4417
101-100.000-860.000	VEHICLE EXPENSE		SIFUEL CHARGES FOR CITY VEHICLES APRIL 20	36.54	4418
101-100.000-860.000	VEHICLE EXPENSE		SIFUEL CHARGES FOR CITY VEHICLES MAY 2020	87.20	4418
101-100.000-860.000	VEHICLE EXPENSE		SIFUEL CHARGES FOR CITY VEHICLES JUNE 202	95.67	44183
101-100.000-900.000	PRINTING/PUBLICATION COSTS	THE PRINT STOP INC.	LATHRUP VILLAGE NEWSLETTER PRINTING	2,874.00	4408
101-100.000-900.000	PRINTING/PUBLICATION COSTS	PREMIER BUSINESS PRODUCTS		680.13	4413
101-100.000-900.000	PRINTING/PUBLICATION COSTS	21ST CENTURY MEDIA- MICH		994.27	4408
101-100.000-901.000	POSTAGE FEES		N LEASE PAYMENT FOR POSTAGE MACHINE	356.64	44172
101 100.000 901.000	1001MOE 1EE0				111/
		Total For Dept 100.000 GG	JVERNMENT SERVICES	19,268.91	
Dept 101.000 ADMINISTRA				000 60	4410
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	220.63	4413
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	PROVIDENCE OCCUPATIONAL F		62.00	44173
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	220.63	44184
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	1,268.50	44088
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	1,235.00	4419
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION FORMS AND SUPPLIES	242.15	44132
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	AV APP POSTCARDS	402.88	44132
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	AV BALLOT OUTER ENVELOPES	191.90	44132
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	AV BALLOT RETURN ENVELOPES	193.68	44132
101-101.000-718.000	ELECTIONS	HART INTERCIVIC	ELECTION SUPPLIES	33.00	44220
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	ADVANCED MARKETING	TAX STATEMENTS, WINDOW ENEVELOPES	587.30	44142
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	3,609.50	44088
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	3,312.50	4419
		Total For Dept 101.000 A	DMINISTRATION	11,579.67	
Dept 201.000 BUILDING &					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	538.43	44093
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT		649.75	4412
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED	538.43	4415
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	71.64	4414
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT		649.75	4416
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	1,166.50	4410
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	347.12	4409
101-201.000-920.000	UTILITIES		WATER BILLS FOR CITY BUILDINGS	298.33	4409
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	81.86	44208
101-201.000-920.000	UTILITIES	DTE ENERGYDaga 22 of 1'	35 LECTRIC BILLS FOR CITY BUILDINGS	2,197.14	4421

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Dept 201.000 BUILDING &	GROUNDS				
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	ESPAINT AND PAINT SUPPLIES	79.71	4410
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	91.00	4411
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY C		233.49	4412
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	SANATIZING CITY HALL	738.00	4409
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR		& BLEED GAS LINES TO TRU	135.00	4409
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING		479.10	4415
	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING		1,261.00	4415
101-201.000-930.000		· · · · · · · · · · · · · · · · · · ·	LISPRING START UP FOR SPRINKLER SYSTEM	45.00	4415
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR BUILDING MAINTENANCE & REPAIR				
101-201.000-930.000		ELITE SPRINKLER SYSTEMS		300.00	4415
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	SANITIZING CITY HALL	810.00	4415
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	91.00	4416
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	SEMREO	GRANT REIMBURSMENT	5,358.65	4418
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DURST LUMBER COMPANY	SPRIKLER PARTS, WASP SPRAY	15.96	4421
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	INTEGRITY BUSINESS SOLUT		10.99	4422
101-201.000-938.000	PARKING LOT & GROUNDS		EN FERTILIZER APPLICATION	150.00	4421
101-201.000-938.000	PARKING LOT & GROUNDS		EN FERTILIZER APPLICATION	200.00	4421
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINT:	EN FERTILIZER APPLICATION	200.00	4421
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINT	EN FERTILIZER APPLICATION	300.00	4421
		Total For Dept 201.000 B	UILDING & GROUNDS	17,037.85	
Dept 301.000 PUBLIC SAFE	ETY				
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	519.46	4413
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.03	4413
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	MEDICAL REIMBURESMENT	433.80	4414
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.03	4418
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	561.36	4418
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	TONER CARTIDGE	120.89	4414
101-301.000-726.000	OFFICE SUPPLIES	CITY OF LATHRUP VILLAGE	TRAINING, SANITARY WIPES	21.18	4415
101-301.000-726.000	OFFICE SUPPLIES	ZIP ETC.INC.	ABSENCE REPORT	55.00	4418
101-301.000-726.000	OFFICE SUPPLIES	WATCH GUARD VIDEO	BATTERY	31.80	4418
101-301.000-726.000	OFFICE SUPPLIES	ZIP ETC.INC.	ABSENCE REPORTS	55.00	4424
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	PREMIER BUSINESS PRODUCT		120.96	4413
101-301.000-729.000	OFFICE MACHINE MAINTENANCE		C.OPEN CLOSET, RE KEY LOCK	159.00	4413
101-301.000-731.000			CHIACP NET SUBSCRIBER DUES	525.00	4416
101-301.000-822.000	TRAINING		TRAINING, SANITARY WIPES	46.66	4415
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES		GLOCK MAGAZINE, AMMUNITION	459.00	4415
101-301.000-829.000	POLICE UNIFORMS & CLEANING	GALLS, LLC	UNIFORMS	328.00	4410
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS FOR OFFICER ROBERTS	128.98	4410
101-301.000-829.000	POLICE UNIFORMS & CLEANING POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS UNIFORMS UNIFORMS	100.98	4410
101-301.000-829.000	POLICE UNIFORMS & CLEANING POLICE UNIFORMS & CLEANING	MICHAEL ZANG	UNIFORM ALLOWANCE	400.00	4410
	POLICE UNIFORMS & CLEANING POLICE UNIFORMS & CLEANING				
101-301.000-829.000		MICHAEL ZANG	BOOT REIMBURSEMENT	89.04	4412
101-301.000-829.000	POLICE UNIFORMS & CLEANING	AMANDA CARMACK	BOOT REIMBURSEMENT	95.40	4414
101-301.000-829.000	POLICE UNIFORMS & CLEANING	SCOTT MCKEE	BOOT REIMBURSEMENT	89.04	441
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING FOR MAY AND JUNE 2020	156.25	4423
101-301.000-836.000	PRISONER LOCKUP	CITY OF BERKLEY	JUNE PRISONER BOARD	100.00	4420
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	54.02	4408
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	398.36	4412
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	217.70	4418
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	54.79	441
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	398.36	4423
		DID./T./G./ 011 G//	NEGOTI CUANCE ON DOLLCE BALLOE	63.95	4408
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	NIOIL CHANGE ON POLICE TAHOE NIOIL CHANGE ON POLICE TAHOE	63.93	1100

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Fund 101 GENERAL FUND	7.00.7				
Dept 301.000 PUBLIC SAFE 101-301.000-860.000	TTY VEHICLE EXPENSE	IIC DANK WOVACED EIFET CA	SIFUEL CHARGES FOR CITY VEHICLES APRIL 20	1,502.74	44183
101-301.000-860.000	VEHICLE EXPENSE		SIFUEL CHARGES FOR CITY VEHICLES MAY 2020	1,225.94	44183
101-301.000-860.000	VEHICLE EXPENSE		SIFUEL CHARGES FOR CITY VEHICLES JUNE 202	1,837.14	44183
101-301.000-860.000	VEHICLE EXPENSE	SERRA CHEVROLET	AUTO REPAIR ON POLICE VEHICLES	71.11	44241
		Total For Dept 301.000 F		10,560.92	
Dept 401.000 PUBLIC SERV	OT CE			,	
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	13.35	44101
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	207.17	44097
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILLS	124.28	44127
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WWATER BILLS FOR CITY BUILDINGS	107.42	44092
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SY	SIFUEL CHARGES FOR CITY VEHICLES MAY 2020	158.26	44183
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SY	SIFUEL CHARGES FOR CITY VEHICLES JUNE 202	370.48	44183
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	87.71	44208
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	94.35	44214
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILLS	124.28	44234
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	10,333.30	44120
101-401.000-936.000	EQUIPMENT MAINTENANCE	QUALITY TOWING SERVICE	TOWING SERVICES PROVIDED	200.00	44238
		Total For Dept 401.000 F	UBLIC SERVICE	11,820.60	
Dept 501.000 LEAF COLLECT 101-501.000-978.000	CTION REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL WASTE MAY 2020	288.28	44179
		Total For Dept 501.000 I	EAF COLLECTION	288.28	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE	14,803.00	44134
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABELS AND YARD WASTE COLI	13,155.00	44179
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	14,803.00	44243
		Total For Dept 502.000		42,761.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	27.82	44137
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	27.82	44184
101-601.000-812.000	COMMUNITY EVENTS	RUSSIAN BALLET ACADEMY	REFUND FOR REMAINDER OF MARCH DANCE STU	667.00	44176
		Total For Dept 601.000 F	RECREATION	722.64	
		Total For Fund 101 GENER	AL FUND	257,961.39	
Fund 202 MAJOR ROAD FUNI	0				
Dept 702.000 202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	92.57	44090
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	70.15	44152
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	103.50	44152
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	92.00	44152
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINT		800.00	44103
202-702.000-862.000	ROADSIDE MAINTENANCE		'EN LAWN MAINTENANCE AND FERTILIZER APPLIC!	1,250.00	44216
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,766.83	44100
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKI		104.19	44133
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKI		52.57	44175
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,728.43	44213
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKI	AN SUB SIGNAL	317.53	44239
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKI		320.83	44239
202-702.000-864.000	TRAFFIC CONTROLS	road commission for oaki Page 25 of 1	AN SUB SIGNALS	263.08	44239
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					Fund 202 MAJOR ROAD FUND
44115	2 227 07	MDEE DEMONAL AND OMIMD ODINDING	J.H. HART URBAN FORESTRY	FORECERY	Dept 702.000 202-702.000-870.000
44115 44167	2,337.87 96.47	TREE REMOVAL AND STUMP GRINDING TREE TRIMMING	J.H. HART URBAN FORESTRY	FORESTRY FORESTRY	202-702.000-870.000
44226	486.25		J.H. HART URBAN FORESTRY	FORESTRY	202-702.000-870.000
44120	5,334.90	PUBLIC SERVICES PROVIDED	LATHRUP SERVICES, LLC	CONTRACTUAL SERVICES	202-702.000-921.000
	15,217.17		Total For Dept 702.000		
	15,217.17	ROAD FUND	Total For Fund 202 MAJOR		
					Fund 203 LOCAL ROAD FUND Dept 703.000
44090	92.58	ROAD PATCH	CADILLAC ASPHALT L.L.C.	ROAD MAINTENANCE	203-703.000-861.000
44105	8,411.88	11 MILE RESURFACING	GIFFELS-WEBSTER ENG INC	ROAD MAINTENANCE	203-703.000-861.000
44105	1,052.50	2020 ROAD REPAIR PROJECT	GIFFELS-WEBSTER ENG INC	ROAD MAINTENANCE	203-703.000-861.000
44105	8,293.75	2020 ROAD REPAIR PROJECT	GIFFELS-WEBSTER ENG INC	ROAD MAINTENANCE	203-703.000-861.000
44105	4,151.25	11 MILE RESURFACING	GIFFELS-WEBSTER ENG INC	ROAD MAINTENANCE	203-703.000-861.000
44152	70.15	ROAD PATCH	CADILLAC ASPHALT L.L.C.	ROAD MAINTENANCE	203-703.000-861.000
44152	103.50	ROAD PATCH	CADILLAC ASPHALT L.L.C.	ROAD MAINTENANCE	203-703.000-861.000
44152	92.00	ROAD PATCH	CADILLAC ASPHALT L.L.C.	ROAD MAINTENANCE	203-703.000-861.000
44189	88,133.19	11 ROAD REHABILITATE ROADWAY	STATE OF MICHIGAN	ROAD MAINTENANCE	203-703.000-861.000
44244	11,401.16	11 MILE REHABILITATE ROADWAY	STATE OF MICHIGAN	ROAD MAINTENANCE	203-703.000-861.000
44248	2,874.38	11 MILE RESURFACING	GIFFELS-WEBSTER ENG INC	ROAD MAINTENANCE	203-703.000-861.000
44161	622.50	CITY WIDE BICYCLE ROUTE PROJECT	GIFFELS-WEBSTER ENG INC	NON-MOTOR FACILITIES	203-703.000-868.000
44115	2,337.88	TREE REMOVAL AND STUMP GRINDING		FORESTRY	203-703.000-870.000
44167	96.47	TREE TRIMMING	J.H. HART URBAN FORESTRY	FORESTRY	203-703.000-870.000
44226 44120	486.25 5,334.90	TREE STUMPING PUBLIC SERVICES PROVIDED	J.H. HART URBAN FORESTRY LATHRUP SERVICES, LLC	FORESTRY CONTRACTUAL SERVICES	203-703.000-870.000 203-703.000-921.000
11120	133,554.34		Total For Dept 703.000	CONTINUED DERVICED	203 703.000 321.000
	133,554.34	DOAD EVIND	Total For Fund 203 LOCAL		
	133,334.34	ROAD FUND	TOTAL FOI FUNG 203 LOCAL	TION FUND	Fund 258 CAPITAL ACQUISIT
					Dept 000.000
44083	2,368.00	EDEPOSIT FOR KITCHEN CABINET REFACING		CAPITAL EXPENDITURE	258-000.000-970.000
44110	920.00	TECHNOLOGY SERVICES	I.T. RIGHT	CAPITAL EXPENDITURE	258-000.000-970.000
	3,288.00		Total For Dept 000.000		
	3,288.00	L ACQUISITION FUND	Total For Fund 258 CAPITA		
				PMENT AUTHORITY	Fund 494 DOWNTOWN DEVELOR Dept 000.000
44137	43.18	HEALTH SAVINGS PLAN	VANTAGEPOINT TRANSFER	EMPLOYEE TAXES & BENEFITS	494-000.000-703.000
44184	43.18	HEALTH SAVINGS PLAN	VANTAGEPOINT TRANSFER	EMPLOYEE TAXES & BENEFITS	494-000.000-703.000
44123	675.00	NMEMBERSHIP DUES	MICHIGAN ASSOC. OF PLANNI	TRAINING/MEMBERSHIP	494-000.000-822.000
44150	175.00	CABLE SERVICES PROVIDED FOR MAINSTREET	C V STUDIOS	MAIN STREET PROGRAM	494-000.000-844.000
44163	820.00	BALANCE FOR STREETSCAPING	HORTULUS GARDENS	STREETSCAPING	494-000.000-845.000
44088	195.00	LEGAL SERVICES PROVIDED	BAKER & ELOWSKY, PLLC	PLANNING/CONSULTING FEES	494-000.000-882.000
44105	178.75	PERMIT REVIEWS	GIFFELS-WEBSTER ENG INC	PLANNING/CONSULTING FEES	494-000.000-882.000
44105	400.77	PLAN REVIEW FOR PRECISE MRI	GIFFELS-WEBSTER ENG INC	PLANNING/CONSULTING FEES	494-000.000-882.000
44161	5,750.00	CITY WIDE BICYCLE ROUTE PROJECT	GIFFELS-WEBSTER ENG INC	PLANNING/CONSULTING FEES	494-000.000-882.000
44137 44184	9.27 9.27	HEALTH SAVINGS PLAN HEALTH SAVINGS PLAN	VANTAGEPOINT TRANSFER VANTAGEPOINT TRANSFER	FARMERS MARKET FARMERS MARKET	494-000.000-887.000 494-000.000-887.000
	8,299.42		Total For Dept 000.000		
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

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POST DATES 06/01/2020 - 06/30/2020

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

TOTAL FOR FURNISHED DEVELOPMENT AUTHORITY	GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
PART 520 NATER 1 SEMENT NUMBER DEPARTMENT 997-398,000-713.000	Fund 494 DOWNTOWN DEVEL	OPMENT AUTHORITY				
Dept 536,000 NATER DEPARTMENT 592-353,000-703,000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 15.85 44137 592-353,000-702,000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 15.85 44137 592-353,000-702,000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 15.85 44137 592-353,000-702,000 COMPRACTUAL STRVICES POUR PROPERTY AND PROPER			Total For Fund 494 DOWNT	OWN DEVELOPMENT AUTHORITY	8,299.42	
992-356.000-703.000 EMPLOYEE TAKES & BENETISS VANCAGEROINT TRANSER HEALTH SAVINGS FLAN 15.85 44184 992-356.000-902.000 BILLING SENVICES VANCAGEROINT TRANSFER HEALTH SAVINGS FLAN 15.85 44184 992-356.000-921.000 EMPLOYEE TAKES & TOSTHAGE IN POSTAGE FOR WATER BILLES 600.00 2355 992-356.000-937.000 MATER SYSTEM MAINTENANCE EAGLE LANDSCAPING SUFFLY GRANT SENVICES PROVIDED 359.94 44102 992-356.000-937.000 MATER SYSTEM MAINTENANCE EAGLE LANDSCAPING SUFFLY GRANT SENVICES PROVIDED 56.00 44102 992-356.000-937.000 MATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUFFLY GRANT SENVICES PROVIDED 56.00 44102 992-356.000-937.000 MATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUFFLY GRANT SENVICES PROVIDED 56.00 44102 992-356.000-937.000 MATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUFFLY GRANT SENVICES PROVIDED 5011 96.00 44102 992-356.000-937.000 MATER SYSTEM MAINTENANCE FOR THE ADMINISTRANCE FOR SUFFLY GRANT SENVICES PROVIDED 5011 96.00 44102 992-356.000-937.000 MATER SYSTEM MAINTENANCE FOR SUFFLY GRANT SENVICES PROVIDED 5011 96.00 44102 992-356.000-937.000 MATER SYSTEM MAINTENANCE FECUSION SUFFLY GRANT SENVICES PROVIDED 5011 96.00 44102 992-356.000-937.000 MATER SYSTEM MAINTENANCE FECUSION NATER SYSTEM SYSTEM MAINTENANCE FECUSION NATER SYSTEM SYSTEM MAINTENANCE FECUSION NATER SYSTEM MAINTENANCE FECUSION NATER SYSTEM NATER SYSTEM NATER SYSTEM SYSTEM NATER SYSTEM NATER SYSTEM SYSTEM NATER SYSTEM SYSTEM NATER SYSTEM SYSTEM SYSTEM SY						
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Total For Fund 592 WATER & SEWER FUND 325,236.38			1			
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DB: Lathrup

User: PAM

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE POST DATES 06/01/2020 - 06/30/2020

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

GL Number GL Desc Vendor Invoice Description Amount Check #

> Fund Totals: Fund 101 GENERAL FUND 257,961.39 15,217.17 Fund 202 MAJOR ROAD FUNI 133,554.34 Fund 203 LOCAL ROAD FUNI Fund 258 CAPITAL ACQUIS 3,288.00 Fund 494 DOWNTOWN DEVEL(8,299.42 Fund 592 WATER & SEWER I 325,236.38

Page: 7/7

743,556.70 Total For All Funds:



BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

SCOTT R. BAKER JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

June 1, 2020

Via Email

Sheryl Mitchell, DBA, MSA City Administrator City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076 Pam Bratschi, MiCPT, CPFA City Treasurer City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Re: Legal Department Billing for May1 through May 31, 2020

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of May, 2020:

1.	General Retainer	\$2,500.00
2.	Special Legal Services	\$1,137.50
3.	Downtown Development Authority	\$ 195.00
4.	Project Reimbursement	\$0
5.	Prosecution/Code Enforcement	<u>\$1,267.50</u>
	OVERPAYMENT CREDIT	(27.00)
		\$5.073.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

06-01-2020

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 975

Invoice Period: 05-01-2020 - 05-31-2020

RE: DDA

Time Details

Date	Professional	Description Hou	ırs	Amount
05-18-2020	SRB	Research and review current TIF and Development Plan 1.50 regarding revenue sharing/ cost reimbursement possibilities between the DDA and City.		195.00
		Total Fe	es	195.00
Time Sum	ımary			
Professional	I	Hou	ırs	Amount
Scott Baker		1.	50	195.00
		Total		195.00
		Total for this Invoice)	195.00

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

06-01-2020

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 976

Invoice Period: 05-01-2020 - 05-31-2020

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
05-01-2020	SRB	Review and respond to correspondence from Admin re sign violation notifications	0.25	No Charge
05-01-2020	SRB	Review and respond to correspondence from S. Stec re sign violation notifications	0.25	No Charge
05-01-2020	SRB	Review and respond to correspondence from K. London re sign violation notifications	0.25	No Charge
05-01-2020	SRB	Review correspondence from Admin re restaurant inquiry	0.25	No Charge
05-01-2020	SRB	Review correspondence from Police Chief re restaurant inquiry	0.25	No Charge
05-01-2020	SRB	Review correspondence from Admin re Council special meeting Agenda.	0.25	No Charge
05-03-2020	SRB	Review and respond to multiple correspondence from Mayor and Mayor Pro Tem re communications received.	0.50	No Charge
05-04-2020	SRB	Prepare for and attend Special Meeting of City Council.	1.75	No Charge
05-04-2020	SRB	Review and respond to multiple correspondence from K. London, S. Stec and Admin re notice of code violation letters.	0.75	No Charge
05-05-2020	SRB	Review correspondence from Mayor Pro Tem re code enforcement issue at 27315 Lathrup Blvd	0.25	No Charge
05-05-2020	SRB	Review correspondence from Mayor re code enforcement issue	0.25	No Charge
	V	Ve appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	e 1 of 4

Date	Professional	Description	Hours	Amount
		at 27315 Lathrup Blvd		
05-05-2020	SRB	Review correspondence from Admin re code enforcement issue at 27315 Lathrup Blvd	0.25	No Charge
05-05-2020	SRB	Review correspondence from Admin re Gorbe litigation	0.25	No Charge
05-06-2020	SRB	Review correspondence from Admin re code enforcement issue at 27315 Lathrup Blvd	0.25	No Charge
05-06-2020	SRB	Review correspondence from Mayor Pro Tem re code enforcement issue at 27315 Lathrup Blvd	0.25	No Charge
05-11-2020	SRB	Review correspondence from Admin re Patroncity campaign	0.25	No Charge
05-12-2020	SRB	Review correspondence from Clerk re ballot proposals	0.25	No Charge
05-12-2020	SRB	Review correspondence from S. Stec re business licenses	0.25	No Charge
05-12-2020	SRB	Review correspondence from S. Stec re percision MRI	0.25	No Charge
05-12-2020	SRB	Review correspondence from Admin re percision MRI	0.25	No Charge
05-12-2020	SRB	Review correspondence from S. Stec re virtual open house	0.25	No Charge
05-13-2020	SRB	Review correspondence from Admin re DDA	0.25	No Charge
05-13-2020	SRB	Review correspondence from Treasurer re DDA	0.25	No Charge
05-13-2020	SRB	Review correspondence from Admin re agenda for 5-18	0.25	No Charge
05-13-2020	SRB	Review correspondence from Treasurer re agenda for 5-18	0.25	No Charge
05-13-2020	SRB	Review correspondence from Clerk re agenda for 5-18	0.25	No Charge
05-14-2020	SRB	Review correspondence from Admin re DDA	0.25	No Charge
05-14-2020	SRB	Review correspondence from S. Stec re DDA	0.25	No Charge
05-14-2020	SRB	Review and respond to Clerk re absentee voter application question	0.25	No Charge
05-15-2020	SRB	Review and respond to correspondence re PC agenda items	0.25	No Charge
05-15-2020	SRB	Review correspondence from Admin re DDA	0.25	No Charge
05-15-2020	SRB	Review correspondence from S. Stec re Planning Commission meeting agenda	0.25	No Charge
05-15-2020	SRB	Review correspondence from Admin re Council Study Session agenda	0.25	No Charge

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Page 2 of 4

Date	Professional	Description	Hours	Amount
05-15-2020	SRB	Review correspondence from Admin re Council meeting agenda	0.25	No Charge
05-17-2020	SRB	Review and respond to correspondence from Mayor Pro Tem re Marijuana Odor regulation	0.25	No Charge
05-17-2020	SRB	Review and respond to correspondence from Admin re Marijuana Odor regulation	0.25	No Charge
05-18-2020	SRB	Prepare for and attend virtual City Council meeting and study session	2.50	No Charge
05-18-2020	SRB	Review and respond to correspondence from Clerk re absentee ballot application mailings.	0.25	No Charge
05-18-2020	SRB	Review and respond to correspondence from Admin re DDA revenue sharing.	0.25	No Charge
05-19-2020	SRB	Review correspondence from Mayor Pro Tem re code violation complaint.	0.25	No Charge
05-19-2020	SRB	Review correspondence from Mayor re code violation complaint.	0.25	No Charge
05-19-2020	SRB	Review correspondence from Admin re code violation complaint.	0.25	No Charge
05-19-2020	SRB	Review correspondence from Admin re consumers energy program.	0.25	No Charge
05-22-2020	SRB	review correspondence from admin re city updates.	0.25	No Charge
05-26-2020	SRB	Review correspondence from Clerk re FOIA request.	0.25	No Charge
05-26-2020	SRB	Review and respond to multiple correspondence from the Mayor re FOIA request	0.50	No Charge
05-26-2020	SRB	Review and respond to multiple correspondence from the Mayor pro-tem re FOIA request	0.50	No Charge
05-27-2020	SRB	Review correspondence from Admin re ZBA request	0.25	No Charge
05-27-2020	SRB	Review correspondence from S. Stec re ZBA request	0.25	No Charge
05-27-2020	SRB	Review correspondence from Admin re household waste disposal	0.25	No Charge
05-27-2020	SRB	Review correspondence from Admin re administrative office opening	0.25	No Charge
05-27-2020	SRB	Review correspondence from Admin re employment agreement	0.25	No Charge
05-28-2020	SRB	Review correspondence from Admin re sewer and water mailings	0.25	No Charge
05-28-2020	SRB	Review correspondence from Admin re employment agreement	0.25	No Charge
05-29-2020	SRB	Review and respond to correspondence from Admin re Council	0.25	No Charge
	V	Ve appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Pag	e 3 of 4

Date	Professional	Description	Hours	Amount			
		Study Session agenda					
05-29-2020	SRB	Review and respond to multiple correspondence from Mayor, Mayor Pro-Tem and Admin re code issues	0.25	No Charge			
05-29-2020	SRB	Review and respond to correspondence from Clerk re ZBA request	0.25	No Charge			
05-29-2020	SRB	Participate in phone conference with Staff re code/complaint issue	0.50	No Charge			
05-31-2020	SRB	Review multiple correspondence from Admin re fence inquiry	0.25	No Charge			
05-31-2020	SRB	Services Rendered		2,500.00			
		To	tal Fees	2,500.00			
Time Summary							
Professional		Hours	Amount				
Scott Baker			20.00	2,500.00			
		Total		2,500.00			

OVERPAYMENT CREDIT 27.00

Total for this Invoice 2,473.00

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

06-01-2020

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 977

Invoice Period: 05-01-2020 - 05-31-2020

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
05-01-2020	SRB	Review and respond to multiple correspondence from Code Officer	0.25	32.50
05-06-2020	SRB	Receipt and review of correspondence from 46th District Court concerning reopening to the public and commencement of virtual hearings.	0.25	32.50
05-06-2020	SRB	Review correspondence from Code Officer re code enforcement issue at 27315 Lathrup Blvd	0.25	32.50
05-15-2020	SRB	Review correspondence from 46th District Court re conference to implement virtual dockets	0.25	32.50
05-18-2020	SRB	Receipt and review 46th District Court amended prosecution calendars for June 2020.	0.25	32.50
05-19-2020	SRB	Participate in virtual conference call with 46th District court re virtual docket implementation	1.25	162.50
05-26-2020	SRB	Telephone Conference with Sgt. Zang	0.25	32.50
05-26-2020	SRB	Phone call with defendant concerning Zoom hearing re: 18LV02559.	0.25	32.50
05-27-2020	SRB	Review of final docket information from 46th District Court; review and preparation of file materials for 06/10/2020 virtual hearings.	2.00	260.00

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Page 1 of 2

Date	Professional	Description	Hours	Amount
05-27-2020	SRB	Review correspondence from 46th District Court re virtual docket procedures	0.25	32.50
05-28-2020	SRB	Correspondence with Police Clerk concerning driving records needed for 06/10/2020 court docket.	0.25	32.50
05-29-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00264A	0.50	65.00
05-29-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00539A	0.50	65.00
05-29-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00867A	0.50	65.00
05-29-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00590A	0.50	65.00
05-29-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00861A	0.50	65.00
05-29-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00931A	0.50	65.00
05-29-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00645A	0.50	65.00
05-29-2020	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV00576A	0.50	65.00
05-29-2020	SRB	Telephone conference with code enforcement officer.	0.25	32.50
		То	otal Fees	1,267.50
Time Sum	mary			
Professional			Hours	Amount
Scott Baker			9.75	1,267.50
		Total		1,267.50
Total for this Invoice				

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

06-01-2020

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 978

Invoice Period: 05-01-2020 - 05-31-2020

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
05-04-2020	SRB	Attend virtual meeting with Mayor, Mayor Pro-Tem and Admin re continuing code violation/ harassment issue	0.75	97.50
05-05-2020	SRB	Draft Amendment to Admin employment agreement.	0.25	32.50
05-07-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
05-14-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
05-19-2020	SRB	Participate in the virtual Planning Commission meeting.	1.50	195.00
05-21-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
05-28-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
05-29-2020	SRB	Draft notice of public hearing for Michigan First ZBA application.	0.25	32.50
		Т	otal Fees	1,137.50
Time Sum	mary			
Professional			Hours	Amount
Scott Baker			8.75	1,137.50
		Total		1,137.50
		Total for this I	nvoice	1,137.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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User: PAM DB: Lathrup

		/	
PERTOD	ENDING	06/30	/2020

DD: Edelif ap							
		2019-20 ORIGINAL	2019-20	YTD BALANCE 06/30/2020	ACTIVITY FOR MONTH 06/30/20	AVAILABLE BALANCE	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL F	UND						
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,693,123.00	2,357,032.00	2,357,032.35	0.00	(0.35)	100.00
	REFUSE COLLECTION TAXES	403,957.00	356,292.00	356 , 291.81	0.00	0.19	100.00
	DELQ PERSONAL PROPERTY REVENU	7,000.00	6,147.00	6,274.14	21.10	(127.14)	102.07
101-000.000-414.000		38,500.00	35,273.00	35,272.61	0.00	0.39	100.00
	MISCELLANEOUS REVENUE	12,000.00	13,000.00	13,117.97	270.00	(117.97)	100.91
	WORK COMP DIVIDEND REVENUE	0.00	4,771.00	4,771.00	0.00	0.00	100.00
	PROPERTY & LIABLITY DIVIDEND REVENUE	6,500.00	6,878.00	6,878.00	0.00	0.00	100.00
	AT & T LEASE PAYMENTS	55,000.00	55,000.00	60,889.32	5,074.11	(5,889.32)	110.71
	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	41,368.56	3,447.38	3,631.44	91.93
101-000.000-446.000		20,000.00	26,000.00	22,195.33	487.21	3,804.67	85.37
	TAX 1% ADMINISTRATIVE FEE	75,000.00	82,569.00	82,568.52	0.00	0.48	100.00
101-000.000-448.001	INSURANCE RECOVERIES	0.00	2,236.00	2,236.48	0.00	(0.48)	100.02
101-000.000-455.000		15,000.00	15,000.00	17,095.93	0.00	(2,095.93)	113.97
101-000.000-456.000	BUILDING PERMITS	95,000.00	46,000.00	45,188.00	8,632.00	812.00	98.23
	ZONING, SITE, SPECIAL PERMITS	3,000.00	10,000.00	11,048.00	3,942.00	(1,048.00)	110.48
	PLUMBING/HEATING PERMITS	24,500.00	14,500.00	13,740.00 9,596.00	1,290.00	760.00	94.76
101-000.000-459.000		16,000.00	11,000.00 4,500.00	9,596.00 3,495.00	817.00	1,404.00	87.24
101-000.000-460.000	LICENSES & REGISTRATIONS	9,000.00 1,000.00	•	1,289.00	230.00 68.00	1,005.00	77.67 101.74
101-000.000-461.000		120,000.00	1,267.00 120,000.00	1,289.00 87,386.27	0.00	(22.00) 32,613.73	72.82
	RECREATION SPECIAL PROGRAMS	20,000.00	30,000.00	29,744.27	(122.49)	255.73	99.15
101-000.000-470.000		8,000.00	9,869.00	9,869.02	9,669.02	(0.02)	100.00
	COMM ROOM & BLDG RENT REVENUE	60,000.00	33,500.00	33,366.00	(520.00)	134.00	99.60
	302 TRAINING FUNDS-REVENUES	800.00	1,595.00	805.05	0.00	789.95	50.47
101-000.000-542.000		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
	FEDERAL/STATE GRANTS	0.00	1,469.00	1,468.70	0.00	0.30	99.98
	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	14,131.31	352.50	868.69	94.21
	STATE SHARED REVENUES	416,425.00	400,396.00	426,486.93	59,412.00	(26,090.93)	106.52
	DISTRICT COURT FINES	125,000.00	122,000.00	127,174.90	11,813.65	(5,174.90)	104.24
101-000.000-626.000	COMMUNITY DEVELOPMENT	4,000.00	1,219.00	1,219.00	0.00	0.00	100.00
101-000.000-628.000	WEED CONTROL REVENUE	0.00	160.00	160.00	0.00	0.00	100.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	9,242.40	0.00	10,757.60	46.21
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	1,639.00	0.00	0.00	100.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	28,000.00	16,000.00	16,000.00	16,000.00	0.00	100.00
Total Dept 000.000		4,373,361.00	3,900,229.00	3,853,957.87	120,883.48	46,271.13	98.81
TOTAL REVENUES		4,373,361.00	3,900,229.00	3,853,957.87	120,883.48	46,271.13	98.81
Expenditures							
Dept 100.000 - GOVER	NMENT SERVICES						
-	PROPERTY & LIABILITY INSURANC	27,000.00	29,880.00	29,880.00	0.00	0.00	100.00
	UNEMPLOYMENT INSURANCE	100.00	50.00	1.90	0.00	48.10	3.80
	WORKER'S COMP INSURANCE	8,500.00	1,094.00	1,094.00	0.00	0.00	100.00
101-100.000-712.000		6,000.00	6,000.00	5,681.17	1,070.31	318.83	94.69
101-100.000-720.000		2,000.00	60.00	180.00	120.00	(120.00)	300.00
	TAX TRIBUNAL RETURNS	2,000.00	9,121.00	9,120.57	0.00	0.43	100.00
	MEMBERSHIPS & MEETINGS	7,000.00	9,000.00	8,077.93	0.00	922.07	89.75
	BUILDING TRADE INSPECTION	97,100.00	97,100.00	94,469.04	9,916.14	2,630.96	97.29
101-100.000-805.000		35,000.00	37,500.00	36,944.53	2,867.25	555.47	98.52
	COMMUNITY CENTER EXPENDITURE	28,000.00	36,000.00	35,167.18	7,396.00	832.82	97.69
	AUDITING & ACCOUNTING	27,540.00	19,621.00	19,621.25	0.00	(0.25)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

Page: 2/10

User: PAM DB: Lathrup

PERIOD	ENDING	06/30	/2020

GL NUMBER	DECCRIPATION	2019-20 ORIGINAL BUDGET	2019-20	YTD BALANCE 06/30/2020	ACTIVITY FOR MONTH 06/30/20	AVAILABLE BALANCE	% BDGT
	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL F	UND						
Expenditures							
101-100.000-818.000		1,000.00	179.00	178.89	0.00	0.11	99.94
101-100.000-822.000		7,000.00	2,500.00	2,484.46	0.00	15.54	99.38
	CITIZEN COMMUNICATION/PR	10,000.00	13,500.00	10,070.83	800.00	3,429.17	74.60
101-100.000-840.000		145,439.00	120,000.00	59,969.00	0.00	60,031.00	49.97
	GOVERNMENT OPERATIONS	35,000.00	40,000.00	37,493.74	1,117.65	2,506.26	93.73
101-100.000-848.001		30,000.00	25,000.00	19,569.30	108.00	5,430.70	78.28
	TELEPHONE EXPENDITURES	16,000.00 7,500.00	20,000.00	19,032.18	2,624.15	967.82 336.61	95.16 95.19
101-100.000-860.000			7,000.00	6,663.39	619.41		100.00
101-100.000-880.000	PLANNING/CONSULTING FEES	4,000.00 6,000.00	1,250.00 5,000.00	1,250.00 4,299.78	0.00	0.00 700.22	86.00
101-100.000-882.000		2,000.00	0.00	0.00	0.00	0.00	0.00
	PRINTING/PUBLICATION COSTS	15,000.00	15,000.00	11,659.79	1,674.40	3,340.21	77.73
101-100.000-901.000		4,000.00	2,500.00	2,185.55	356.64	314.45	87.42
101 100.000 301.000	10011100 1000	4,000.00	2,300.00	2,100.00	220.04	311.13	07.42
Total Dept 100.000 -	GOVERNMENT SERVICES	523,179.00	497,355.00	415,094.48	28,669.95	82,260.52	83.46
Dept 101.000 - ADMIN	IISTRATION						
101-101.000-701.000		369,486.00	369,486.00	339,498.68	30,128.90	29,987.32	91.88
101-101.000-702.000		31,664.00	10,000.00	4,355.76	1,088.94	5,644.24	43.56
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	114,947.00	182,000.00	186,845.27	12,238.04	(4,845.27)	102.66
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	16,000.00	14,236.00	2,503.50	1,764.00	88.98
101-101.000-718.000	ELECTIONS	12,000.00	15,000.00	13,548.98	1,063.61	1,451.02	90.33
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,350.00	34,500.00	34,395.48	587.30	104.52	99.70
101-101.000-722.000	LEGAL SERVICES	60,000.00	60,000.00	49,441.50	6,922.00	10,558.50	82.40
101-101.000-723.000	BOARD OF REVIEW	560.00	550.00	550.00	0.00	0.00	100.00
Total Dept 101.000 -	- ADMINISTRATION	644,007.00	687,536.00	642,871.67	54,532.29	44,664.33	93.50
Dept 201.000 - BUILD	DING & GROUNDS						
101-201.000-702.000		31,000.00	31,000.00	29,518.10	2,448.00	1,481.90	95.22
101-201.000-920.000		45,000.00	45,000.00	44,117.28	4,090.95	882.72	98.04
	BUILDING MAINTENANCE & REPAIR	28,000.00	35,000.00	33,064.27	9,648.90	1,935.73	94.47
101-201.000-930.001	BUILDING - GRANTS	7,928.00	7,928.00	2,569.00	0.00	5,359.00	32.40
101-201.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	100.00	38.33	0.00	61.67	38.33
101-201.000-938.000	PARKING LOT & GROUNDS	5,500.00	10,000.00	9,246.36	850.00	753.64	92.46
Total Dept 201.000 -	· BUILDING & GROUNDS	119,928.00	129,028.00	118,553.34	17,037.85	10,474.66	91.88
Dept 301.000 - PUBLI	C SAFETY						
101-301.000-701.000		750,641.00	730,000.00	716,351.59	61,561.56	13,648.41	98.13
101-301.000-702.000		50,000.00	115,000.00	106,344.36	6,900.56	8,655.64	92.47
	EMPLOYEE TAXES & BENEFITS	435,101.00	435,101.00	372,535.64	14,642.18	62,565.36	85.62
101-301.000-704.000		60,000.00	50,000.00	42,659.74	2,464.48	7,340.26	85.32
	PROPERTY & LIABILITY INSURANC	24,480.00	24,480.00	24,480.00	0.00	0.00	100.00
	UNEMPLOYMENT INSURANCE	700.00	200.00	126.55	0.00	73.45	63.28
	WORKER'S COMP INSURANCE	15,500.00	15,500.00	15,500.00	0.00	0.00	100.00
101-301.000-726.000	OFFICE SUPPLIES	5,000.00	4,000.00	2,425.06	283.87	1,574.94	60.63
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	722.92	0.00	1,277.08	36.15
101-301.000-728.000		1,500.00	1,500.00	807.00	0.00	693.00	53.80
	OFFICE MACHINE MAINTENANCE	3,000.00	3,652.00	3,651.60	279.96	0.40	99.99
	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	750.00	644.70	525.00	105.30	85.96
	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	2,695.00	0.00	805.00	77.00
101-301.000-821.000	POLICE RESERVES	1,000.00	300.00	291.00	0.00	9.00	97.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 06/30/2020 DB: Lathrup

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 06/30/2020 MONTH 06/30/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Expenditures 7,000.00 101-301.000-822.000 TRAINING 14,000.00 6,014.77 46.66 985.23 85.93 4,500.00 4,056.59 101-301.000-823.000 FIREARMS TRAINING 4,500.00 0.00 443.41 90.15 101-301.000-825.000 ANIMAL CONTROL 101-301.000-826.000 YOUTH & DRUG PROGRAMS 101-301.000-827.000 302 MP3.TVIII 980.00 979.54 0.00 0.46 99.95 1,500.00 0.00 0.00 0.00 0.00 0.00 250.00 1,450.00 691,824.00 13,000.00 8,000.00 10,000.00 16,200.00 40,000.00 250.00 50.50 1,909.00 602,365.00 9,716.26 1,000.00 0.00 199.50 20.20 459.00 (459.00) 131.66 101-301.000-827.000 302 TRAINING FUNDS EXPENDITURES 689,623.00 101-301.000-828.000 FIRE SERVICE/DISPATCH CONTRACT 0.00 89,459.00 87.07 101-301.000-829.000 POLICE UNIFORMS & CLEANING 9,716.26 15,000.00 1,387.69 3,283.74 74.74 101-301.000-836.000 PRISONER LOCKUP 8,000.00 6,400.00 100.00 1,600.00 80.00 10,000.00 101-301.000-850.000 TELEPHONE EXPENDITURES 7,891.89 1,123.23 2,108.11 78.92 16,200.00 8,524.00 7,676.00 52.62 101-301.000-851.000 RADIO COMMUNICATIONS 0.00 101-301.000-860.000 VEHICLE EXPENSE 40,000.00 42,340.11 4,764.83 (2,340.11) 105.85 2,157,045.00 2,179,187.00 1,979,482.82 94,539.02 199,704.18 Total Dept 301.000 - PUBLIC SAFETY 90.84 Dept 401.000 - PUBLIC SERVICE 101-401.000-703.000 EMPLOYEE TAXES & BENEFITS 4,250.00 4,250.00 6,769.40 572.20 (2,519.40) 159.28 2,500.00 0.00 5,000.00 882.00 1,618.00 35.28 101-401.000-890.000 PARK MAINTENANCE 101-401.000-892.000 SIDEWALK MAINTENANCE 2,500.00 0.00 0.00 0.00 0.00 0.00 1,287.30 101-401.000-920.000 UTILITIES 21,000.00 20,000.00 14,527.42 5,472.58 72.64 123,999.00 123,999.00 123,999.60 10,333.30 (0.60)101-401.000-921.000 CONTRACTUAL SERVICES 100.00 101-401.000-936.000 EOUIPMENT MAINTENANCE 2,500.00 3,000.00 2,904.50 100.00 95.50 96.82 153,749.00 149,082.92 Total Dept 401.000 - PUBLIC SERVICE 159,249.00 12,292.80 4,666.08 96.97 Dept 501.000 - LEAF COLLECTION 101-501.000-978.000 REFUSE EQUIP/ROLLOFF EXPEND 6,000.00 4,057.00 4,345.38 288.28 (288.38) 107.11 4,345.38 288.28 6,000.00 4,057.00 (288.38) 107.11 Total Dept 501.000 - LEAF COLLECTION Dept 502.000 101-502.000-801.001 SOCRRA 360,500.00 360,500.00 335,496.00 42,761.00 25,004.00 93.06 360,500.00 360,500.00 335,496.00 42,761.00 25,004.00 93.06 Total Dept 502.000 Dept 601.000 - RECREATION Dept 601.000 - RECREATION

101-601.000-701.000 SALARIES FULL-TIME

101-601.000-703.000 EMPLOYEE TAXES & BENEFITS

101-601.000-712.000 WORKER'S COMP INSURANCE

101-601.000-806.000 ADULT PROGRAMS

101-601.000-807.000 BUS TRANSPORTATION

101-601.000-811.000 SENIOR ACTIVITIES

101-601.000-812.000 COMMUNITY EVENTS

101-601.000-817.000 FITNESS CENTER EXP

101-601.000-884.000 CONCERTS IN THE PARK 32,250.00 32,250.00 32,534.76 2,781.64 (284.76)100.88 8,213.00 1,000.00 9,000.00 9,528.42 397.42 (528.42)105.87 1,000.00 1,000.00 0.00 0.00 100.00 219.91 6,778.91 500.00 250.00 0.00 30.09 87.96 20,000.00 7,000.00 0.00 221.09 96.84 3,000.00 1,420.00 1,420.00 0.00 0.00 100.00 1,000.00 100.00 0.00 100.00 0.00 100.00 25,000.00 667.00 20,000.00 24,543.11 456.89 98.17 500.00 0.00 0.00 0.00 0.00 0.00 5,000.00 4,500.00 500.00 10,000.00 0.00 90.00 96,463.00 81,020.00 80,625.11 3,846.06 394.89 99.51 Total Dept 601.000 - RECREATION Dept 811.000 112,950.00 112,950.00 101-811.000-970.000 CAPITAL EXPENDITURE 112,950.00 0.00 0.00 100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 06/30/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 06/30/2020 MONTH 06/30/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Expenditures 101-811.000-999.203 TRANSFER OUT TO LOCAL ROADS 193,812.00 0.00 193,812.00 0.00 (193,812.00)100.00 112,950.00 0.00 271.59 306,762.00 306,762.00 (193,812.00)Total Dept 811.000 253,967.25 4,373,133.00 4,205,382.00 4,032,313.72 173,068.28 95.88 TOTAL EXPENDITURES Fund 101 - GENERAL FUND: 4,373,361.00 3,900,229.00 3,853,957.87 120,883.48 46,271.13 98.81 TOTAL REVENUES 4,373,133.00 4,205,382.00 4,032,313.72 253,967.25 173,068.28 95.88 TOTAL EXPENDITURES (133,083.77) NET OF REVENUES & EXPENDITURES 228.00 (305, 153.00)(178, 355.85)(126,797.15)58.45

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 06/30/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 06/30/2020 MONTH 06/30/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 202 - MAJOR ROAD FUND Revenues Dept 702.000 202-702.000-574.000 STATE SHARED REVENUES 385,986.00 385,986.00 280,556.04 22,115.48 105,429.96 72.69 202-702.000-665.000 INVESTMENT INTEREST 400.00 400.00 0.00 0.00 400.00 0.00 386,386.00 386,386.00 280,556.04 22,115.48 105,829.96 72.61 Total Dept 702.000 386,386.00 386,386.00 280,556.04 22,115.48 105,829.96 72.61 TOTAL REVENUES Expenditures Dept 702.000 202-702.000-703.000 EMPLOYEE TAXES & BENEFITS 6,540.00 3,500.00 1,355.27 91.82 2,144.73 38.72 5,883.00 5,670.00 665.00 213.00 96.38 202-702.000-705.000 SALARIES-ADMIN 5,460.00 202-702.000-810.000 AUDITING & ACCOUNTING 5,360.00 5,360.00 5,360.00 0.00 0.00 100.00 202-702.000-856.000 ADMINISTRATION & ENGINEERING 5,000.00 5,000.00 1,639.00 0.00 3,361.00 32.78 1,085.25 1,914.75 358.22 202-702.000-861.000 ROAD MAINTENANCE 5,000.00 3,000.00 63.83 202-702.000-862.000 ROADSIDE MAINTENANCE 5,000.00 5,000.00 5,029.96 2,050.00 (29.96)100.60 4,553.46 25,000.00 25,000.00 202-702.000-864.000 TRAFFIC CONTROLS 21,084.69 3,915.31 84.34 99.99 202-702.000-866.000 SNOW & ICE REMOVAL 5,500.00 4,050.00 4,049.79 0.00 0.21 5,000.00 0.00 0.00 0.00 0.00 0.00 202-702.000-867.000 EQUIPMENT RENTAL 202-702.000-870.000 FORESTRY 30,000.00 30,000.00 25,094.52 2,920.59 4,905.48 83.65 202-702.000-921.000 CONTRACTUAL SERVICES 64,019.00 64,019.00 64,018.80 5,334.90 0.20 100.00 202-702.000-970.000 CAPITAL EXPENDITURE 40,000.00 37,638.00 37,637.50 0.00 0.50 100.00 202-702.000-999.203 TRANSFER OUT TO LOCAL ROADS 173,694.00 173,694.00 173,694.00 0.00 0.00 100.00 375,573.00 362,144.00 346,548.28 15,973.99 15,595.72 95.69 Total Dept 702.000 TOTAL EXPENDITURES 375,573.00 362,144.00 346,548.28 15,973.99 15,595.72 95.69 Fund 202 - MAJOR ROAD FUND: 386,386.00 280,556.04 72.61 TOTAL REVENUES 386,386.00 22,115.48 105,829.96 TOTAL EXPENDITURES 375,573.00 362,144.00 346,548.28 15,973.99 15,595.72 95.69 10,813.00 24,242.00 (65,992.24)6,141.49 90,234.24 272.22 NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

Page:

137,935.54

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383,665.24 177,170.91 92,018.76

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TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

PERIOD ENDING 06/30/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 06/30/2020 MONTH 06/30/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 203 - LOCAL ROAD FUND Revenues Dept 000.000 203-000.000-556.000 OTHER STATE GRANTS 0.00 0.00 48,542.00 24,271.00 (48,542.00)100.00 0.00 0.00 48,542.00 24,271.00 (48,542.00)100.00 Total Dept 000.000 Dept 703.000 203-703.000-415.000 MISCELLANEOUS REVENUE 13,603.00 13,603.00 13,603.00 13,603.00 0.00 100.00 128,662.00 128,662.00 131,185.15 10,341.18 101.96 203-703.000-574.000 STATE SHARED REVENUES (2,523.15)300.00 300.00 300.00 203-703.000-665.000 INVESTMENT INTEREST 0.00 0.00 0.00 203-703.000-690.101 TRANSFER IN FROM GENERAL FUND 193,812.00 193,812.00 193,812.00 0.00 0.00 100.00 203-703.000-690.202 TRANSFER IN FROM MAJOR ROADS 173,694.00 173,694.00 173,694.00 0.00 0.00 100.00 Total Dept 703.000 510,071.00 510,071.00 512,294.15 23,944.18 (2,223.15)100.44 510,071.00 510,071.00 560,836.15 48,215.18 (50,765.15)109.95 TOTAL REVENUES Expenditures Dept 703.000 203-703.000-703.000 EMPLOYEE TAXES & BENEFITS 6,540.00 3,500.00 1,355.53 91.82 2,144.47 38.73 5,460.00 5,670.00 665.00 213.00 96.38 203-703.000-705.000 SALARIES-ADMIN 5,883.00 203-703.000-810.000 AUDITING & ACCOUNTING 3,185.00 3,185.00 3,185.00 0.00 0.00 100.00 203-703.000-852.000 PUBLIC SERVICE BUILDING 1,000.00 0.00 0.00 0.00 0.00 0.00 318,737.00 318,737.00 233,231.91 127,550.72 203-703.000-861.000 ROAD MAINTENANCE 85,505.09 73.17 2,922.00 2,922.12 0.00 100.00 203-703.000-862.000 ROADSIDE MAINTENANCE 0.00 (0.12)203-703.000-864.000 TRAFFIC CONTROLS 4,000.00 0.00 0.00 0.00 0.00 0.00 203-703.000-866.000 SNOW & ICE REMOVAL 5,000.00 4,050.00 4,049.80 0.00 0.20 100.00 0.00 0.00 2,000.00 0.00 0.00 0.00 203-703.000-867.000 EQUIPMENT RENTAL 203-703.000-868.000 NON-MOTOR FACILITIES 2,000.00 5,750.00 6,500.00 1,372.50 (750.00)113.04 203-703.000-870.000 30,000.00 30,000.00 25,094.58 2,920.60 4,905.42 83.65 FORESTRY 64,019.00 64,018.80 100.00 203-703.000-921.000 CONTRACTUAL SERVICES 64,019.00 5,334.90 0.20 203-703.000-970.000 CAPITAL EXPENDITURE 40,000.00 37,638.00 37,637.50 0.00 0.50 100.00 137,935.54 92,018.76 Total Dept 703.000 481,941.00 475,684.00 383,665.24 80.66 TOTAL EXPENDITURES 481,941.00 475,684.00 383,665.24 137,935.54 92,018.76 80.66 Fund 203 - LOCAL ROAD FUND: 510,071.00 560,836.15 48,215.18 TOTAL REVENUES 510,071.00 (50.765.15)109.95

475,684.00

34,387.00

481,941.00

28,130.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 258 - CAPITAL A Revenues Dept 000.000	ACQUISITION FUND						
258-000.000-446.000 258-000.000-690.101	INVESTMENT INTEREST TRANSFER IN FROM GENERAL FUND	400.00 112,950.00	400.00 112,950.00	1,378.89 112,950.00	42.22 0.00	(978.89) 0.00	344.72 100.00
Total Dept 000.000		113,350.00	113,350.00	114,328.89	42.22	(978.89)	100.86
TOTAL REVENUES		113,350.00	113,350.00	114,328.89	42.22	(978.89)	100.86
Expenditures Dept 000.000 258-000.000-970.000	CAPITAL EXPENDITURE	112,950.00	112,950.00	74,447.80	3,288.00	38,502.20	65.91
Total Dept 000.000		112,950.00	112,950.00	74,447.80	3,288.00	38,502.20	65.91
TOTAL EXPENDITURES		112,950.00	112,950.00	74,447.80	3,288.00	38,502.20	65.91
Fund 258 - CAPITAL A TOTAL REVENUES TOTAL EXPENDITURES		113,350.00	113,350.00 112,950.00	114,328.89 74,447.80	42.22 3,288.00	(978.89) 38,502.20	100.86
NET OF REVENUES & EX	KPENDITURES	400.00	400.00	39,881.09	(3,245.78)	(39,481.09)	9,970.27

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 06/30/2020

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 494 - DOWNTOWN Revenues Dept 000.000	DEVELOPMENT AUTHORITY						
494-000.000-407.000 494-000.000-410.000 494-000.000-410.002	TAX COLLECTED OTHER	92,837.00 45,000.00	170,787.00 34,591.00 0.00	308,173.46 36,147.28	0.00 0.00 0.00	(137,386.46) (1,556.28) 0.00	180.44 104.50 0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	1,800.00 6,000.00	16,890.00	0.00 11,444.66	0.00	5,445.34	67.76
494-000.000-446.000 494-000.000-543.000		10,000.00	10,295.00 0.00	11,775.30 5,865.70	328.61 5,865.70	(1,480.30) (5,865.70)	114.38 100.00
494-000.000-614.000		1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
494-000.000-615.000	MAIN STREET REVENUES	1,100.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		158,237.00	234,063.00	373,406.40	6,194.31	(139,343.40)	159.53
TOTAL REVENUES		158,237.00	234,063.00	373,406.40	6,194.31	(139,343.40)	159.53
Expenditures							
Dept 000.000 494-000.000-701.000	SALARIES FULL-TIME	56,136.00	56,136.00	56,433.59	4,895.82	(297.59)	100.53
494-000.000-701.000	SALARIES PART-TIME	9,250.00	5,840.00	2,259.00	0.00	3,581.00	38.68
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	22,000.00	23,618.00	28,176.35	1,248.08	(4,558.35)	119.30
494-000.000-722.000		900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000		200.00	72.00	71.54	0.00	0.46	99.36
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	874.00	0.00	0.00	874.00	0.00
494-000.000-810.000 494-000.000-822.000		800.00 2,000.00	800.00 2,000.00	800.00 1,752.86	0.00 475.00	0.00 247.14	100.00 87.64
494-000.000-844.000	MAIN STREET PROGRAM	6,300.00	15,814.00	4,990.67	175.00	10,823.33	31.56
494-000.000-845.000	STREETSCAPING	3,000.00	22,910.00	5,535.40	820.00	17,374.60	24.16
494-000.000-882.000	PLANNING/CONSULTING FEES	35,000.00	38,186.00	34,471.79	7,274.52	3,714.21	90.27
494-000.000-887.000	FARMERS MARKET	19,200.00	18,506.00	20,506.92	1,009.56	(2,000.92)	110.81
494-000.000-900.000		2,000.00	884.00	884.00	0.00	0.00	100.00
494-000.000-901.000		200.00	0.00	0.00	0.00	0.00	0.00
494-000.000-933.000 494-000.000-955.000		8,900.00 1,300.00	10,630.00 1,516.00	10,630.00 1,516.02	0.00	0.00 (0.02)	100.00
494-000.000-970.000	CAPITAL EXPENDITURE	1,500.00	0.00	0.00	0.00	0.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	2,000.00	2,000.00	0.00	0.00	100.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		200,686.00	200,686.00	170,028.14	15,897.98	30,657.86	84.72
TOTAL EXPENDITURES		200,686.00	200,686.00	170,028.14	15,897.98	30,657.86	84.72
Fund 494 - DOWNTOWN	DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		158,237.00	234,063.00	373,406.40	6,194.31	(139,343.40)	159.53
TOTAL EXPENDITURES		200,686.00	200,686.00	170,028.14	15,897.98	30,657.86	84.72
NET OF REVENUES & EX	(PENDITURES	(42,449.00)	33,377.00	203,378.26	(9,703.67)	(170,001.26)	609.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 06/30/2020 DB: Lathrup 2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 06/30/2020 MONTH 06/30/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 592 - WATER & SEWER FUND Revenues Dept 536.000 - WATER DEPARTMENT
 Dept 536.000 - WATER DEPARTMENT
 40,000.00

 592-536.000-415.000
 MISCELLANEOUS REVENUES
 40,000.00

 592-536.000-640.000
 WATER SERVICE
 559,065.00

 592-536.000-641.000
 WATER & SEWER PENALTIES
 25,000.00

 592-536.000-642.000
 METER CHARGE REVENUE
 77,792.00

 592-536.000-643.000
 REPLACEMENT RESERVE REVENUE
 151,003.00

 592-536.000-665.000
 INVESTMENT INTEREST
 4,500.00
 40,000.00 40,000.00 1,774.00 0.00 100.00 559,065.00 490,580.58 (51,987.74)68,484.42 87.75 (11,831.17) 68,814.42 0.00 5,668.69 25,000.00 77,792.00 (13,225.68) 36,831.17 (47.32)5,724.36 8,977.58 88.46 151,003.00 0.00 151,003.00 0.00 4,500.00 198.79 (1,168.69)125.97 593,232.52 857,360.00 857,360.00 (57,516.27) 264,127.48 69.19 Total Dept 536.000 - WATER DEPARTMENT Dept 537.000 - SEWER DEPARTMENT

 592-537.000-641.000
 WATER & SEWER PENALTIES
 43,000.00

 592-537.000-645.000
 SEWAGE DISPOSAL REVENUE
 1,462,770.00

 592-537.000-651.000
 INDUSTRIAL SURCHARGE
 43,000.00

 592-537.000-665.000
 INVESTMENT INTEREST
 1,700.00

 43,000.00 65,957.98 19,851.84 (22.957.98)153.39 1,462,770.00 1,126,893.19 6,309.96 335,876.81 77.04 43,000.00 29,972.59 13,027.41 2,462.21 69.70 1,700.00 5,668.59 198.77 (3,968.59)333.45 1,550,470.00 1,550,470.00 1,228,492.35 28,822.78 321,977.65 79.23 Total Dept 537.000 - SEWER DEPARTMENT 586,105.13 2,407,830.00 2,407,830.00 1,821,724.87 (28,693.49) 75.66 TOTAL REVENUES Expenditures
Dept 536.000 - WATER DEPARTMENT

592-536.000-701.000 SALARIES FULL-TIME 19,018.00

592-536.000-703.000 EMPLOYEE TAXES & BENEFITS 65,630.00

592-536.000-706.000 OPEB EXPENSE 8,000.00

592-536.000-708.000 PROPERTY & LIABILITY INSURANC 7,130.00

592-536.000-875.000 PENSION EXPENSE 2,000.00

592-536.000-875.000 PENSION EXPENSE 2,000.00

592-536.000-902.000 BILLING SERVICES 10,000.00

592-536.000-921.000 CONTRACTUAL SERVICES 71,937.00

592-536.000-935.000 EQUIPMENT REPLACEMENT 10,000.00

592-536.000-937.000 WATER SYSTEM MAINTENANCE 80,000.00

592-536.000-944.000 WATER PURCHASES 397,900.00

592-536.000-955.000 MISCELLANEOUS EXPENDITURES 3,100.00

592-536.000-970.000 CAPITAL EXPENDITURE 5,000.00

592-536.000-974.000 WATER MAIN PROJECT 500,000.00 Expenditures 19,269.60 93,359.99 1,836.80 3,134.30 0.00 19,018.00 (251.60) 101.32 100,000.00 6,640.01 93.36 8,000.00 0.00 8,000.00 0.00

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 12,500.00
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 (14.17)

 71,937.00
 71,937.00
 5,994.75
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 258.00
 257.89
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 0.11

 80,000.00
 74,732.36
 (1,660.53)
 5,267.64

 4,917.00
 4,917.00
 0.00
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 397,900.00
 383,248.92
 67,911.08
 14,651.08

 2,000.00
 1,339.40
 0.00
 660.60

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 1,000,000,00
 862.254.36
 39.240.58
 137.745.64

 100.00 100.00 0.00 100.11 100.00 99.96 93.42 100.00 96.32 66.97 0.00 862,254.36 500,000.00 1,000,000.00 39,240.58 137,745.64 86.23 1,189,612.00 1,710,640.00 1,535,940.69 117,056.98 174,699.31 Total Dept 536.000 - WATER DEPARTMENT
 Dept 537.000 - SEWER
 DEPARTMENT

 592-537.000-701.000
 SALARIES FULL-TIME
 19,018.00

 592-537.000-703.000
 EMPLOYEE TAXES & BENEFITS
 24,635.00

 592-537.000-708.000
 PROPERTY & LIABILITY INSURANC
 7,650.00

 592-537.000-720.000
 INTEREST EXPENSE
 40,179.00

 592-537.000-725.000
 PAYING AGENT FEES
 750.00

 592-537.000-810.000
 AUDITING & ACCOUNTING
 4,980.00

 592-537.000-921.000
 CONTRACTUAL SERVICES
 71,937.00

 592-537.000-939.000
 SEWER SYTEM MAINTENANCE
 150,000.00

 592-537.000-940.000
 RENT & UTILITIES WATER & SEWE
 500.00

 592-537.000-942.000
 SEWAGE DISPOSAL EXPENSE
 981,442.00

 592-537.000-945.000
 RETENTION TANK-UTIL ELEC
 18,707.00

 592-537.000-946.000
 RETENTION TANK UTIL-WATER
 5,000.00
 1,836.80
 19,018.00
 19,269.60
 1,836.80
 (251.60)

 24,635.00
 31,812.10
 2,562.10
 (7,177.10)

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 40,179.00
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 71,937.00
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 150,000.00
 107,423.09
 23,550.13
 42,576.91

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 981,442.00
 899,655.02
 163,573.64
 81,786.98

 19,200.00
 19,683.17
 1,884.50
 (483.17)

 3,600.00
 1,436.98
 139.69
 2.162.00
 101.32 129.13 100.00 84.62 750.00 100.00 4,980.00
71,937.00
150,000.00
0.00
981,442.00
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3.600.00 100.00 100.00 71.62

3,600.00

1,436.98

138.68

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

Page: 10/10

(117,954.15)

86.99

User: PAM

DB: Lathrup

PERIOD ENDING 06/30/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 06/30/2020 MONTH 06/30/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 592 - WATER & SEWER FUND Expenditures 104.70 592-537.000-947.000 RETENTION TANK UTIL-GAS 300.00 335.00 350.75 43.33 (15.75)592-537.000-948.000 RETENTION TANK UTIL-TELEPHONE 2,000.00 2,500.00 2,495.10 404.47 4.90 99.80 592-537.000-949.000 RETENTION TAN GENERATOR FUEL 500.00 0.00 0.00 0.00 0.00 0.00 592-537.000-950.000 RETENTION TANK SUPPLIES/TOOLS 1,400.00 0.00 0.00 0.00 0.00 0.00 15,000.00 10,607.68 4,392.32 70.72 592-537.000-951.000 RETENTION TANK BUILDING/EQUIP 15,000.00 0.00 8,800.00 592-537.000-953.000 RETENTION TANK EXCESS LIABIL 8,800.00 8,800.00 0.00 0.00 100.00 592-537.000-955.000 MISCELLANEOUS EXPENDITURES 1,200.00 0.00 0.00 0.00 0.00 0.00 34,600.00 25,000.00 7,621.73 69.51 592-537.000-957.000 INDUSTRIAL SURCHARGE/NON-RESI 17,378.27 1,336.79 592-537.000-970.000 CAPITAL EXPENDITURE 142,000.00 0.00 0.00 0.00 0.00 0.00 592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA 20,000.00 12,265.38 0.00 76.66 16,000.00 3,734.62 201,325.19 1,550,598.00 1,391,026.00 1,250,495.20 140,530.80 89.90 Total Dept 537.000 - SEWER DEPARTMENT TOTAL EXPENDITURES 2,740,210.00 3,101,666.00 2,786,435.89 318,382.17 315,230.11 89.84 Fund 592 - WATER & SEWER FUND: TOTAL REVENUES 2,407,830.00 2,407,830.00 1,821,724.87 (28,693.49)586,105.13 75.66 TOTAL EXPENDITURES 2,740,210.00 3,101,666.00 2,786,435.89 318,382.17 315,230.11 89.84 NET OF REVENUES & EXPENDITURES (332,380.00)(693,836.00)(964,711.02)(347,075.66)270,875.02 139.04 TOTAL REVENUES - ALL FUNDS 7,949,235.00 7,551,929.00 7,004,810.22 168,757.18 547,118.78 92.76 TOTAL EXPENDITURES - ALL FUNDS 8,284,493.00 8,458,512.00 7,793,439.07 745,444.93 665,072.93 92.14

(906,583.00)

(335, 258.00)

(788, 628.85)

(576,687.75)

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED June 30, 2020

=	Revenues Through 6/30/2020	Expenses Through 6/30/2020	Revenues Over (Under) Expenses
101-GENERAL FUND	3,853,958	4,032,314	(178,356)
202-MAJOR STREET FUND	280,556	346,548	(65,992)
203-LOCAL STREET FUND	560,836	383,665	177,171
258-CAPITAL ACQUISITION FUND	114,329	74,448	39,881
494-DOWNTOWN DEVELOPMENT AUTHORITY	373,406	170,028	203,378
592-WATER & SEWER FUND	1,821,726	2,786,436	(964,710)
GRAND TOTAL ALL FUNDS	7,004,811	7,793,439	(788,628)

CITY OF LATHRUP VILLAGE Investment Account Balances and Interest Earnings June 30, 2020

	Flagstar	Flagstar	Flagstar	Flagstar	Flagstar	Flagstar	Chase	MBIA Class	Ambassador	√lichigan Firs				
Fiscal Year	Savings	Savings	Savings	Savings	Savings	Savings	Money Market	Pool	Funds	Credit Union				
2019-2020	258	494	101	101	101	592	ccount Close	Account Closed A	Account Close	592				Total
July	125,992.37	1,080,805.69	12,462.89	846,085.95	83,616.88	496,651.88	-	-	-	100.18	-		-	2,645,715.84
August	126,141.11	1,082,081.63	12,477.60	787,070.49	83,715.59	497,238.20	-	-	-	100.18	-		-	2,588,824.80
September	126,285.22	1,083,317.80	12,491.87	787,969.69	83,811.23	497,806.28	-	-	-	100.18	-		-	2,591,782.27
October	126,434.31	1,084,596.78	12,506.61	788,899.93	83,910.17	498,393.96	-	-	-	100.18	-		-	2,594,841.94
November	126,568.37	1,085,746.75	12,519.87	789,736.38	83,999.14	498,922.39	-	-	-	100.18	-		-	2,597,593.08
December	126,707.04	1,086,936.31	12,533.59	790,601.63	84,091.17	499,469.02	-	-	-	100.18	-		-	2,600,438.94
January	126,845.48	1,088,123.92	12,547.28	791,465.46	84,183.05	500,014.75	-	-	-	100.18	-		-	2,603,280.12
February	126,975.13	1,089,236.13	12,560.10	792,274.44	84,269.10	500,525.83	-	-	-	100.18	-		-	2,605,940.91
March	127,063.98	1,089,998.30	12,568.89	792,828.82	84,328.07	500,876.06	-	-	-	100.18	-		-	2,607,764.30
April	127,121.26	1,090,489.69	12,574.56	833,197.06	84,366.09	501,101.86	-	-	-	100.18	-		-	2,648,950.70
May	127,180.48	989,875.78	12,580.42	833,585.20	84,405.39	501,335.30	-	-	-	100.18	-		-	2,549,062.75
June	127,222.70	990,204.39	12,584.60	833,861.92	84,433.41	501,501.73	-	-	-	100.18	_		-	2,549,908.93
Total	1,520,537.45	12,841,413.17	150,408.28	9,667,576.97	1,009,129.29	5,993,837.26	-	-	-	1,202.16	-		-	31,184,104.58
											_	Average Mont	hly Balance	2,598,675.38
Interest												otal	•	
To Date	1,378.89	11,775.30	136.41	8,758.25	915.13	5,435.48	-	-	-	-	- Int	erest 40,589.46		
FLAGSTAR	BANK (CD)		Balance as of					Fund Capital Acquisitio	6/30/2020 127,222.70	Percent 2.71%		Interest Per Fund 1,378.89	Percent 3.40%	
	, ,		06/30/20	Rate	Maturity Date			General, Major Rd 8						
MICHIGAN F	IRST CU (CD)		381,179.82 12/31/19	1.650%	12/15/20			Local Rd Funds DDA	2,114,331.05 990,204.39	45.03% 21.09%		17,509.13 11,775.30	43.14% 29.01%	
			208,341.36	0.500%	10/01/20			Forfeiture	12,584.60	0.27%		136.41	0.34%	
FLAGSTAR/	CHASE (CHEC	KING ACCOUNT						Water	1,450,937.42	30.90%		9,789.73	24.12%	
LAGOTATI	011/102 (01120		Balance as of		Interest Earned			Total	4,695,280.16	100.00%		40,589.46	100%	
			06/30/20		06/30/20			=						i
			509,914.91		2,365.16									
			292,356.39		5,470.59									
Tax	r		740,994.15		4,354.25									
General Tax Water/Sewe	r		740,994.15 1,543,265.45	-	12,190.00									

Memorandum

To: Sheryl Mitchell, City Administrator

From: Pamela Bratschi, Treasurer

Date: July 22, 2020

Re: City Annual Investment Report 6/30/2020

The City investment balance at year-end was \$ 4,695,280.16. Approximately 78.91% of these investments relate to the funds: Capital Acquisition Fund, General Fund, Major Road Fund, Local Road Fund and Water/Sewer Fund. These investments were derived from separate purposes as outline below:

- The Capital Acquisition Fund investment is held for current and future capital expenditures.
- The General Fund investments are held for operating expenditures over the next fiscal year.
- The Major and Local Road Funds are held for current and future expenditures.
- The Water/Sewer funds are derived from utility revenue received, property tax revenue received and Grant funds for the payment of bond principal and interest expense.

Most of the funds were invested in Governmental Pooled Funds. The Governmental Pooled Funds invest mostly in US Treasury Notes, and Commercial Paper. Public Act 20 allows the City to invest in the following type of investments.

- US Treasury investments
- Certificates of Deposits
- Commercial Paper
- Governmental investment Pool Funds
- US Agency Obligations

To protect publicly held funds, the restrictions on investments under State law dose not allow municipalities to invest in many types of investments.

The City earned \$40,589.46 on their investment for the Fiscal Year 2019-2020 in comparison to \$57,025.17 on their investment for the Fiscal Year 2018-2019 in comparison to \$45,409.80 on their investment for the Fiscal Year 2017-2018 in comparison to \$26,033.51 on their investment for

Fiscal Year 2016-2017 in comparison to \$26,547.26 on their investment for Fiscal Year 2015-2016 in comparison to \$26,394.33 on their investment for the Fiscal Year 2014-2015 in comparison to \$20,715.50 on investment for the fiscal Year 2013-2014 in comparison to \$7,164.28 on investment for the fiscal Year 2012-2013 in comparison to \$2,009.00 on investment for the Fiscal Year 2011-2012 in comparison to \$4,008.79 on their investment for Fiscal Year 2010-2011, \$5,281.24 on their investment for Fiscal Year 2009-2010. The Table shows the interest earned by account for the period.

As you can see the largest interest earnings are related to the General, Major and Local Road Funds and Water. This year the rates have decreased drastically and are the lowest I have ever seen them. Hopefully the rates will increase again and the economy improves so the Federal Reserve will adjust rates accordingly.

In conclusion, the Treasurers Department believes the investment goals for the year were met as shown below:

- Legal Requirements The City has adhered to the restrictive investment definitions and criteria under Public Act 20.
- Safety of Investments No funds were invested in high risk or speculative investments over the last year. Governmental Pooled Funds were utilized which invest in US Treasury instruments and Commercial Paper.
- Credit Risk The City did not invest in any funds which could lose their Net Asset Value. The Banking institutions utilized to invest these funds met the necessary capital adequacy, Liquidity, Asset Quality and Earnings levels as shown in the Highline Bank Rating reports.
- Diversification: The City has utilized Governmental Pooled Funds and Certificates of Deposits to allow for diversification of investments. In addition, the City invested in different qualified banking institutions to further diversify their investment.
- Liquidity: All funds are liquid.

CITY OF LATHRUP VILLAGE DEPARTMENT REPORTS

June 2020 Police Summaries

6/1/2020 20-6182: Animal Put Down

Officers were dispatched to check on an injured animal. After assessing the injured animal, it was determined that the animal had to be put down. The animal was put down without incident.

6/1/2020 20-6190: Civil Matter

Officers were dispatched to a local business for a dispute between a customer and an employee. After speaking with both parties, it was determined that the issue was a civil matter. Both parties were advised on steps to take going forward.

6/2/2020 20-6229: Found Property

While on patrol, Officers found a set of lost keys. The keys were placed in the LVPD property room.

6/2/2020 20-6231: Hospice Death

Officers were dispatched to a hospice death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

6/6/2020 20-6381: Found Property

An individual came to the LVPD to turn over a found license plate. The license plate was placed in the LVPD property room.

6/6/2020 20-6392: Assist Fire Department

Officers were dispatched to a car fire. Upon arrival the vehicle was fully engulfed in flames and Southfield Fire Department was already on scene. Officers remained on scene until the fire was put out.

6/9/2020 20-6506: Identity Theft

An individual came to the LVPD to make an Identity Theft report. The reporting party stated that their employer contacted them and advised that an unknown suspect filed an unemployment claim under their name. The reporting party was advised on steps to take and a report was taken.

6/13/2020 20-6625: Larceny

While on patrol, Officers were flagged down by a resident and informed that a bike was stolen from their residence. The reporting party had no suspects. A report was taken.

6/14/2020 20-6645: Animal at large/Dog Bite

An individual came to the LVPD to report that they had been bit by a dog. Officers interviewed all parties, took photos of the injuries and a report was taken. The owner of the dog was issued citations and the dog was quarantined per Oakland County guidelines.

6/17/2020 20-6697: Assist Citizen

Officers were dispatched to a residence to assist a caretaker with a patient. Officers arrived on scene and assisted the caretaker with the patient.

6/17/2020 20-6699: Family Trouble

Officers received a third party complaint alleging an assault to a juvenile. The case is being investigated by the LVPD Detective bureau.

6/18/2020 20-6722: Larceny

Officers were dispatched to a local residence for a report of personal property that was stolen from a vehicle. Officers spoke with the reporting party and there are no suspects. A report was taken.

6/18/2020 20-6723: Larceny

Officers were dispatched to a local residence for a report of personal property that was stolen from a residence. Officers spoke with the reporting party and there are no suspects. A report was taken.

6/19/2020 20-6743: Animal at Large/Put to Sleep

Officers were dispatched to check on a wounded animal. Upon inspection, it was determined that the animal had to be put down. The animal was put down without incident.

6/20/2020 20-6774: Assist Fire Department

Officers were dispatched to assist the Fire Department with forced entry into the residence for a medical emergency. Upon arrival, Officers found that the Fire Department had already made entry into the residence and were treating the individual. Officers stood by until the Fire Department transported the individual to a medical facility.

6/21/2020 20-6827: Suspicious Circumstances

Officers were sent to a residence to check on the well being of an individual. Officers made contact with and spoke with the individual in question. The individual assured Officers that they were happy, healthy and did not require any assistance.

6/22/2020 20-6835: Hospice Death

Officers were dispatched to a hospice death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

6/23/2020 20-6866: Suspicious Circumstances

Officers were dispatched to a dispute between two drivers. Officers spoke with both parties and found that the dispute was verbal only. Officers helped to mediate the situation.

6/24/2020 20-6893: Suspicious Circumstances

Officers were dispatched to a local residence because an individual found a chair that was left in their front yard. Officers spoke with the reporting party and found that nothing else was out of the ordinary. The reporting party disposed of the chair.

6/26/2020 20-6967: Suspicious Circumstances

Officers were dispatched to check on a suspicious vehicle that was running in a neighbor's driveway. Officers spoke with the driver and found that they were visiting friends and preparing to leave for the evening.

6/26/2020 20-6984: Family Trouble

Officers were dispatched to a local residence for a family trouble report. Officers spoke with all parties and helped to mediate the situation.

6/29/2020 20-7071: Family Trouble

Officers were dispatched to a local residence for a family trouble report. Officers spoke with all parties and helped to mediate the situation.

Downtown Development Authority



MEMORANDUM

TO: Sheryl Mitchell, City Administrator

CC: DDA Board of Directors

FROM: Susie Stec, Manager – CED / DDA Director

DATE: July 22, 2020

RE: Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

COVID-19 Resources

- A resource page has been created: http://www.lathrupvillage.org/how_do_i/resources.php. There are a series of links to financial resources & programs available to business.
- Oakland County Recovery Grant program is accepting application until August 24th. MEDC also
 has released their Michigan Small Business Restart Grant program. Both of these are new
 funding sources. Links are on the city's COVID-19 Resources page.

Events

• **DDA Informational Meeting** was held on Tuesday, July 21st at 4 pm via Zoom. It was a small turnout (4 people), but the video will be posted online for anyone interested.

Grants

Lovin' Lathrup Village Business Relief Mini-Grant Program is now accepting applications! The
deadline is July 31st at 12 Noon. Program guidelines & applications were distributed to
businesses via email and have also been posted on the city's website under the COVD-19
Resource page and the Development Grants page.

Business/Property Updates

- Site plans were submitted for the 3 properties formerly owned by Jet. The applicant requested to postpone the review by the Planning Commission to the August 17th meeting. Building inspections are scheduled to take place on July 24th & July 31st.
- There was a fire at Kay Bee Beauty on July 8th. No one was injured; however, there's substantial damage to the building. Code enforcement as deemed it unsafe to occupy.

Page | 1 CED/DDA Department Report

- Surnow Co. has been awaiting bids for the Lathrup Shopping Plaza (aka Happy's Pizza plaza) and has selected a contractor. They expect to pull building permits in the next two weeks to begin work.
- BP Gas Station has encountered funding challenges. They've been asked to provide a timeline as to when those challenges may be resolved and when construction will begin.
- Lathrup Village Apartments is now leasing units. They've inquired about the process to move forward to construct the next buildings. It is expected that they will need to obtain site plan approval from the Planning Commission due to the length of time from their most recent extension.
- Michigan First Credit Union received a sign variance for the café in their building.

Comprehensive Plan update

Giffels Webster has finalized the Recreation Plan 2021-2025. There is a 30-day review period currently underway. A public hearing notice has been posted on the city's website, in the Oakland Press, and on the city's social media pages. Hard copies are available for anyone who wishes to review the plan, and there are electronic plans in the aforementioned locations. The plan will be on the August Council agenda for adoption.

Miscellaneous

- 2020 Census Lathrup Village response rate is 87.2%. We are 4th in the county for reporting (and 0.2% ahead of Berkley)
- Hanging Flower baskets and planters are planted around city hall. Due to the late season, all of the hanging baskets are not likely to be planted until the spring.
- The DDA has hired a DDA/Parks & Recreation Specialist, who will begin on Aug. 3rd. This individual has been interning with Parks & Rec for the summer. She will provided much needed assistance to both departments, as well as with city functions as needed.

Monthly Permit List

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	t. Value
PB200028	03/12/2020	Mc Clanaghan, Mike	27840 SUNSET W BLVD	40-24-14-428-001	\$480.00	\$0
Work Descri	iption: New Ro	of and all repairs needed from w	vater damage			
PB200040	05/12/2020	HENRY, ERIK	18260 WILTSHIRE BLVD	40-24-14-228-025	\$508.00	\$0
Work Descri	iption:					
PB200045	05/28/2020	HAYES, THERESE M	17611 RAMSGATE DR	40-24-24-104-014	\$200.00	\$0
Work Descri	iption: REPLA	CING 5 WINDOWS				
PB200046	05/28/2020	KUNZ, ROBERT	28555 BLOOMFIELD DR	40-24-14-205-006	\$424.00	\$0
Work Descri	iption: Re-Root	f house and garage				
PB200047	05/28/2020	NORDMOE, JANET E	27265 LATHRUP BLVD	40-24-13-357-015	\$185.00	\$0
Work Descri	iption: 50ft inte	erior waterproofing				
PB200048	06/01/2020	WATTS, RALPH G	18530 SARATOGA BLVD	40-24-14-256-013	\$260.00	\$0
Work Descri	iption: New Ro	oof				
PB200049	06/01/2020	ALEXANDER, EDNA	27680 MORNINGSIDE PLZ	40-24-14-310-005	\$185.00	\$0
Work Descri	iption: 3 windo	ws replaced				
PB200050	06/02/2020	ALLISON, SHANI J	17525 CORAL GABLES AVE	40-24-24-103-021	\$155.00	\$0
Work Descri	iption: 2 windo	ws replaced				
PB200052	06/02/2020	WALKER, DENNIS DEAN	17584 WILTSHIRE BLVD	40-24-13-107-011	\$140.00	\$0
Work Descri	iption: Replace	1 bedroom window				
PB200053	06/04/2020	TUOHEY, JOHN P	27720 BLOOMFIELD DR	40-24-14-403-010	\$570.00	\$0

Work Description: Kitchen Water Damage Repair

PB200054	06/09/2020	NIRMALNATH, SAMUEL S	18210 W 11 MILE RD	40-24-14-478-038	\$285.00	\$0
Work Descri	iption: Replacir	ng 8 windows				
PB200055	06/11/2020	WAYS, MARCUS	18250 LINCOLN DR	40-24-23-280-039	\$442.00	\$0
Work Descri	iption: New Ro	oof				
PB200056	06/11/2020	LUBANSKI, TERRI A	18492 W GLENWOOD BLVD	40-24-14-255-011	\$200.00	\$0
Work Descri	iption: 9 vinyl r	repalcement windows				
PB200057	06/11/2020	BRADLEY, DAVID	17610 LINCOLN DR	40-24-24-154-027	\$170.00	\$0
Work Descri	iption: 2 vinyl r	replacement windows				
PB200058	06/15/2020	WHITE, EARLIAN	18464 CORAL GABLES AVE	40-24-23-226-033	\$438.00	\$0
Work Descri	iption: New Ro	oof				
PB200059	06/18/2020	GERMAINE, MARK A	28545 SUNSET W BLVD	40-24-14-206-009	\$275.00	\$0
Work Descri	iption: Re-Roo	f				
PB200060	06/18/2020	NAKAO, SEIGO	27798 CALIFORNIA NE DR	40-24-13-304-001	\$585.00	\$0
Work Descri	iption: Kitchen	Remod				
PB200062	06/23/2020	PERREMAN, DEAN M	27450 LATHRUP BLVD	40-24-13-355-010	\$290.00	\$0
Work Descri	iption: new roo	of				
PB200064	06/23/2020	PALMER, RONALD	18870 HAMPSHIRE ST	40-24-23-253-001	\$505.00	\$0
Work Descri	iption: replace	deck				
PB200065	06/23/2020	ROMIL PROPERTY LLC	27101 ELDORADO PL	40-24-14-477-016	\$170.00	\$0
Work Descri	iption: 5 Replac	cement windows				

Total Permits For Type: 20

Total Fees For Type: \$6,467.00

Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	st. Value
PE200030	06/11/2020	SITAREK, SCOTT C	28051 ELDORADO PL	40-24-14-279-011	\$90.00	\$0
Work Descri	iption: A/C Ins	stall				
PE200031	06/16/2020	DIZIK, ELIZABETH	19251 RAINBOW DR	40-24-14-377-007	\$108.00	\$0
Work Descri	iption: Interior	remodel including basement fi	inish			
PE200033	06/29/2020	SCHWARTZ, STEVEN	27610 CALIFORNIA SE DR	40-24-13-306-006	\$95.00	\$0
Work Descr	iption: Furance	and A/C Install				
PE200034	06/29/2020	O'BRIEN, MICHAEL S	27620 CALIFORNIA SE DR	40-24-13-306-005	\$164.00	\$0
Work Descri	iption: Applian	ce Install				
PE200035	06/30/2020	BRYANT, LARRY	17545 MEADOWOOD AVE	40-24-24-152-018	\$90.00	\$0
Work Descr	iption: A/C ins	tall				

Total Permits For Type: 5

Total Fees For Type: \$547.00

Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	st. Value
PEXC-001-20	06/11/2020	ELMS, THOMASINA	17546 MEADOWOOD AVE	40-24-24-104-028	\$90.00	\$0
Work Descrip	tion: New Dr	ive and sidewalk				
PEXC-002-20	06/25/2020	HOME CARE SERVICES PER	SC 28021 SOUTHFIELD RD	40-24-14-280-011	\$50.00	\$0
Work Descrip	tion: sidewalk	repair				

Total Permits For Type: 2

Total Fees For Type: \$140.00

Total Const. Value For Type: of 135

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	t. Value
PF200009	06/11/2020	ZAMMIT II, JOHN A	18586 SAN DIEGO BLVD	40-24-14-405-012	\$65.00	\$0
Work Descr	iption: 6' wood	with gate install				
PF200010	06/16/2020	CLARKE, CEPHIANNE MA	ARRI(18130 WILTSHIRE BLVD	40-24-14-232-016	\$65.00	\$0
Work Descr	iption: replacen	nent fence where wall has falle	en			
PF200011	06/18/2020	GIBB, DAVID	18899 SAN QUENTIN DR	40-24-14-404-001	\$65.00	\$0
Work Descr	i ption: 4' Ornat	mental Metal				

Total Permits For Type: 3

Total Fees For Type: \$195.00

Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	st. Value
PM200020	06/11/2020	SITAREK, SCOTT C	28051 ELDORADO PL	40-24-14-279-011	\$105.00	\$0
Work Descri	iption: A/C Ins	stall				
PM200021	06/15/2020	S AND J FAITH INVESTME	NTS 17600 W 11 MILE RD	40-24-13-359-062	\$125.00	\$0
Work Descri	ption: Furance	and A/C Install				
PM200022	06/16/2020	ARCHER, GREGORY D	18418 LINCOLN DR	40-24-23-257-035	\$95.00	\$0
Work Descri	ption: Generat	or Install				
PM200023	06/16/2020	O'BRIEN, MICHAEL S	27620 CALIFORNIA SE DR	40-24-13-306-005	\$90.00	\$0
Work Descri	ption: Gas line	e for kitchen remod				
PM200024	06/17/2020	DIZIK, ELIZABETH	19251 RAINBOW DR Page 6	40-24-14-377-007 11 of 135	\$145.00	\$0

Work Description: Interior remodel including basement finish

PM200025	06/29/2020	SCHWARTZ, STEVEN	27610 CALIFORNIA SE DR	40-24-13-306-006	\$130.00	\$0
Work Descri	iption: Furance	and A/C install				
PM200026	06/30/2020	BRYANT, LARRY	17545 MEADOWOOD AVE	40-24-24-152-018	\$90.00	\$0

Work Description: A/C Install

Total Permits For Type: 7

Total Fees For Type: \$780.00

Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const	. Value
PP200024	05/28/2020	NORDMOE, JANET E	27265 LATHRUP BLVD	40-24-13-357-015	\$60.00	\$0
Work Descri	iption: Sub Soil	Drain				
PP200026	06/09/2020	WEERTZ, JAMES	27621 SANTA BARBARA DR	40-24-14-333-007	\$80.00	\$0
Work Descri	iption: Sewer R	epair				
PP200027	06/10/2020	DIZIK, ELIZABETH	19251 RAINBOW DR	40-24-14-377-007	\$210.00	\$0
Work Descri	iption: Plumbin	g for Finish basement				

Total Permits For Type: 3

Total Fees For Type: \$350.00

Total Const. Value For Type: \$0

Shed

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const	. Value
PSHED-002-2	(06/02/2020	BAGGS, MELVIN T	28471 ELDORADO PL Page	62 of 135	\$65.00	\$0

Work Description: Plastic S	Storage Shed				
PSHED-003-2(06/09/2020	MACLEOD TRUSTEE, DU	NCA1 18796 CAMBRIDGE BLVD	40-24-14-452-011	\$65.00	\$0
Work Description: 8 X 10 l	Resin Shed				
PSHED-004-2(06/25/2020	BARBER, DAMON C	27420 LATHRUP BLVD	40-24-13-355-013	\$65.00	\$0
Work Description: shed					

Total Permits For Type: 3

Total Fees For Type: \$195.00

Total Const. Value For Type: \$0

Report Summary

Permit.Status = ISSUED AND Permit.DateIssued Between 6/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

Grand Total Fees: \$8,674.00

Grand Total Permits: 43

Grand Total Const. Value: \$0

07/09/20

KELDA LONDON

Enforcement Number	Address	Status	Filed	Closed
28731 BLACKSTONE DE	3		06/29/20	
			Total 1	Entries: 1
BOAT STORAGE				
Enforcement Number	Address	Status	Filed	Closed
18131 ROSELAND BLVI)		06/25/20	
			Total Days Stores	F4 1
			Total Boat Storage	Entries:
PROPERTY MAIN	TENANCE			
Enforcement Number	Address	Status	Filed	Closed
18181 W 12 MILE RD			06/04/20	
			0.5/0.2/0.0	
17575 SUNNYBROOK A	.VE		06/22/20	
28950 LATHRUP BLVD			06/29/20	
			36.	
		Total I	Property Maintenance	Entries: 3
SIGN VIOLATION				
Enforcement Number	Address	Status	Filed	Closed
28821 SOUTHFIELD RD			06/29/20	
28927 SOUTHFIELD RD			06/29/20	
To Many Signs in the wind	low		Total Cian Violation	Entrica 2
			Total Sign Violation	Entries: 2
TALL GRASS/ WE	EDS			
Enforcement Number	Address	Status	e 64 of 135 Filed	Closed
		Fay	C U+ UI IJJ	

18202 WILTSHIRE BLVD	06/04/20
18774 SUNNYBROOK AVE	06/09/20
27241 SOUTHFIELD RD	06/10/20
26300 SOUTHFIELD RD	06/10/20
18240 CORAL GABLES AVE	06/18/20
28725 BLOOMFIELD DR	06/18/20

Total Tall Grass/ Weeds Entries: 6

YARD WASTE

Enforcement Number	Address	Status	Filed	Closed
17550 SAN ROSA BLVD)		06/17/20	

Total Yard waste Entries:

Total Records: 14

Enforcement.CodeOfficer = Kelda London AND Enforcement.DateFiled Between 6/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

Total Pages 2

Rami Sweidan

Enforcement Number	Address	Status	Filed	Closed	
28911 SOUTHFIELD RD			06/26/20		
6/26/2020 Dumpster enclo	sure has over grow	vn tree and weeds. Along the brick v	vall over grown weeds mu	ast be removed. Pa	all
			Total E	Entries:	1
DOWNSPOUT EXT	¬ <u>-•</u>				
Enforcement Number	Address	Status	Filed	Closed	
28035 SOUTHFIELD RD			06/26/20		
6/26/2020 Broken down sp	out must be fixed	or replaced.			
		Tota	l Downspout Ext. E	Entries:	1
			•		
PROPERTY MAIN	TENANCE				
Enforcement Number	Address	Status	Filed	Closed	
18850 HAMPSHIRE ST			06/25/20		
6/25/2020 garbage set on the	he porch in public	view7/2/2020 spoke with the owner	of the home and asked he	r to make sure to 1	ren
26262 MEADOWBROOK			06/25/20		
6/25/2020 items stored out	side, plywood, 2X	4's, table, adn shelf all stored on the	side of the house in public	c view.	
18795 LACROSSE AVE			06/25/20		
6/25/2020 Broken fence m	ust me repaired ac	cording to Lathrup Village ordinance	e.		
18609 RAINBOW DR			06/25/20	4.	
	ed on the side of the	he house in public view must be rem	* *	storage according	ş to
27215 SOUTHFIELD RD	1 11 1.1		06/26/20	1 1 , 1	,.
	ds all around the p	property, the corner landscaping need		thed concrete, and	tır
27327 SOUTHFIELD RD	t needs to be clean	of debris, and weeds. Also, weeds a	06/26/20		
27347 SOUTHFIELD RD	. needs to be clean	of deoris, and weeds. Also, weeds a	06/26/20		
	nclosure must be c	leaned of all garbage on the ground.	* * * - *	tching.7/2/2020 Ja	ack
27411 SOUTHFIELD RD			06/26/20		
	ver grown weeds,	dumpster enclosure full of garbage o		STER IN THE DU	JM
28551 SOUTHFIELD RD			06/26/20		

6/26/2020 Over grown weeds in the rear of the building. Dumpster enclosure has a broken gate that needs repair. Pallet in the 1

Page 66 of 135

06/26/20

28901 SOUTHFIELD RD

6/26/2020 Dumpster enclosure has over grown tree and weeds. Along the brick wall over grown weeds must be removed. Pall-28861 SOUTHFIELD 06/26/20 Ordinance No. 429-14Code of Ordinances 2014of the 6/26/2020 Dumpster enclosure must have an operable gate. 17370 ROSELAND BLVD 06/26/20 6/26/2020 Landscaping rocks/bricks are in a pile in front of garage. 27300 SOUTHFIELD 06/26/20 6/26/2020 Rear parking lot has too many pot holes needs to be repaired or repaved. The sign in front of building must be stored **Total Property Maintenance Entries:** 13 TRASH CONTAINER IN PUBLIC ' Status **Enforcement Number** Address Closed Filed 06/26/20 18632 BUNGALOW DR 6/26/2020 Trash containers in public view **Total Trash Container in Public View Entries:** YARD WASTE Status **Enforcement Number** Address Filed Closed 06/25/20 18941 ELDORADO PL 6/24/2020 Garden waste must be in brown bags. **Total Yard waste Entries: Total Records: 17** Enforcement.CodeOfficer = RAMI Total Pages 2 **SWEIDAN AND** Enforcement.DateFiled Between 6/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

07/09/20

Enforcements By Category

Jim Wright

TALL GRASS/	WEEDS
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Enforcement Number	Address	Status	Filed	Closed
28871 SOUTHFIELD		Discovered	06/05/20	

Total Tall Grass/ Weeds Entries: 1

YARD WASTE

Enforcement Number A	ddress	Status	Filed	Closed
27220 RAINBOW DR		Problem Reported	06/10/20	06/19/20
			~	

It has been reported that prior to yard waste pickup you are placing your waste bags on City or private property accross the stree

Total Yard waste Entries: 1

Total Records: 2

Enforcement.CodeOfficer = Jim Wright AND Enforcement.DateFiled Between 6/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

Total Pages:1

LATHRUP VILLAGE

Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: July 27, 2020

RE: Second Reading and Adoption – An Ordinance to Amend Chapter 14, Building

and Building Regulations, Amending Article VII, Swimming Pools, Division 1,

Generally, Sec. 14-184, Placement and Elevation

Background

There was an identified need to clarify if residents were allowed to have above ground swimming pools. The language is found in Section 5.14 of the Zoning Ordinance and Section 14 of the Municipal Code.

The language in paragraph (b) will be deleted:

Sec. 14-184. - Placement and elevation.

- (a) All outdoor swimming pools shall be located so as to comply with the city's zoning ordinance.
- (b) The apron of the swimming pool, which is the hard-surfaced area at ground level adjacent to and surrounding the pool, shall not be higher than the grade level line of the premises, and in no event shall it be constructed so that water therefrom shall flow onto adjacent lots or any adjacent right-of-way.

The 1st reading of the ordinance was held at the June 15, 2020 council meeting without any changes.

Recommendation

Approve as submitted.

Suggested Motion

Approve the 2nd Reading and Adoption of An Ordinance to Amend Chapter 14, Building and Building Regulations, Amending Article VII, Swimming Pools, Division 1, Generally, Sec. 14-184, Placement and Elevation

ORDINANCE NO. ____-20

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 14, BUILDING AND BUILDING REGULATIONS, AMENDING ARTICLE VII, SWIMMING POOLS, DIVISION 1, GENERALLY, SEC. 14-184, PLACEMENT AND ELEVATION.

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

Section 1 of Ordinance. <u>Amendment of Section 14-184</u>

Chapter 14 Building and Building Regulations, Article VII, Swimming Pools, Division 1, Generally, Section 14-184 Placement and elevation is hereby amended to read as follows:

Sec. 14-184. - Placement.

a) All outdoor swimming pools shall be located so as to comply with the city's zoning ordinance.

Section 2 of Ordinance. Repealer.

This ordinance repeals any ordinances in conflict thereof.

Section 3 of Ordinance. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4 of Ordinance. Savings Clause.

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 5 of Ordinance. Publication and Effective Date.

This ordinance shall be effective 10 days after publication. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

Section 6 of Ordinance. Adoption.

, ,	d by the City of Lathrup Village City Council at its, 2020 and was ordered given y law.
	CITY OF LATHRUP VILLAGE
	YVETTE TALLEY, City Clerk
Introduction Date: June 15, 2020	
Adoption Date:	_, 2020
Publication Date:	_, 2020
Effective Date:	_, 2020



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: July 27, 2020

RE: FIREWORKS ORDINANCE

We have received a number of complaints regarding fireworks. Our local ordinance wasn't consistent with the state law, which specifies the allowed days and times for fireworks.

Link to Michigan Fireworks Safety Act – Act 256 of 2011: http://www.legislature.mi.gov/documents/mcl/pdf/mcl-Act-256-of-2011.pdf

Also, we couldn't use our existing ordinance to write citations.

The attached ordinance, drafted by Attorney Baker, addresses the outstanding issues.

- The dates and times coincide
- Violations are a civil infraction, punishable by a fine of \$500 or \$1,000

ORDINANCE NO. ____-20

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 46, MISCELLANEOUS OFFENSES, PROVISIONS, FORFEITURES AND PENALTIES, AMENDING ARTICLE III, OFFENSES AGAINST THE PERSON, SEC. 46-81 USE AND SALE OF FIREWORKS AND 46-82, PERMIT FOR USE AND SALE OF FIREWORKS.

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

SECTION 1. AMENDMENT.

Chapter 46, Article III, is amended to replace and repeal Sections 46-81 and 46-82 by adding Sections 46-81 through 46-86 to read as follows:

Sec. 46-81. Definitions.

As used in this section, the following terms shall be defined as follows:

- (A) *APA standard 87-1* means 2001 APA standards 87-1, Standard for the Construction and Approval for Transportation of Fireworks, Novelties and Theatrical Pyrotechnics, published by the American Pyrotechnics Association of Bethesda, MD.
- (B) Consumer fireworks means fireworks devices that are designed to comply with the construction, chemical composition and labeling regulations promulgated by the United States Consumer Protection Safety Commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer fireworks do not include low-impact fireworks.
- (C) *Fireworks* means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion,

deflagration or detonation.

- (D) Low impact fireworks means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8 and 3.5.
- (E) *Minor* means an individual who is less than 18 years of age.

Sec. 46-82. Ignition, Discharge or Use of Consumer Fireworks.

- A. Except as provided in this Section, a person shall not ignite, discharge, or use consumer fireworks at any time.
- B. A person may ignite, discharge, or use consumer fireworks on the following days during the following hours:
 - 1. Between 11:00 a.m. on December 31 and 1:00 a.m. on the immediately following January 1.
 - 2. Between 11:00 a.m. and 11:45 p.m. on the Saturday immediately preceding Memorial Day.
 - 3. Between 11:00 a.m. and 11:45 p.m. on the Sunday immediately preceding Memorial Day.
 - 4. Between 11:00 a.m. and 11:45 p.m. on June 29, June 30, July 1, July 2, July 3 and July 4.
 - 5. Between 11:00 a.m. and 11:45 p.m. on July 5, if that date is a Friday or a Saturday.
 - 6. Between 11:00 a.m. and 11:45 p.m. on the Saturday immediately preceding Labor Day.
 - 7. Between 11:00 a.m. and 11:45 p.m. on the Sunday immediately preceding Labor Day.
- C. A minor shall not possess consumer fireworks
- D. A violation of this Section is a civil infraction, punishable by a fine of \$1,000.
- **Sec. 46-83.** <u>Ignition, Discharge or Use of Consumer Fireworks on Public Property, School Property, Church Property or the Property of Another Person.</u>
- A. A person shall not ignite, discharge or use consumer fireworks on public property, school property, church property, or the property of another person without that organization's or person's express permission to use those fireworks on those premises.
- B. A violation of this Section is a civil infraction, punishable by a fine of not more than \$500.
- Sec. 46-84. Ignition, Discharge, or Use of Consumer Fireworks While Under the Influence.

- A. A person shall not ignite, discharge, or use consumer fireworks or low-impact fireworks while under the influence of alcoholic liquor, a controlled substance, or a combination of alcoholic liquor and a controlled substance.
- B. As used in this Section, "alcoholic liquor" means that term as defined in Section 1d of the Michigan Vehicle Code, MCL 257.1d, as may be amended, and "controlled substance" means that term as defined in Section 8b of the Michigan Vehicle Code, MCL 257.8b, as may be amended.
- C. A violation of this Section is a civil infraction, punishable by a fine of not more than \$1,000.

Sec. 46-85. Determination of Violation; Seizure; Destruction; Storage Costs.

- A. If a police officer determines that a violation of this Article has occurred, the Department may seize the firework as evidence of the violation. The Department shall store, or cause to be stored, the evidence seized under this Section pending disposition of any proceedings arising from the violation.
- B. Following a final disposition of an appeal of a finding of responsibility under this Article that affirms the finding, the Department may dispose of or destroy any fireworks retained as evidence in that proceeding.
- C. A person from whom fireworks are seized under this Article shall pay the actual costs of storage and disposal of the seized fireworks if found responsible for a violation of this Article.

Sec. 46-86. Permit for use or sale of fireworks.

A. The city council, upon application in writing, on forms provided by the bureau of fire services created in section 1b of the Fire Prevention Code, 1941 PA 207, MCL 29.1b, as amended, may grant a permit for the use of fireworks otherwise prohibited by section 46-82 or 46-83, within the city, manufactured for outdoor pest control or agricultural purposes, or for public display by municipalities, fair associations, amusement parks, or other organizations or groups of individuals approved by the city, if the applicable

provisions of this Act are complied with. The permits shall be on forms provided by the bureau of fire services. After a permit has been granted, sales, possession, or transportation of fireworks for the purposes described in the permit only may be made. A permit granted under this subsection is not transferable and shall not be issued to a person under the age of 18 years.

- B. The city council, upon application in writing, may grant a permit, on forms provided by the bureau of fire services, to a resident wholesale dealer or jobber to have in his possession within the city fireworks otherwise prohibited by section 46-82 or 46-83, for sale only to holders of permits as provided in this section. A permit granted under this subsection is not transferable, nor shall a permit be issued to a person under the age of 18 years.
- C. Before a permit for a pyrotechnic display is issued, the person, firm, or corporation applying for the permit shall furnish proof of financial responsibility by a bond or insurance in an amount, character, and form deemed necessary by the city council to satisfy claims for damages to property or personal injuries arising out of an act or omission on the part of the person, firm, or corporation, or an agent or employee thereof, and to protect the public.
- D. A permit shall not be issued under this Act to a nonresident person, firm, or corporation for conduct of a pyrotechnic display in this city until the person, firm, or corporation has appointed in writing a resident member of the bar of this state or a resident agent to be the legal representative upon whom all process in an action or proceeding against the person, firm, or corporation may be served.

E. The city council shall rule on the competency and qualifications of operators of pyrotechnic displays, as the operator has furnished in his application form, and on the time, place, and safety aspects of the displays before granting permits.

Section 2 of Ordinance. Repealer.

This ordinance repeals any ordinances in conflict thereof.

Section 3 of Ordinance. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4 of Ordinance. Savings Clause.

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

given

Section 5 of Ordinance. Publication and Effective Date.

This ordinance shall be effective 10 days after publication. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

Section 6 of Ordinance. Adoption.

That this ordinance was duly adopted by regular meeting called and held on publication in the manner required by land	by the City of Lathrup Village City Council at its, 2020 and was ordered given.
	CITY OF LATHRUP VILLAGE
	YVETTE TALLEY, City Clerk
Introduction Date:, 20	020





Dr. Sheryl L. Mitchell City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: July 27, 2020

RE: Road Improvement Bond Millage

The City Council created and appointed an Infrastructure Study Group to study and make recommendations for sidewalks, water, sewer, stormwater and road improvements. The Committee is chaired by Mayor Pro Tem Bruce Cantor. Members include: Hugo Cardenas, Mike Griffin, Mike Keenan, and Jo Robinson. Council Member Saleem Siddiqi serves as a non-voting liaison.

On November 5, 2019, the residents voted down a proposal for a \$21.3 million project to fix residential roads and storm ditches. The average annual millage rate would have been 8.3105 mills, payable over a period not to exceed 15 years.

The Infrastructure Study Group voted 4-1 to recommend:

- 3-year project, starting Spring/Summer 2021
- Repair/replace 7.1 miles of local roads (27% of the total local roads)
- Estimated cost of \$5.8 million
- A millage of 3.9307 mills in year 1 and an average levy of 3.9176 mills over 10-year period
- Place on November 3, 2020 ballot
- For the average homeowner Average of \$263 per year

Miles of Road Project	Description	Cost/Mile	Total Cost
2.6 miles of asphalt road	1A: full reconstruction	\$1,137,568	\$2,957,677
(out of 3.93 miles)	New 10 inch base w 5 inches of		
	asphalt		
0.06 miles of asphalt	1B: full reconstruction	\$ 830,829	\$ 498,497
(out of 1.066 miles)	Existing base with 5 inches of		
	asphalt		
3.7 miles of asphalt road	1C: rehabilitation	\$ 528,371	\$1,954,973
(out of 4.441 miles)	3 inches of cold milling & 3.5 inches		
	of new asphalt		
0.19697 miles of Dirt Road	1B: gravel	\$ 528,371	\$ 163,648
(out of 1.7 miles)			
Inflation			\$ 120,780
Construction Total			\$5,695,575
Bond & Legal Fees			\$ 149,425
TOTAL PROJECT COST			\$5,845,000

Ditches

- Repaired in conjunction with the 7.1 miles of roads to be repaired
- Homes on the specific construction street would have a 10-year special assessment
- For 83% of homeowners, the ditch repair would be approximately \$223 per year Page 79 of 135



INFRASTRUCTURE STUDY GROUP

CITY OF LATHRUP VILLAGE 27400 Southfield Road, Lathrup Village, Michigan 48076

ROAD RECOMMENDATION TO CITY COUNCIL

MONDAY, JULY 27, 2020

Infrastructure Committee Road Recommendation:

<u>Goal</u>: To rehabilitate portions of the local road system that are in degraded condition and to improve the function of the storm ditch system over a three year period. This three-year project would begin in the spring/summer of 2021.

<u>Background</u>: The last comprehensive residential road project in Lathrup Village took place 50 years ago in 1969. Over the last few decades, the effects of Proposal A, the Headlee Amendment, reduced State Shared Revenue and the real estate crash of 2008 have resulted in significantly reduced expenditures on residential road maintenance and upkeep. As a result, the degradation of our road system has accelerated dramatically. Residents are frustrated by the rough nature of the roads, lack of walkability, damage to their cars, poor street appearance, loss of property value, injury, etc.

Further, residents are very frustrated with the non-functional storm ditch system that runs parallel to the streets. Water continuously backs up, forming ditch-long standing pools of water that rise to cover the sidewalks and driveways, attract insects and other animals, degrade concrete sidewalks and driveways, etc. In addition, this issue shortens the life of the road system as water that should properly drain off of the roads does not do so and seeps into the road sub-structure, resulting in damage. This standing water also causes significant and unnecessary inflow and infiltration into our sewer pipes, something we are under EGLE mandate to correct. This forces significant amounts of errant water into the sewer system and ultimately to the sanitary retention tank. If the tank cannot handle this additional storm water, we either incur an illegal sanitary sewer overflow or allow basements to back up with sewage.

<u>Road Recommendation</u>: The Infrastructure Study Group recommends (via a 4 to 1 vote) that a three year project commence during the spring/summer of 2021 that would repair or replace approximately 7.1 miles of local roadway (27% of the local road system). The cost of this project would be \$5,845,000, which will equate to an average levy of 3.9176 mills on Lathrup Village residents and businesses over a ten year period. It is recommended that the City place a proposal for this project on the November 3rd ballot.

The Committee felt that based upon the defeat of the November 2019 road proposal (i.e. residents rejected repairing all roads and the high cost of that proposal) that it was not feasible to propose a solution that addresses all the roads that are in a degraded condition. The committee also felt that the highest millage rate that voters would accept would be in the neighborhood of 4 mills, which equates to approximately 7.1 miles of road repair, as configured below.

Due to higher cost of concrete work, the proposal recommends that only the asphalt roads be addressed at this time. In addition, with the money raised by the proposed millage, only a portion of the asphalt roads that are in need of repair will be addressed. The proposal recommends the following and understands that there could be some minor shifting between the categories as the specific roads are chosen:

- There are 3.93 miles of local asphalt roads that require method 1A full reconstruction, where 5 inches of asphalt is laid over 10 inches of new aggregate base. The recommendation is to address about 2.6 of these road miles, which equates to a cost of \$2,957,677.
- There are 1.066 miles of local asphalt roads that require method 1B full reconstruction, where 5 inches of asphalt is laid over the existing aggregate base. The recommendation is to address about .6 of these road miles, which equates to a cost of \$498,497.
- There are 4.441 miles of local asphalt roads that require method 1C rehabilitation, where 3 inches of cold milling occurs and 3.5 inches of new asphalt is laid upon this newly milled surface. The recommendation is to address approximately 3.7 of these local road miles, which equates to a cost of \$1,954,973.
- Based upon input from residents regarding our 1.7 miles of dirt road, the committee
 dramatically reduced the approach toward dirt roads relative to last November. Only
 \$163,648 has been allocated for dirt road conversion to asphalt.

The \$5,845,000 cost includes \$5,695,575 for the project (which includes a 15% contingency and an approximate \$120,000 in inflation costs over the three year project) and \$149.425 in bond financing and legal fees.

A list of all roads "eligible" for repair under each repair category is attached to this recommendation. Each year of this project, the Infrastructure Committee will assess the current road situation and make a recommendation to City Council regarding which specific roads from the eligible road list will be repaired in the upcoming road repair season.

The \$5,845,000 cost of this project would be born via a single bond issue for the full amount. A millage of 3.9307 mills in the first year with an annual average of 3.9176 mills over the 10 year bond issuance will be placed on the November 3rd ballot. The annual cost to the <u>average</u> Lathrup Village homeowner would be approximately \$263 in the first year with an average of \$262 per year over the life of the bond issuance. The cost per \$100,000 of taxable value would be \$393 per year in the first year with an average of \$392 per year over the life of the bond issuance. The bond issue would be structured, as required by state law, such that this general obligation debt never exceeds 10% of the city's aggregate State Equalized Value

Because millage funds will be used to repay bond debt, the number of mills levied for this purpose does not apply toward the city's chartered 20 mill maximum, the state law preventing millage levies from exceeding 2% of a city's aggregate taxable values, nor the state law capping the total mills across all levies to 59 mills. A millage to repay a bond issuance is considered to be a separate, unrelated entity relative to these other regulations.

<u>Ditch Recommendation</u>: Unfortunately, repairing the ditch system is a complex issue and there is not a simple one-size-fits-all solution to repair it. However, without a properly functioning ditch system, our local roads will lose about 10% of their expected lifespan due to water damage. This means that 10% of the tax payer cost of repairing a road would be wasted without simultaneous ditch repair. As such, based upon resident input and committee review, it was felt every effort should be made to repair as much of the ditch system as possible that is directly associated with the specific 7.1 miles of road to be repaired by this proposal. Further, it was felt that due to the significant savings associated with simultaneous road and ditch repair, the systems should be repaired together to ensure residents reap the significant cost savings relative to a separate ditch project.

The road project cost noted above does <u>not</u> include the cost for ditch reconditioning. Based upon resident input, the Committee proposes that ditch repairs <u>only</u> occur on roads that are being repaired and that these costs be split evenly across the homes on the given road via a 10 year special assessment. This is an additional cost incurred <u>only</u> by the homes located on streets that undergo road repairs associated with this ballot proposal. The ditch improvement work would begin in the spring/summer of 2021 with the City fronting the cost via a bond or other funding mechanism. Any incurred fees associated with the financing will be a cost that is included as part of the special assessment. As the cost is split between the number of homes on a specific road, roads with more homes will have lower cost estimates than similar sized roads with fewer homes. The actual cost will vary depending upon the existing condition of the road's ditch system. Blocks with fully functional or nearly functional ditch systems will have no or very low cost, while blocks with non-functional ditches will experience higher costs.

The ditch improvements that are a part of this program will include grading the ditches so that water flows efficiently in the proper direction, jet cleaning functional culverts and extended culverts, and replacing non-functional culverts.

Each year, the Infrastructure Committee will propose the special assessment districts (SADs) that correspond to the chosen roads for repair and include them with their road and ditch recommendation to City Council. The Committee will make every effort to ensure as much of the ditch system as possible that is associated with the 7.1 miles in the road proposal is improved. However, due to prohibitive costs in some areas, some of these ditches will remain in their current state and will not be improved. In instances where the cost exceeds approximately \$400 per year (about 17% of eligible homeowners), SADs will not be recommended. The mean cost of the remaining 83% of homeowners is approximately \$223 per year for ditch repair over the 10 year assessment. The Committee will work to create SADs that maximize the amount of ditching improvement that occurs while also ensuring the cost of the SAD remains reasonable. In addition, because of the effort required to create SADs, the committee will strive to create as few SADs as possible. Lastly, in instances where an SAD would not be recommended due to exceeding the cost threshold, residents could still request a ditch repair SAD, if they so desire.

Because the ditch system will be fixed via special assessments, the Committee realizes the distinct possibility that the residents of a road slated for repair could conceivably block the ditch special assessment, and hence, the ditch repair portion of the project. Because the repair of the

ditch system is crucial to obtaining the maximum life of the road and most efficient use of tax dollars, the Committee recommends that a street that blocks the special assessment is removed from the paving program and substituted with a different street. Alternatively, because the SAD process can be arduous, it is also recommended that homeowners on repair-eligible roads that proactively provide a petition to the City Clerk indicating majority approval for an SAD be given increased priority in the selection process.

Individual homeowners who have placed items in the ditches that are not permitted via city ordinance (e.g., large rocks, boulders, decorative items, reflectors, etc.) will be responsible for removing these items before any work commences. The necessity to remove rain gardens will be made as an administrative decision on a case-by-case basis.

Individual city blocks with poorly performing ditch systems whose roads are not slated for repair and desire ditch improvements, are encouraged to work together as a neighborhood to request that a special assessment be created to repair their ditch system. The cost associated with such and improvement project will be lower during the 3 year road project, relative to a standalone ditch project at a later time, as there would be a reduction in fees due to the fact that equipment, labor and material is already on site.

This recommendation only focuses on improving ditches that are associated with the 7.1 miles of roads slated for repair. While the remaining ditches in the City will not be improved, it is recommended that the City use its new code enforcement resources to look for obvious defects (tree roots, blockages, items placed in the ditches that are blocking flow, non-functional driveway culverts, blocked culverts, etc.) and inform residents of the need for repair. If the noted repairs are not addressed in a timely manner, tickets should be issued. While this will not repair the ditches to their original condition, the use of code enforcement in this manner will help to make significant improvements to areas not slated for improvement. It is suggested that at least one quadrant of the City is reviewed each year moving forward.

The city engineering firm will do their best to coordinate planned water main replacements with this project. This will also result in significant savings by doing water system work simultaneously and also eliminate the need to remove the sides of newly repaved roads to later replace water main.

If this recommendation is approved by the City Council, the Infrastructure Committee will begin developing and conducting an education campaign for residents. This will include town halls, meet-and-greets, door-to-door campaigns and more. Education will focus on the project goals, illustrating the streets eligible for improvement, municipal finance, tax allocations, etc. The committee also feels that the primary goal of this campaign will be to educate residents as to why the roads are in the current state (lack of money due to reduced State Shared Revenue, property value loss in 2008, Proposal A, Headlee Amendment, etc.) and how our high taxes are currently allocated (i.e., only about 1/3 of the taxes the city collects is actually kept by the city).

Lastly, it is important to note that should this proposal be approved, the City's Major Act 51 monies will not be needed for this project (i.e., no transfer to the Local Road Fund will be necessary) and can be saved for three years for the funding of the upcoming Eleven Mile Road repaving project, which is estimated at approximately \$1.3M. Based upon past State distributions, the City's Local Act 51 monies should nearly cover most all of the City's non-maintenance costs (e.g., salt, snowplowing, road signs, pothole repair, etc.). This means the full amount raised by this millage would go directly toward repairing the local road system.

This recommendation is made by the following voting members of the Infrastructure Committee:

Bruce Kantor, Committee Chair

Mayor Pro Tem

Michael Griffin

Mike Keenan

Hugo Cardenas

Jo Kobinsor

RESOLUTION SUBMITTING STREET IMPROVEMENTS BOND PROPOSAL

CITY OF LATHRUP VILLAGE

County of Oakland, State of Michigan

Minutes of a regular meeting of the City Council of the City of Lathrup Village, County of Oakland, State of Michigan, conducted electronically in conformity with Governor Whitmer's Executive Order No. 2020-129, on the 27th day of July, 2020, at 7:00 p.m., Eastern Time.

PRESENT:	Members	
ABSENT:	Members_	
The followin supported by Membe	g preamble and resolution were offered by Memberer	and

WHEREAS, the City Council (the "City Council") of the City of Lathrup Village (the "City") has determined that it is necessary to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets (the "Project"); and

WHEREAS, the City Council has determined that the City should borrow money in an amount not to exceed Five Million Eight Hundred Forty-Five Thousand Dollars (\$5,845,000), and issue general obligation unlimited tax bonds of the City, in one or more series, in such amount for the purpose of paying all or part of the cost of the Project; and

WHEREAS, the City Council has determined that a proposal to issue the bonds for the Project shall be submitted to the qualified electors of the City at the election to be held in the City on Tuesday, November 3, 2020 (the "Election Date"); and

WHEREAS, in order for the bond proposal to be submitted to the qualified electors, it is necessary for the City Council to certify the ballot wording of the proposal to the City Clerk and to the County Clerk of the County of Oakland (the "County Clerk"), as required by Act 116, Public Acts of Michigan, 1954, as amended (the "Michigan Election Law").

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The bond proposal attached hereto as Exhibit A (the "Bond Proposal") shall be submitted to a vote of the qualified electors of the City on the Election Date.
- 2. The ballot wording of the Bond Proposal is hereby certified to the City Clerk and the County Clerks for submission to the City's electors on the Election Date. The City Clerk is

hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required by the County Clerks to evidence the foregoing certification and/or submission by no later than Tuesday, August 11, 2020.

- 3. The City Clerk and the County Clerk are hereby directed to (a) post and publish notice of last day of registration and notice of election as required by the Michigan Election Law; and (b) have prepared and printed, as provided by the Michigan Election Law, ballots for submitting the bond proposal at the election, which ballots shall contain the proposal appearing herein, or the proposition shall be stated as a proposal on the voting machines, which ballots may include other matters presented to the electorate on the same date.
- 4. The estimated millage rate in the first year and simple average annual millage rate set forth in the Bond Proposal, which have been prepared for the City by Bendzinski & Co., financial advisors to the City, are reasonable estimates of such millage rates based on current assumptions.
- 5. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:
 - (a) If the ballot proposal is approved by the electors, the City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from the general funds of the City subsequent to sixty (60) days prior to today.
 - (b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$5,845,000.
 - (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.
- 6. Miller, Canfield, Paddock and Stone, P.L.C. is hereby confirmed as Bond Counsel to the City in connection with the issuance of the Bonds.
- 7. Bendzinski & Co., Inc. is hereby confirmed as the registered municipal advisor to the City in connection with the issuance of the Bonds.

8. provisions	All resolutions and parts of resolution of this resolution, are hereby repealed.	ns, insofar as they conflict with the
AYES:	Members	
NAYS:	Members	
RESOLU	ΓΙΟΝ DECLARED ADOPTED.	
		Yvette Talley City Clerk
adopted by Michigan, public noti	IEREBY CERTIFY that the attached is a try the City Council of the City of Lathrup at a regular meeting held on July 27, 2020, and the meeting was given pursuant to Act I the minutes of the meeting were kept and way the Act.	Village, County of Oakland, State of and that the meeting was conducted and No. 267, Public Acts of Michigan, 1976
		Yvette Talley City Clerk

EXHIBIT A

Street Improvements Bond Proposal

Shall the City of Lathrup Village, County of Oakland, Michigan, borrow the principal sum of not to exceed Five Million Eight Hundred Forty-Five Thousand Dollars (\$5,845,000), and issue its unlimited tax general obligation bonds, payable in not to exceed ten (10) years from the date of issue, to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets? If approved, the estimated millage to be levied in 2021 is 3.9307 mills (\$3.93 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 3.9176 mills (\$3.92 per \$1,000 of taxable value).

YES \Box

NO □

36113989.1\101346-00011



ESTIMATE OF COST

	Amount
CONSTRUCTION, ENGINEERING, AND CONTINGENCIES	\$ 5,695,575
COST OF ISSUANCE	
Bond Counsel	\$ 36,700
Registered Municipal Advisor	30,000
Official Statement	4,000
Rating Fees	13,000
MAC Fee	400
Bond Discount (1.0%)	58,400
Printing and Publishing	2,500
Michigan Treasury Fee (.02% of par \$1,000 max)	1,000
Rounding Amount	3,425
TOTAL COST OF ISSUANCE	\$ 149,425
TOTAL PROJECT COST	\$ 5,845,000

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SCHEDULE OF DEBT SERVICE REQUIREMENTS

On a Fiscal Year Basis

10 Year Bond Issue

								Total				Fiscal										
	Principal			Interest Due October 1		Interest		Principal		Taxable	Year											
	Due	Interest										Due		Due		Due		& Interest		Value	I	∕Iillage
Year	April 1 NEXT	Rate	(April 1 NEXT		Requirements		in 1,000		uirement				
2021	455,000	2.500%	\$	73,063	*	\$ 73,063	\$	601,125	\$	152,930	\$	3.9307										
2022	480,000	2.500%		67,375		67,375		614,750		156,753		3.9218										
2023	505,000	2.500%		61,375		61,375		627,750		160,672		3.9070										
2024	535,000	2.500%		55,063		55,063		645,125		164,689		3.9172										
2025	565,000	2.500%		48,375		48,375		661,750		168,806		3.9202										
2026	595,000	2.500%		41,313		41,313		677,625		173,026		3.9163										
2027	625,000	2.500%		33,875		33,875		692,750		177,352		3.9061										
2028	660,000	2.500%		26,063		26,063		712,125		181,786		3.9174										
2029	695,000	2.500%		17,813		17,813		730,625		186,330		3.9211										
2030	730,000	2.500%		9,125		9,125		748,250		190,989		3.9178										
	\$ 5,845,000		\$	433,438	-	\$ 433,438	\$	6,711,875	\$	1,713,333	\$	3.9176 Avera										

Assumptions:

Bonds Dated: 04/01/2021 First Interest Payment: 10/01/2021 Number of Days: 180 * 04/01/2022 Subsequent Interest Payment: Number of Days: 180 First Principal Payment: 04/01/2022 **Projected Interest Rate** 2.50% 2020 Taxable Value 149,200,000 Growth Rate in Taxable Value 2.50%

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SCHEDULE OF DEBT SERVICE REQUIREMENTS

On a Fiscal Year Basis

10.5 Year Bond Issue

								Total				Fiscal			
	Principal	Interest		Interest Interest				Principal		Taxable		Year			
	Due	Interest		Due		Due		Due D		Due & Interest			Value	N	Лillage
Year	October 1	Rate	(October 1	er 1 April 1 <i>NEXT</i>		Requirements		in 1,000		Req	uirement			
2021	465,000	2.500%	\$	73,063 *	\$	67,250	\$	605,313	\$	152,930	\$	3.9581			
2022	415,000	2.500%		67,250		62,063		544,313		156,753		3.4724			
2023	440,000	2.500%		62,063		56,563		558,625		160,672		3.4768			
2024	465,000	2.500%		56,563		50,750		572,313		164,689		3.4751			
2025	495,000	2.500%		50,750		44,563		590,313		168,806		3.4970			
2026	520,000	2.500%		44,563		38,063		602,625		173,026		3.4829			
2027	550,000	2.500%		38,063		31,188		619,250		177,352		3.4916			
2028	575,000	2.500%		31,188		24,000		630,188		181,786		3.4667			
2029	610,000	2.500%		24,000		16,375		650,375		186,330		3.4904			
2030	640,000	2.500%		16,375		8,375		664,750		190,989		3.4806			
2031	670,000	2.500%		8,375		-		678,375		195,763		3.4653			
	\$ 5,845,000		\$	472,250	\$	399,188	\$	6,716,438	\$	1,713,333	\$	3.5292 Aver			

Assumptions:

Bonds Dated:	04/01/2021
First Interest Payment:	10/01/2021
Number of Days:	180 *
Subsequent Interest Payment:	04/01/2022
Number of Days:	180
First Principal Payment:	10/01/2021
Projected Interest Rate	2.50%
2020 Taxable Value	\$ 149,200,000
Growth Rate in Taxable Value	2.50%

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How much will this millage cost me?

Taxable Value (not Actual Value)	Average Cost per Year
\$20,000	\$78
\$25,000	\$98
\$30,000	\$118
\$35,000	\$137
\$40,000	\$157
\$45,000	\$176
\$50,000	\$196
\$55,000	\$215
\$60,000	\$235
\$65,000	\$255
\$70,000	\$274
\$75,000	\$294
\$80,000	\$313
\$85,000	\$333
\$90,000	\$353
\$95,000	\$372
\$100,000	\$392
\$105,000	\$411
\$110,000	\$431
\$115,000	\$451
\$120,000	\$470
\$125,000	\$490
\$130,000	\$509
\$135,000	\$529
\$140,000	\$548
\$145,000	\$568
\$150,000	\$588
\$155,000	\$607
\$160,000	\$627
\$165,000	\$646
\$170,000	\$666
\$175,000	\$686
\$180,000	\$705
\$185,000	\$725
\$190,000	\$744
\$195,000	\$764



ESTIMATE OF COST

	Amount
CONSTRUCTION, ENGINEERING, AND CONTINGENCIES	\$ 5,695,575
COST OF ISSUANCE	
COST OF ISSUAINCE	
Bond Counsel	\$ 36,700
Registered Municipal Advisor	30,000
Official Statement	4,000
Rating Fees	13,000
MAC Fee	400
Bond Discount (1.0%)	58,400
Printing and Publishing	2,500
Michigan Treasury Fee (.02% of par \$1,000 max)	1,000
Rounding Amount	3,425
TOTAL COST OF ISSUANCE	\$ 149,425
TOTAL PROJECT COST	\$ 5,845,000

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SCHEDULE OF DEBT SERVICE REQUIREMENTS

On a Fiscal Year Basis

10 Year Bond Issue

Year	Principal Due April 1 <i>NEXT</i>	Interest Rate	Interest Due October 1		iterest Due I 1 <i>NEXT</i>	Total Principal & Interest quirements	Taxable Value in 1,000	Fiscal Year Millage Juirement	
2021	455,000	2.500%	\$ 73,063	*	\$ 73,063	\$ 601,125	\$ 152,930	\$ 3.9307	
2022	480,000	2.500%	67,375		67,375	614,750	156,753	3.9218	
2023	505,000	2.500%	61,375		61,375	627,750	160,672	3.9070	
2024	535,000	2.500%	55,063		55,063	645,125	164,689	3.9172	
2025	565,000	2.500%	48,375		48,375	661,750	168,806	3.9202	
2026	595,000	2.500%	41,313		41,313	677,625	173,026	3.9163	
2027	625,000	2.500%	33,875		33,875	692,750	177,352	3.9061	
2028	660,000	2.500%	26,063		26,063	712,125	181,786	3.9174	
2029	695,000	2.500%	17,813		17,813	730,625	186,330	3.9211	
2030	730,000	2.500%	9,125		9,125	748,250	190,989	3.9178	
	\$ 5,845,000		\$ 433,438	_	\$ 433,438	\$ 6,711,875	\$ 1,713,333	\$ 3.9176 Ave	rage

Assumptions:

Bonds Dated:	04/01/2021
First Interest Payment:	10/01/2021
Number of Days:	180 *
Subsequent Interest Payment:	04/01/2022
Number of Days:	180
First Principal Payment:	04/01/2022
Projected Interest Rate	2.50%
2020 Taxable Value	\$ 149,200,000
Growth Rate in Taxable Value	2.50%

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SCHEDULE OF DEBT SERVICE REQUIREMENTS

On a Fiscal Year Basis

10.5 Year Bond Issue

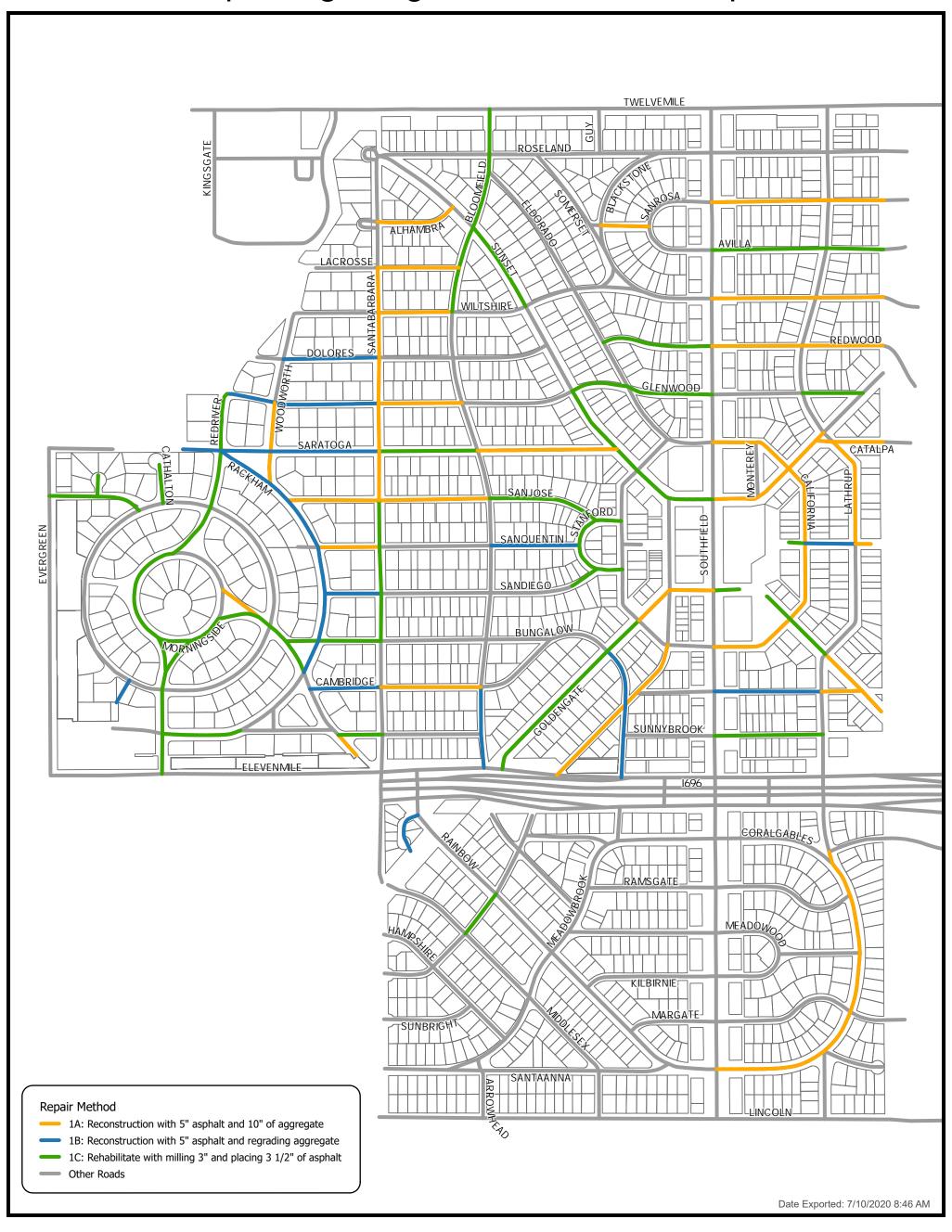
Year	Principal Due October 1	Interest Rate	Interest Due October 1	A	Interest Due pril 1 <i>NEXT</i>	ä	Total Principal & Interest guirements	Taxable Value in 1,000	1	Fiscal Year Millage Juirement
2021	465,000	2.500%	\$	* \$	67,250	\$	605,313	\$ 152,930	\$	3.9581
2022	415,000	2.500%	67,250		62,063		544,313	156,753		3.4724
2023	440,000	2.500%	62,063		56,563		558,625	160,672		3.4768
2024	465,000	2.500%	56,563		50,750		572,313	164,689		3.4751
2025	495,000	2.500%	50,750		44,563		590,313	168,806		3.4970
2026	520,000	2.500%	44,563		38,063		602,625	173,026		3.4829
2027	550,000	2.500%	38,063		31,188		619,250	177,352		3.4916
2028	575,000	2.500%	31,188		24,000		630,188	181,786		3.4667
2029	610,000	2.500%	24,000		16,375		650,375	186,330		3.4904
2030	640,000	2.500%	16,375		8,375		664,750	190,989		3.4806
2031	670,000	2.500%	8,375		-		678,375	195,763		3.4653
	\$ 5,845,000		\$ 472,250	\$	399,188	\$	6,716,438	\$ 1,713,333	\$	3.5292 Averag

Assumptions:

Bonds Dated:	04/01/2021
First Interest Payment:	10/01/2021
Number of Days:	180 *
Subsequent Interest Payment:	04/01/2022
Number of Days:	180
First Principal Payment:	10/01/2021
Projected Interest Rate	2.50%
2020 Taxable Value	\$ 149,200,000
Growth Rate in Taxable Value	2.50%

17000 Kercheval Ave. Suite 230, Grosse Pointe, Michigan 48230 PHONE: (313) 961-8222 FAX: (313) 961-8220

Lathrup Village Eligible Roads to be Repaired



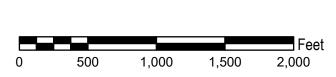


GIS Specialists

Engineers
Surveyors
Planners
No r
witho

1025 E. Maple Road, Suite 100 Birmingham, MI 48009 P: (248) 852.3100 F: (313) 962.5068

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COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: July 27, 2020

RE: MOTION TO ACCEPT LOWEST BID AND AWARD CONTRACT FOR 2020 SEWER CLEANING & TELEVISING PROGRAM

The adopted FY 2020/21 Budget included \$120,000 in the Sewer Fund for the Sewer Cleaning and Televising Program. The project is intended to clean and televise approximately 34,500 lft of sanitary sewers located north of I-696.

Giffels and Webster administered the letter of the bids. Five (5) bids were submitted for the project. They are recommended the lowest qualified bid:

Diversified Infrastructure Services \$112,412.50

Suggested Motion:

To accept the bids and a	award the contract for the 2020 Sewei	Cleaning and Televising
Program Diversified Infi	rastructure Services for the base bid a	mount of \$112,412.50
J		
Motion by	, Seconded by	,



July 13, 2020

Job # 15289.50

BID RECOMMENDATION

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI., 48076

ATTN.: Dr. Sheryl Mitchell, City Administrator

RE: 2020 Sewer Cleaning and Televising Program

Dear Dr. Mitchell,

Bids for the 2020 Sewer Cleaning and Televising Program were received on July 7th, 2020 at 2:00 p.m. and were opened publicly and read aloud.

Five (5) bids were submitted for this project. The low bid of \$112,412.50 was submitted by Diversified Infrastructure Services, Inc., 46 S Rolling Meadows Drive, Fond Du Lac, WI 54937 Tel (920) 924-3690. The second low bid was submitted by Corby Energy Services at \$168,887.50.

This project is intended to clean and televise approximately 34,500 lft of sanitary sewers ranging from 8" to 27" and are located at various locations north of I-696. Many of these sewers were joint grouted in the mid 1990's and haven't been assessed since then while other sewers were last cleaned and televised in 2006 but had no work performed to them.

Diversified Infrastructure Services has 17 cleaning trucks and 32 televising trucks and will provide 2 cleaning and televising crews on-site to complete the work. We have also contacted several references who have provided positive remarks.

Based on the positive references and the submittal of the low bid, we recommend that the contract be awarded to Diversified Infrastructure Services at the base bid amount of \$112,412.50. Final payment will be based on unit prices quoted in the Proposal based on final field measurements.

Bid tabulations are attached for your use. Please feel free to contact me if you have any questions.

Respectfully

Scott A. Ringler, PE

Partner

Encl: Bid Tabulation



2020 Sewer Cleaning and Televising

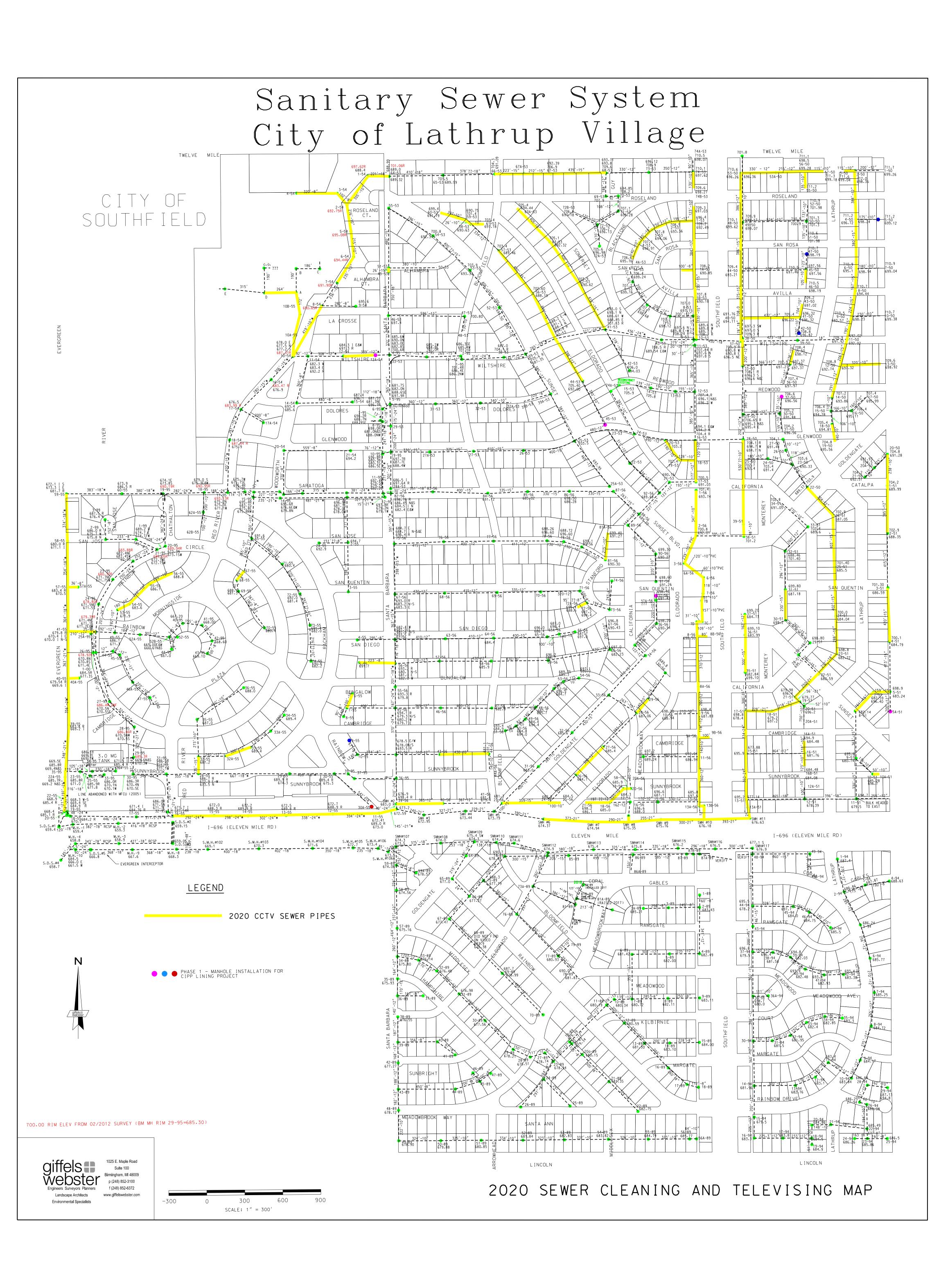
City of Lathrup Village Oakland County, Michigan Bids opened on 07/07/2020 at 2:00 pm

		Giff 102	gineer's Opinio fels Webster 25 E. Maple Ro mingham, MI	oad	I, Suite 100	46 Fo	versified Infra S. Rolling Me nd Du Lac, W 920-924-3690	ado I 54	ows	600 Bell	rby Energy Se 01 Schooner D leville, MI 481 734-547-9237)r		861 Ply	etek Infrastrud I Williams mouth, MI 481 248-880-6965	170	Services
<u>Item</u> <u>Description</u>	Quantity Unit		Unit Price		<u>Amount</u>		Unit Price		<u>Amount</u>		Unit Price		Amount		Unit Price		<u>Amount</u>
A. LIGHT CLEAN AND TELEVISE																	
1 Light clean and televise, PACP, 8" - 10" dia	11,000 LFT	\$	2.00	\$	22,000.00	\$	1.80	\$	19,800.00	\$	3.75	\$	41,250.00	\$	3.00	\$	33,000.00
2 Light clean and televise, PACP, 12" - 15" dia	15,000 LFT	\$	2.25	\$	33,750.00	\$	2.00	\$	30,000.00	\$	3.75	\$	56,250.00	\$	4.00	\$	60,000.00
3 Light clean and televise, PACP, 18" - 21" dia	6,000 LFT	\$	2.50	\$	15,000.00	\$	2.50	\$	15,000.00	\$	4.00	\$	24,000.00	\$	5.00	\$	30,000.00
4 Light clean and televise, PACP, 24" - 27" dia	2,500 LFT	\$	2.75	\$	6,875.00	\$	2.95	\$	7,375.00	\$	4.50	\$	11,250.00	\$	6.00	\$	15,000.00
A. SUBTOTAL LIGHT CLEAN AND TELEVIS	E:			\$	77,625.00			\$	72,175.00			\$	132,750.00			\$	138,000.00
B. HEAVY CLEAN, TAP REMOVAL, PERMITS																	
28 Heavy clean, 8" - 10" dia	8,250 LFT	\$	1.25	\$	10,312.50	\$	0.75	\$	6,187.50	\$	0.75	\$	6,187.50	\$	0.50	\$	4,125.00
29 Heavy clean, 12" - 15" dia	11,250 LFT	\$	1.50	\$	16,875.00	\$	1.00	\$	11,250.00	\$	1.00	\$	11,250.00	\$	1.00	\$	11,250.00
30 Heavy clean, 18" - 21" dia	2,000 LFT	\$	1.75	\$	3,500.00	\$	1.50	\$	3,000.00	\$	1.25	\$	2,500.00	\$	2.00	\$	4,000.00
31 Heavy clean, 24" - 27" dia	600 LFT	\$	2.75	\$	1,650.00	\$	1.75	\$	1,050.00	\$	2.00	\$	1,200.00	\$	5.00	\$	3,000.00
36 Protruding tap, remove	50 EA	\$	100.00	\$	5,000.00	\$	275.00	\$	13,750.00	\$	100.00	\$	5,000.00	\$	250.00	\$	12,500.00
36 Permits & Traffic Control	ALLOWANCE	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00
B. SUBTOTAL HEAVY CLEAN, TAP REMOVAL, PERMIT	S:			\$	42,337.50			\$	40,237.50			\$	31,137.50			\$	39,875.00
TOTAL CONSTR	UCTION COST (A+	3)	[\$	119,962.50		[\$	112,412.50		[\$	163,887.50		[\$	177,875.00

Other Bidders

National Power Rodding \$273,762.50 Elite Pipeline \$610,167.50

Bids opened by Scott Ringler / witnessed by Arron Carlton Bids checked by Scott Ringler





Dr. Sheryl L. Mitchell City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: July 27, 2020

RE: Resolution of the City of Lathrup Village to Concur in the Rules and Regulations

Concerning Industrial Pretreatment Program as Adopted by the Great Lakes Water

Authority

The Great Lakes Water Authority (GLWA) implements and enforces an Industrial Pretreatment Program (IPP) to regulate the discharge of commercial and industrial waste and wastewater. The IPP is the regulatory control program mandated under the NPDES permit.

In 2019, the GLWA Board of Directors passed a resolution to add language to the rules regarding the regulation of PFAS compounds: http://www.glwater.org/iwc. The governing of each municipality whose wastewater flows into the Water Resource Recovery Facility (WRRF) system must pass a resolution adopting the full, updated rules. This includes the City of Lathrup Village. The resolution must be completed by September 1, 2020.

Below are links to the Updated Rules (referenced in the resolution as Exhibit A.

- Updated Rules Red lined Version
- Summary of Substantive Changes

RECOMMENDATION:

To adopt as submitted.

SUGGESTED MOTION:

Move the adoption of the Resolution of the City of Lathrup Village to Concur in the Rules and Regulations Concerning Industrial Pretreatment Program as Adopted by the Great Lakes Water Authority.

RESOLUTION OF THE CITY OF LATHRUP VILLAGE TO CONCUR IN THE RULES AND REGULATIONS CONCERNING INDUSTRIAL PRETREATMENT PROGRAM AS ADOPTED BY THE GREAT LAKES WATER AUTHORITY

WHEREAS, the Great Lakes Water Authority ("GLWA") is a Michigan municipal authority and public body corporate organized and existing pursuant to the provisions of Michigan Public Act No.233 of 1955, as amended, MCL 124.281, *et seq.* ("Act 233"), for the purpose of establishing a regional sewage disposal system to operate, control, and improve the sewage disposal system leased from the City of Detroit; and

WHEREAS, pursuant to Act 233, the City of Lathrup Village is a constituent municipality of the GLWA; and

WHEREAS, as authorized by Act 233, GLWA and the constituent municipalities are required by state and federal law to adopt binding rules and regulations (Exhibit A, attached hereto and incorporated herein by reference) as part of an Industrial Pretreatment Program (IPP) in order to comply with all applicable state and federal laws, including, without limitation, the requirements of the Federal Water Pollution Control Act, 33 USC Section 1251, et. seq., the General Pretreatment Regulations for Existing and New Sources of Pollution, 40 CFR 403, and the National Categorical Pretreatment Standards contained in 40 CFR Sections 405-471; and

WHEREAS, these rules and regulations were adopted by GLWA as a uniform code to: (1) regulate wastes and wastewaters discharged into the collection system for all participating municipalities; (2) prevent the introduction of pollutants into the wastewater systems which will interfere with the operation of the system, contaminate the resulting sludge, or pose a hazard to the health, safety or welfare of the people, the communities or to employees of GLWA; (3) prevent the introduction of pollutants into the wastewater system which will pass inadequately treated through the system and into the receiving waters, the atmosphere, and the environment, or will otherwise be incompatible with the system; (4) provide for the recovery of costs from users of the wastewater collection system sufficient to administer regulatory activities and meet the costs of operation, maintenance, improvement and replacement of the system; and

WHEREAS, after a 45-day public comment period and public hearing, the Board of the GLWA approved the IPP Rules on November 13, 2019.

NOW THEREFORE BE IT RESOLVED that the governing body of the City of Lathrup Village in compliance with Act 233 and state and federal law, hereby concur in the IPP rules and regulations attached hereto as Exhibit A; including any subsequent amendments thereto, which amendments, if any, shall not require the approval of this governing body; and

BE IT FURTHER RESOLVED that the adoption and approval of the rules and regulations contained in Exhibit A shall be contractually binding on the parties, and no governing body of the City of Lathrup Village shall be authorized or empowered to rescind or change the approval granted in this resolution without 180 days prior written notice to the GLWA.

ON MOTION OF	S	SUPPORTED BY	the foregoing
Resolution was adopted by the following	llowing vote:		
ROLL CALL: ABSENT	AYE	NAY	

called and held on July 27, 2020.	
	CITY OF LATHRUP VILLAGE
	MYKALE GARRETT, Mayor
	YVETTE TALLEY, City Clerk
	- ·

That this resolution was duly adopted by the City of Lathrup Village City Council at its regular meeting

GLWA's Industrial Pretreatment Program Updated Rules – Frequently Ask Questions Prepared March 6, 2020



What is the Industrial Pretreatment Program?

The Great Lakes Water Authority (GLWA) implements and enforces an Industrial Pretreatment Program (IPP) to regulate the discharge of commercial and industrial waste and wastewater. The IPP includes the following elements:

- Pretreatment Program regulates the discharge of toxic pollutants to the sewer collection system and performs inspection, monitoring, enforcement control and administration of industrial and commercial wastewater discharges. All Users must comply with general requirements and Significant Industrial Users must comply with permit-based requirements.
- Surcharge (High Strength) Program is a cost recovery program for commercial and industrial waste discharging conventional pollutants above Domestic Levels and payment of additional treatment costs (\$/lb) associated with these Users.
- Special Discharge and General Permit Program authorizes the discharge of special wastes and wastewaters including groundwater, construction water, spent products, and other short-term projects through a permit program.
- Hauled in Waste Program authorizes the discharge from waste haulers of septic tank and septage, and other domestic wastewater through a permit and ticket/token payment program.

What are the new IPP rules, and why were they changed?

GLWA maintains a set of rules by which it implements and enforces the IPP. On November 13, 2019 the GLWA Board of Directors passed a resolution to add language to the rules regarding regulation of PFAS compounds. The full set of rules—with the added language—can be found online at www.glwater.org/iwc.

What do I need to do?

The governing body of every municipality whose wastewater flow goes to the WRRF must pass a resolution adopting the full, updated set of rules (see page 2 for a sample resolution). Please email a copy of the adopted resolution to Stephen Kuplicki, PE, JD – GLWA Manager-Operations, Industrial Waste Control at Stephen.Kuplicki@glwater.org by September 1, 2020.

Who do I contact with questions?

Please contact Mr. Kuplicki, at <u>Stephen.Kuplicki@glwater.org</u> or (313) 297-5804 with any questions or concerns.



GLWA's Industrial Pretreatment Program (IPP) Updated Rules

Steve Kuplicki & Lavonda Jackson, GLWA



Content to be Covered Today

- What is the Industrial Pretreatment Program?
- What has changed and why?
- 3 What do members need to do?



GLWA's Industrial Pretreatment Program



Regulatory control program mandated under NPDES permit



Regulates nonresidential users



The regulatory requirements vary based on what is being discharged



GLWA's Industrial Pretreatment Program

Pretreatment

Hauled Waste

Surcharge (i.e. High Strength)

Special Discharge and General Discharge Permits

PCB/Mercury Minimization





New IPP Rules



GLWA maintains a set of rules by which it implements and enforces the IPP



November 13, 2019, GLWA Board of Directors passed resolution to add language to the rules regarding regulation of PFAS



Rules—with the added language—available at www.glwater.org/iwc



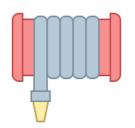
New IPP Rules: PFAS/PFOA



General users



Centralized (Industrial) Waste Treaters



Those using firefighting foam



What Members Need to Do

Pass a resolution adopting the full, updated set of rules



Complete by September 1, 2020



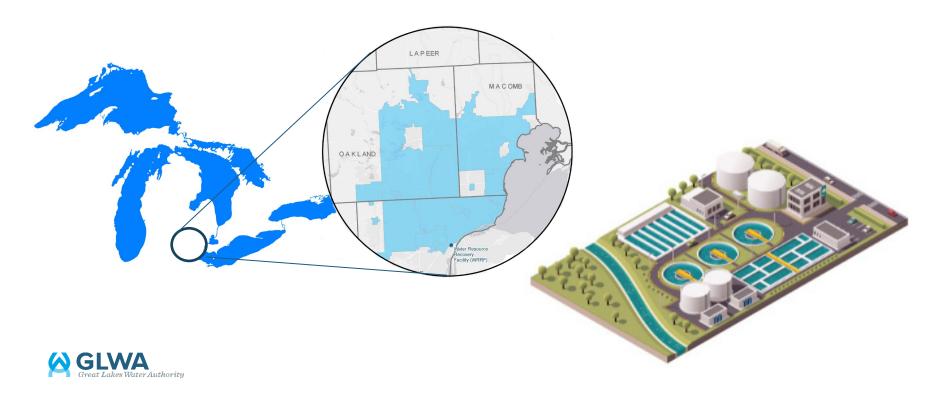
Email a copy of the adopted resolution to iwc@glwater.org



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	NAY
	parties, and no governed granted in the providing representation of the providing representation of the following rote: ON MOTION OF GLWA. ON MOTION OF The following rote: The foregoing Resolution was adopted by the following vote: AYE
	ABSEN1
	ROLL CALL:
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Which Members?

The governing body of every municipality whose wastewater flow goes to the Water Resource Recovery Facility (WRRF) must pass a resolution adopting the full, updated set of rules



Resources:

- 1 http://glwater.org/iwc
- 2 One-page IPP rules update overview



New IWC Website

Information & Details on:

- Draft Community Resolution
- GLWA IWC Program
- Contact Information
- Copy of IPP Rules
- Permit Information











Dr. Sheryl L. Mitchell City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: July 27, 2020

RE: Resolution to Approve Independent Contractor Agreement for Building, Janitorial and

Grounds Maintenance Services

This is the renewal of the contract with Clifton Grant. The contract period is for 1 year, with options for 1-year extensions. The major changes are that the contract for the Community Room will be a separate document; additional sanitizing services are added; custodial work is outlined in Exhibit B.

RECOMMENDATION:

To adopt as submitted.

SUGGESTED MOTION:

Move the adoption of the Resolution to approve Independent Contractor Agreement for Building, Janitorial and Grounds Maintenance Services.

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO APPROVE INDEPENDENT CONTRACTOR AGREEMENT FOR BUILDING, JANITORIAL AND GROUNDS MAINTENANCE SERVICES

WHEREAS the City of Lathrup Village entered into an Independent Contractor Agreement for Building Services, effective July 1, 2020, with Clifton Grant (the "Independent Contractor"); and

WHEREAS the City of Lathrup Village desires to continue the Independent Contractor Agreement with Clifton Grant for the various functions provided under the current Agreement, with the additional items and compensation, as detailed in the attached Agreement; and

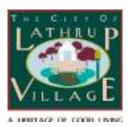
WHEREAS the contract period shall be from July 1, 2020 through June 30, 2021.

NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council approves adopting the Independent Contractor Agreement for Building, Grounds, and Janitorial Maintenance Services with Clifton Grant, for period of July 1, 2020 through June 30, 2021, with the option to enter into additional one-year extensions based on the mutual consent of all parties.

BE IT FURTHER RESOLVED that the Lathrup Village City Administrator is authorized to sign the related documents on behalf of the City of Lathrup Village.

Adopted this 27th Day of July, 2020.

My	kale Garrett, Mayor
I, Yvette Talley, City Clerk, for the City of Lathrup resolution was adopted at a Regular meeting of the	Village, Michigan, do hereby certify that the above Lathrup Village City Council held on July 27, 2020.
Yve	tte Talley, Clerk



City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

Phone: 248.557.2600 | Fax: 248.557.2602 www.lathrupvillage.org

Independent Contractor Agreement

For Building, Janitorial, and Grounds Maintenance Services Clifton Grant

This Independent Contractor Agreement for Building and Grounds Services made this 27th day of July, 2020, by and between the City of Lathrup Village (the "City"), with its offices located at 27400 Southfield Road, Lathrup Village, MI 48076, and Clifton Grant (the "Independent Contractor"), whose address is

_____.

WITNESSETH

WHEREAS, the City is a Michigan Municipal Corporation duly and legally incorporated as a Home-Rule City under the provisions of 1909 P.A. 278, being specifically Michigan Compiled Law (MCL) 117.1 et sew; and the Authority is a Michigan legal entity authorized under the provisions of Public Act 175, No. 197, being specifically Michigan Compiled Laws 125.1651 et seq., and

WHEREAS, the City is bound by the terms and provisions of State Law, the City Charter, the ordinances adopted by the City Council of the Municipality; and

WHEREAS, the City is desirous of entering into this Contract with the Independent Contractor to provide Building, Janitorial and Grounds Maintenance Services for the City; and

WHEREAS, the Independent Contract has provided these services for the City for more than a decade and his work experience and specialized knowledge of the City, building, and operations is acknowledged as an asset; and

WHEREAS, the City desires to enter into an Independent Contractor Agreement with Clifton Grant for various functions provided under the general term "Building, Janitorial and Grounds Maintenance Services"; and

WHEREAS, any and all payments made under this Agreement to the Independent Contractor for services rendered shall be performed primarily by Clifton Grant, however, services requested by the City under this Agreement may be delegated to or assigned to another person or entity by Clifton Grant, with the consent of the City Administrator; and

WHEREAS, that the Parties have come to certain understandings and agreements in connection therewith and they desire to formalize the same in writing by this Agreement.

NOW THEREFORE, the City and the Independent Contractor mutually agrees as follows:

Revised 07.27.2020

1. Purpose:

The purpose of this Independent Contractor Agreement is to set out the responsibilities and rights of Clifton Grant and the City of Lathrup Village in regards to building, janitorial, and grounds maintenance services. This is a contractual agreement between the City of Lathrup Village and the independent party undersigned below.

2. Performance:

The Independent Contractor represents and warrants to the City that he is capable, based upon his experience, to complete all of the requirements of the job description attached hereto as Exhibits A, B, and C.

3. Relationship:

The Independent Contractor acknowledges and agrees that he is an Independent Contractor and not an employee of the City of Lathrup Village. As such, the Independent Contractor shall not be entitled to participate in any fringe benefit programs adopted by the City, nor will the Independent Contractor be reimbursed for any expenses incurred by the Independent Contractor unless approved in advance by the City. The City will not be responsible to withhold any income taxes, social security taxes, or other payroll taxes from compensation paid to the Independent Contractor for his services said obligations to pay such taxes shall be borne solely by the Independent Contractor. Further, the Independent Contractor acknowledges that the City is not responsible for providing or insuring the Independent Contractor under any Automobile Insurance, Liability Insurance, Worker's Compensation Insurance, or any other type of insurance, except as hereinafter provided. Further, the Independent Contractor shall have no right or authority to obligate the City to any contract or commitments of whatever kind, including but not limited to, contracts with contractors to purchase materials and/or equipment.

4. Compensation:

During the term of this Agreement, the City agrees to pay the Independent Contractor per the fee schedule found in Exhibit A based upon the services requested by the City and performed by the Independent Contractor. During the terms of the Agreement, the Independent Contractor shall submit to the City Clerk, each month, an invoice detailing the activities and/or time spent performing duties for the City. Within fourteen (14) days from the date of submission of the foregoing detailed time/activity statement, the City shall tender a check to the Independent Contractor delivered personally to him at City Hall.

5. Terms of Agreement:

The Independent Contractor agrees that he shall commence work immediately upon execution of this Agreement, and that the terms of this Agreement shall be considered as on an "At Will" basis. This means that the City may terminate this Agreement its sole discretion, by giving the Independent Contractor thirty (30) days written or verbal notice of the same. Notwithstanding the foregoing, the City may terminate this Agreement immediately for "cause." The term "cause" shall mean a material breach of this Agreement, a violation of any applicable law, dishonesty or theft with respect to the City or allegations of a felony or high misdemeanor involving a crime of moral turpitude. The Independent Contractor may terminate this Agreement by giving the City a minimum of thirty (30) days written notice of the same.

Terms

Clifton Grant agrees to:

- Perform all duties outline in Exhibits A, B and C
- Provide copy of general liability insurance listing City of Lathrup Village as additionally insured or as certificate holder. General liability insurance must be at least \$1,000,000 per occurrence.
- Provide list of all employees and evidence of yearly background checks, updated whenever there is a change
- Abide by building rules and policies, ensure all employees do the same
- Respond to communication from the City of Lathrup Village in a timely manner
- Provide prompt communication regarding any issues or problems
- Provide prompt communication if any scheduling changes are needed
- Notify City of Lathrup Village immediately if you are unable to preform the duties outlined for any reason
- Provide bi-weekly invoices for services rendered

City of Lathrup Village agrees to:

- Provide prompt communication regarding any issues or problems
- Respond to communication from vendor in a timely manner
- Process payment in a timely manner once invoices are received

6. Conflict:

The City acknowledges that the Independent Contractor may work on a part-time basis for People/Entities/Organizations. The Independent Contractor agrees that his outside employment will not affect the quality of his work and his schedule shall be made known to the City Administrator and/or Parks & Recreation Coordinator so that there can be a reasonable expectation of when assigned duties will be completed.

7. Release and Hold Harmless Agreement

In consideration of entering into this agreement with the City of Lathrup Village, the undersigned, by this instrument does hereby expressly stipulate and agree to release, waive, discharge and indemnify and forever hold harmless the City of Lathrup Village, its departments, offices, officers, its assigns, agents' servants and employees and volunteers of any damage, loss, injury or death which heretofore has been or which may hereafter be sustained by the said individual, business or business' employees as a consequence of their participation in any and all activities in connection with this agreement.

This release extents and applies to, and also covers and includes, all unknown, unforeseen, unanticipated and unsuspected injuries, damages, death, loss and liability, and the consequence thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local or territorial law or statute providing in substance that releases shall not extend to claims, demands, injuries, death or damages, which are unknown or are unsuspected to exist at the time to the person executing such release, are hereby expressly waived.

8. Insurance Indemnification:

The Independent Contractor understands that they are responsible for obtaining their general liability insurance. General liability coverage will not be provided by the City during the duration of this Contract.

9. No Other Benefits:

The Independent Contractor shall not be entitled to any other benefits, unless otherwise specifically provided for in this Agreement, which are available to the City's other employees or Independent Contractors, including but not limited to Sick Leave, Vacation Time, Medical Insurance, Disability Insurance, Worker's Compensation Insurance, and other miscellaneous benefits all of the same which shall remain the responsibility and obligation of the Independent Contractor.

10. General Provisions:

The text herein shall constitute the entire Agreement between the parties. This Agreement shall be binding upon and inure to the benefit of the successor and assigns of the City and the Independent Contractor. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion thereof, shall be deemed severable, and shall not be affected and shall remain in full force and effect. This Agreement embodies the whole Agreement between the parties and there are no inducements, promises, terms, conditions or obligations made or entered into by either party other than as contained herein. No modification of this Agreement shall be valid unless such modification is in writing and signed by the City and the Independent Contractor. No waiver of any provision of this Agreement shall be valid unless such modification is in writing and signed by both parties. This Agreement shall be governed by the Laws of the State of Michigan, the City of Lathrup Village, and the City of Lathrup Village Code of Ordinances. This Agreement shall become effective upon the date indicated in the preamble.

11. **IN WITNESS WHEREOF**, the City of Lathrup Village has caused this Agreement to be signed and executed on its behalf by its Mayor and City Clerk, the Authority has caused this Agreement to be signed and executed on its behalf by the Mayor and the Independent Contractor has signed and executed this Agreement, the day and year first above written.

"CITY" CITY OF LATHRUP VILLAGE	"INDEPENDENT CONTRACTOR" CLIFTON GRANT		
Mykale Garrett, Mayor	Clifton Grant		
Date	 Date		
Yvette Talley, Clerk		46.115	
Date			

INDEPENDENT CONTRACTOR AGREEMENT FOR BUILDING, JANITORIAL

AND GROUNDS MAINTENANCE SERVICES

(CLIFTON GRANT)

EXHIBIT A – COMPENSATION

ADDENDUM – EFFECTIVE JULY 1, 2020

SERVICE	RATE OF PAY
Building Services	
Janitorial Services	\$1224.00 per pay cycle (twice monthly)
(See Combined Custodial	
Outline document)	
Additional Sanitizing	\$252.00 per week
(See Sanitizing Checklist)	
Maintenance of Floors	\$300.00 Community Room
(Strip, clean and wax tile floors,	\$300.00 Main Floor lobby
Shampoo and dry carpet floors)	\$300.00 2 nd Floor lobby, main stairwell, meeting room, basement
	lobby
	To be completed within a 2-week period in both January and July,
	unless otherwise noted
Kitchen Appliance Special	\$150.00 each occurrence. Includes deep cleaning of stove, oven,
Cleaning	hood, dishwasher, garbage disposal and coffee machine
Additional projects outside of	Provide bid as requested
above	
Events	
City sponsored events	Cooking and meal prep work: \$22.00 per hour
	General event assistance: \$18.00 per hour
	Requires pre-approval by Parks & Rec Coordinator OR DDA
	Director AND City Administrator.
Outdoor Landscaping Services	
Any outdoor work not listed in	\$12.00 per hour. Requires pre-approval by Parks & Rec
Combined Custodial Outline	Coordinator OR DDA Director AND City Administrator.
Supplemental Assistant	
Janitorial and event services-	\$12.00 per hour. Requires pre-approval by Parks & Rec
As assigned	Coordinator OR DDA Director AND City Administrator.
(does not include Additional	
Sanitizing)	

INDEPENDENT CONTRACTOR AGREEMENT FOR BUILDING SERVICES

(CLIFTON GRANT)

EXHIBIT B – COMBINED CUSTODIAL OUTLINE

Combined Custodial Outline										
	Place	Action	Notes							
	Dail	y Responsibilities								
Twice Daily	Throughout Building	Complete disinfecting checklist								
Daily	All Restrooms	Remove trash								
		Restock soap, toilet paper and paper towels	As needed							
		Clean mirrors								
		Sweep, then mop the floors								
On hold until Sept 1	Dance Room	Remove trash								
On hold until Sept 1		Dust mop floor								
On hold until Sept 1	Fitness Room	Remove trash								
On hold until Sept 1		Check disinfectant wipes	Restock as needed							
On hold until Sept 1	Basement Lobby	Remove trash								
On hold until Sept 1		Vacuum								
On hold until Sept 1		Straighten up tables & chairs								
On hold until Sept 1		Disinfect table tops								
	Basement Police Side	Remove trash								
		Sweep, then mop the floors								
	Main Stairs	Remove trash								
		Sweep, then mop the floors								
	Main Floor Lobby	Remove trash								
		Straighten up tables & chairs								
		Sweep, then mop the floors								
	Staff Offices	Remove trash								
		Vacuum								

On hold until Sept 1	Kitchenette in Arron's Office	Disinfect table, external coffee machine, fridge handle	
	Police offices	Remove trash	
	Meeting Space	Remove trash	

	Combi	ned Custodial Outline									
	Place	Action	Notes								
Weekly Responsibilities											
	All Restrooms	Wipe down walls									
	All windows	Dust window sills									
	Basement Restroom	Disinfect changing table									
	Elevator Sweep and mop										
On Hold until Sept 1 Fitness Room		Vacuum									
On Hold until Sept 1 Dance Room		Disinfect bars attached to the wall									
On Hold until Sept 1		Clean Mirrors									
On Hold until Sept 1	Fitness Room	Disinfect equipment									
On Hold until Sept 1		Clean Mirrors									
On Hold until Sept 1	Kitchen	Review and clean refrigerator									

Combined Custodial Outline											
	Place	Action	Notes								
Monthly Responsibilities											
	North and South Stairs	Remove trash									
		Sweep, then mop									
	Main Lobby	Clean Glass	Around doors and other areas								
	Quart	erly Responsibilities									
	Pantry	Clean Microwave									
	Break Room	Clean Refrigerator & Freezer									
	Outside	Clean area around shed									

Bi-Annual Responsibilities										
	All Closets	Remove standing trash and sweep								
	Dance Room	Disinfect the floor								
	Main Floor Lobby	Strip floors and wax floors								
		Clean vestibule ceilings								
	Community Room	Strip floors and wax them								
	Kitchen	Wipe down cupboards and drawers								
		Wipe down walls, doors and baseboards								
	Upstairs Lobby	Strip floors and wax floors								
	Main Stairs	Strip floors and wax floors								
	All Drinking Fountains	Clean and remove scale								
	Outside	Clean shed and trash area								
	Annu	al Responsibilities								
	Dance Room	Replace seam tape								
	Community Room	Clean chairs								
		Clean blinds and drapes								
	All windows	Clean inside all windows								

Combined Custodial Outline										
	Place	Action	Notes							
	Outside	Remove snow from building entrances, put down salt								
	Dance Room	Remove scuff marks								
Prior to and after each event	Community Room									
Prior to and after each event		Disinfect table tops & bar								
Prior to and after each event		Vacuum stage area								
Prior to and after each event Kitchen		Disinfect counters								
	Ceilings	Replace ceiling tiles								
	Lights	Replace light bulbs	Inside and outside							

INDEPENDENT CONTRACTOR AGREEMENT FOR BUILDING SERVICES

(CLIFTON GRANT)

EXHIBIT C – SANITIZING CHECKLIST

	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
	Sun	Sun	Mon	Mon	Tue	Tue	Wed	Wed	Th	Th	Fri	Fri	Sat	Sat
Lobby														
All door handles														
Handicap door														
opener														
Tables & all chairs														
Stair Railings														
Counters														
Elevator buttons														
Fountains (if open)														
All Bathrooms														
Faucets														
Stall Door Latches														
Toilet Handles														
Towel Dispensers														
City Offices														
Copier														
Front desk														
computer mouse &														
keyboard														
Sneeze guard														
Counter inside City														
Office														
Outdoor door handles														
Door handles inside														
and out of														
temperature														
screening area														

Indoor door handles							
Police Offices							
Counter inside Police Station							
Sneeze guard							
Copier							
Breakroom fixtures							
All door handles							
Upstairs							
All door handles							
Microwave Front							
Fridge door handles							
Breakroom counter							
Breakroom table							



Dr. Sheryl L. Mitchell City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: July 27, 2020

RE: MOTION TO ELECT MEMBERS TO THE MML WORKERS COMPENSATION FUND BOARD OF

TRUSTEES

The MML Workers Compensation Board has requested the City participate in the election of members to its Board of Trustees. Attached are the biographies for the candidates who are seeking election to a four year term, beginning October 1, 2020.

- Marlon Brown
 Mayor Pro Tem, Mason
- Penny Hill
 Assistant Manager, Traverse City

The slate of candidates was selected by a nominating committee within the Michigan Municipal League.

Suggested Motion:

To Affirm the Nominations as Provided By The MML Workers Compensation Board and Authorize the City Clerk to Notify the MML Before August 10, 2020.

THE CANDIDATES Four-year terms beginning October 1, 2020



Marlon Brown, Mayor Pro Tem, City of Mason

Marlon Brown was first elected to the Mason City Council in 2012 and presently serves as mayor pro tem. He serves on the Elected Officials Academy Advisory Board and previously served on the MML Board of Trustees. In addition to his role on the city council, Brown has served as chairperson of the Mason Sesquicentennial Steering Committee, vice chair of the Mason Planning Commission, vice chair of the Mason Historic District Commission, and secretary of the Ingham County Economic Development Corporation board of directors. He is involved with several community organizations including the Mason Orchestral Society and the Mason Area Chamber of Commerce. Brown works for the State of Michigan as the Director of Policy and Legislative Affairs for the Department of Licensing and Regulatory Affairs (LARA). He earned a BS in political science from American University, a master of public administration from the University of Delaware, and is currently pursuing a doctorate in public administration at Valdosta State University, Moreover, he is an alumnus of the Michigan Political Leadership Program at Michigan State University. Marlon is seeking election to his first term.



Penny Hill, Assistant City Manager, Traverse City

Penny has been a municipal government official since 1988, serving at various times as Clerk, Treasurer, and Manager. She currently serves as Traverse City's Assistant Manager. Penny is an active member of the Michigan Municipal League, having served on its Board of Directors, and as Vice-Chairperson of Region 6. Penny is also an active member of the Michigan Municipal Executives (formerly Michigan Local Government Manager's Association), serving as its President in 2013. She is a member of the Board of Directors for the Grand Traverse Regional Community Foundation. Penny is seeking election to her first term.



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COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: July 27, 2020

RE: <u>Extend Sunset Period for Marijuana Establishment</u>

In March 2019, City Council adopted an ordinance (Article VI - Sec. 18-281). The City Council expressed interest in having an ordinance to "opt-out" of allowing medical or recreational marijuana facilities in Lathrup Village, with a sun-set clause to re-examine after the State of Michigan regulations are in place and the study group has had an opportunity to report its findings.

The adopted ordinance contained a sunset provision, that the "opt out" would no longer be in effect 18 months after enactment unless reauthorized by ordinance of City Council. The sunset expires in September 2020.

The Marijuana Study Group is chaired by Council Member Saleem Siddiqi. Members include: Don Eichstaedt, Dawn Medley, Cora Morgan, and Carl Woodson. At the July 8, 2020 meeting, the Marijuana Study Group voted 5-0, with 1 absent to recommend that Council allow marijuana related businesses to operate in the City of Lathrup Village. Mr. Eichstaedt has shared an opinion in opposition to any licensing.

The recommendation was shared at the July 13, 2020 Study Session. The consensus of Council was to extend the sunset period, while additional information is gathered, particularly from cities of similar size and cities where marijuana has been legal for more than 1 year.

City Attorney Scott Baker has prepared draft ordinances for Council's consideration. A determination will need to be made relative to the time period of the sunset (6 or 12 months, or a different time frame).

ORDINANCE NO. ____-20

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 18, BUSINESSES, ADDING ARTICLE VI, MARIJUANA ESTABLISHMENTS, SEC. 18.281 "MARIJUANA ESTABLISHMENTS PROHIBITED," TO PROHIBIT MARIJUANA ESTABLISHMENTS WITHIN THE BOUNDARIES OF THE CITY PURSUANT TO THE MICHIGAN REGULATION AND TAXATION OF MARIHUANA ACT AND TO PROVIDE PENALTIES FOR VIOLATION OF THIS ORDINANCE. THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

Section 1 of Ordinance. Ordinance Amendment

Chapter 18, "Businesses," of the City of Lathrup Village Code of Ordinances is hereby amended to add a new Article VI, "Marijuana Establishments," Sec. 18-281, "Marijuana Establishments Prohibited," to read as follows:

Sec. 18-281. – Marijuana Establishments Prohibited.

- a. Intent; Purpose. The Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, et seq., and more specifically Section 6(1) thereof, MCL 333.27956(1), authorizes municipalities to prohibit marijuana establishments within their boundaries by adoption of an ordinance. Adoption of such an ordinance does not preclude a municipality from further studying and revisiting the issue at a future date.
- b. Prohibition of Marijuana Establishments.
 - 1. Definitions. Words used in this section shall have the definitions as provided for in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, et seq., as may be amended.
 - 2. Prohibition. Pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, et seq., all marijuana establishments are prohibited within the boundaries of the City.
 - 3. Penalty. A person who violates this section shall be responsible for a municipal civil infraction punishable as set forth in Chapter 2, Section 2-201 of this Code. Such sanctions shall be in addition to the rights of the City to proceed at law or equity with other appropriate and proper remedies, including, but not limited to, the right to seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief as may be provided by law. Additionally, the violator shall pay all costs, including all direct and indirect expenses that the City incurs in connection with the

municipal civil infraction. Each day during which any violation continues shall be deemed a separate offense.

Section 2 of Ordinance. Repealer.

This ordinance repeals any ordinances in conflict thereof.

Section 3 of Ordinance. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4 of Ordinance. Savings Clause.

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 5 of Ordinance. <u>Publication and Effective Date.</u>

This ordinance shall be effective upon publication. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

Section 6 of Ordinance. Sunset Provision.

This ordinance can be repealed or modified at any time, has a sunset provision, and is not effective 12 months after enactment unless reauthorized by ordinance of City Council.

Section 7 of Ordinance. Adoption.

That this ordinance was duly adopted by the C	ity of Lathrup Village City Council at its
regular meeting called and held on	, 2020 and was ordered giver
publication in the manner required by law.	

CITY OF LATHRUP VILLAGE

YVETTE TALLEY, City Clerk	

Introduction Date: July 27, 2020

Adoption Date: ______, 2020

Publication Date: ______, 2020

Effective Date: ______, 2020